

Office of the Director
Centre for Internal Quality Assurance (CIQA)
Krishna KantaHandiqui State Open University
City Campus, Resham Nagar, Khanapara Guwahati-781022

Proceedings of the Meeting of CIQA Committee

The meeting of CIQA Committee of Krishna KantaHandiqui State Open