



8th MEETING OF THE BOARD OF MANAGEMENT

VENUE: CONFERENCE HALL, KKHSOU

DATE: 31/07/10 TIME: FROM 3.00 PM

Members present:-

- | | | |
|------------------------|--|--|
| 1. ✓ Chairperson | - Vice Chancellor, KKHSOU | - |
| 2. Member | - The Comm. & Secy., Edn.(Higher)
Govt. of Assam, | - |
| 3. ✓ Member | - The Comm. & Secy., Finance
Govt. of Assam, | - → <i>B. Barhalla</i> |
| 4. Member | - Vice Chancellor, AAU
Jorhat | - |
| 5. ✓ Member | - Mrs. Ahalya Gogoi | - <i>Ahalya Gogoi</i> |
| 6. ✓ Member | - Professor Mahammad Taher | - <i>Mahammad Taher 31.7.10</i> |
| 7. ✓ Member | - Professor Tabu Ram Taid | - <i>Tabu Ram Taid 31/7/10</i> |
| 8. ✓ Member | - Professor Dilip Kumar Choudhury | - <i>Dilip Kumar Choudhury 31.7.10</i> |
| 9. Member | - Shri Abdul Khaleque | - |
| 10. ✓ Member | - Dr. Alaka Sarma | - <i>Alaka Sarma 31.07.10</i> |
| 11. ✓ Member | - Dr. Kandarpa Das | - <i>Kandarpa Das 31/7/10</i> |
| 12. ✓ Member Secretary | - Registrar, KKHSOU | - |



KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY

PROCEEDINGS OF THE EIGHTH MEETING OF THE BOARD OF MANAGEMENT

NO. 8/2010

DATE- 31/07/10

INDEX

1. BM/1/8/2010 - Introductory remarks by Vice-Chancellor.
2. BM/2/8/2010 - To consider the confirmation of the proceedings of the meeting of the Board of Management (BoM) held on 13-5-2010.
3. BM/3/8/2010 - To consider the report by Registrar on action taken on the decisions of last meeting of the BoM held on 13-5-2010.
4. BM/4/8/2010 - To consider the recommendation of the Finance Committee on the implementation of UGC scale of pay (to be placed in the meeting).
5. BM/5/8/2010 - To consider the recommendations of the Selection Committee for the selection of posts of Assistant Professors in (a) Management, (b) English and (c) Assamese.
6. BM/6/8/2010 - To consider the recommendation of the Committee on the Medical Reimbursement Rule.
7. BM/7/8/2010 - To consider the acquiring of additional rental accommodation for the University in the Housefed complex.
8. BM/8/8/2010 - To consider for automation of the enrolment and processing and declaration of examination results.
9. BM/9/8/2010 - To consider allocation of revolving fund of Rs. 100000/- for Community Radio Centre as per the recommendation of the Advisory Committee for Community Radio.
10. BM/10/8/2010 - To consider the draft advertisement for the post of Finance Officer.



PROCEEDINGS OF THE EIGHTH MEETING OF THE BOARD OF MANAGEMENT HELD ON 31-07-2010.

Just before starting of the formal agenda of the meeting, Professor T.R. Taid, on behalf of other members of the Board of management, conveys their compliments to the Vice-Chancellor and his team of workers for meticulously and successfully organizing the Foundation Day Celebration of the University.

Agenda item No. 1: Introductory remarks by the Vice-Chancellor

While extending warm and hearty welcome to all the members of the Board, the Vice-Chancellor reported the following:

- 1) The state government has approved the creation of 38 posts including 12 posts of assistant Professors vide No. AHE.24/2007/pt/24 dated 28-07-10
- 2) Distance Education Council vide its Notification No. DEC/Recog/2010/1910 dated 05-07-10 directed the Open Universities to observe the minimum norms of three faculty members in its discipline.
- 3) Ministry of Information and Broadcasting (MIB) has allotted frequency for community radio to the University 90.4 MHz. Ministry of Telecommunication has give SACFA clearance. Operating license will be issued immediately after signing of Grant of Permission Agreement (GOPA) with MIB.
- 4) Distance Education Council has relaxed the norm of territorial jurisdiction for State Open Universities to operate as per the provision of the ACT of the University. Since the jurisdiction of KKHSOU is Assam and beyond, the Study Centres at Agartala and Dimapur have been reviewed.
- 5) Hon'ble Chief Minister has been requested to allot government land for the Regional Centre at Jorhat. University may consider the functioning of the Regional Centre at Jorhat initially in a rented house.
- 6) A proposal of infra-structure build-up of the University for about Rs. 93 crores has been sent to the Hon'ble Chief Minister to send it as a proposal of state government to the Hon'ble Prime Minister of India

Resolution No. BM/1/8/2010

Resolved that the information placed by the Vice-Chancellor be noted.

Agenda item No. 2: To consider the confirmation of the proceeding of the 7th meeting of the Board of Management held on 13-05-10 (Annexure-I)

Placed before the Board of Management for approval

Resolution No. BM/2/8/2010

Resolved that the proceeding of the meeting of the Board of Management held on 13-05-10 (Annexure-I) be confirmed.

Agenda item No. 3: To report about the action taken on the decision of the meeting of Board of Management held on 13-05-10.

Resolution No. BM/3/8/2010

Resolved that the action taken report of the Registrar be noted.

Agenda item No. 4: To consider the recommendation of the Finance Committee on the implementation of UGC scale of pay.

A meeting of the Finance Committee is being convened on 31-7-2010 to consider the implementation of the recommendation of the government of Assam vide state government notification No. FPC.5/2010/154 dated 11th. May, 2010. The recommendation of the Finance Committee will be placed in the meeting for consideration of BoM.

The meeting took into consideration the financial involvement in the event of payment revised and arrear /salary due to revision of the UGC scales of pay for teachers and officers and payment of revised rate of daily allowance to the university employees at par with the state government employees as worked out and recommended by the Finance Committee, and adopted the following resolution.

Resolution No. BM/4/8/2010

Resolved that the recommendation of the Finance Committee vide recommendation FC/2/2010/1 and FC/2/2010/2 be implemented.

Agenda item No. 5: To consider the recommendations of the Selection Committee for the selection of posts of Assistant Professors in (a) Management, (b) English and (c) Assamese.

The meeting considered the recommendation of the Selection Committee for selection of teachers and adopted the following resolution-

Resolution No. BM/5/8/2010

Resolved that the recommendation of the Selection Committee be accepted and approved for appointment as follows-

1. **Smt. Smritishikha Choudhury Barman, Assistant Professor, Management**
2. **Shri Prasenjit Das, Assistant Professor, English**
3. **Smt. Neeva Rani Phukan. Assistant Professor, Assamese**

Agenda item No. 6: To consider the recommendation of the Committee on the Medical Reimbursement Rule

Vice-Chancellor constituted a Committee with the following members to frame rules for medical reimbursement to the employees of the University

1. **Dr. N. N. Barman, former Principal, GMCH.**
2. **Dr. R. S. Taid, Addl. Director of Health Services, Assam (Nominee of DHS, Assam)**
3. **Registrar, Convener**

The draft of the medical reimbursement rules (Annexure-III) for the employee of the university is placed before the Board for consideration and approval

The draft of the 'KKHSOU Medical Reimbursement Rules' contain eight pages, which is required to be read before being approved. The meeting therefore opined that it could be approved in the next meeting of the Board of Management. The resolution was, therefore, adopted as follows-

Resolution No. BM/6/8/2010

Resolved that the approval of the draft of 'KKHSOU Medical Reimbursement Rules' would be kept pending till holding of the next meeting. In the meanwhile the members of the Board would be given a copy of the draft rule for due deliberation during the intervening period.

Agenda item No. 7: To consider the acquiring of additional rental accommodation for the University in the Housefed complex

The University at the moment has serious problem of physical accommodation particularly in the examination branch, and for storage of study materials. The Housefed authority has been approached for acquiring the ground floor of Block - 2, (about 3500 sq.ft) located inside the Housefed Complex, which is being vacated by the DME, government of Assam.

Placed before the BoM for approval.

After a brief discussion on the subject, the meeting adopted the following resolution-

Resolution No. BM/7/8/2010

Resolved that the Vice-Chancellor be authorized to look for rental accommodation according to the need of the University at reasonable market rate and the present step taken by the Vice-Chancellor in that direction be endorsed.

Agenda item No. 8: To consider for automation of the enrolment and processing and declaration of examination results.

The number of learners is steeply increasing after every session. The enrolment in the last two years increased from about 17,000 in 2008 to about 22500 in 2009. This year the enrolment is likely to cross 30,000. In view of this, it is proposed to go for full automation from registration to declaration of examination results of learners. Two automation firms, namely M/S Exxon Automation Pvt. Ltd, Mumbai and M/S S. Basu Rai & Company, Kolkata, and M/S Imagination Learning Systems, Faridabad made presentation of their services before the Vice-Chancellor, OSD (Exam), and Registrar. Compared to the other two service providers, the services of Exxon Automation is preferable for reasons to be discussed in the meeting.

The meeting discussed on the offer from the firms and the university's fund provision for the same. After due deliberation the meeting adopted the following resolution-

Resolution No. BM/8/8/2010

Resolved that subject to funding by NEC at the initiative of the firm, the proposal from M/S Exxon Automation Pvt. Ltd. be accepted for implementation.

Agenda item No. 9: To consider allocation of revolving fund of Rs. 100000/- for Community Radio Centre as per the recommendation of the Advisory Committee for Community Radio.

The Advisory Committee for Community Radio recommended allocation of Rs. 100000/- as revolving fund for running the programme of the Community Radio Centre subject to approval of the BoM.

As Community Radio Centre is likely to be operational by August/September, 2010, the proposal is placed before the BoM for consideration and approval.

The meeting discussed about the initial requirement of the fund to start and continue the programme through community radio after it is launched. Until the time the community radio can generate revenue and be self sustaining, funding by the University is unavoidable. The meeting therefore adopted the following resolution-

Resolution No. BM/9/8/2010

Resolved that an amount of Rs. 100000/- be provided by the University for preparation and broadcast of the community radio programmes and that the amount would not be utilized for acquiring any fixed asset.

Agenda item No. 10: To consider the draft advertisement for the post of Finance Officer.

The draft advertisement is placed before the BoM for approval (Annexure-IV)

After the detailed discussion on the eligibility criteria with regard to educational qualification, age and experience the meeting adopted the following resolution.

Resolution No. BM/10/8/2010

Resolved that the draft advertisement on the eligibility with regard to age, educational qualification and experience as prepared by the committee be approved.


Registrar


Vice Chancellor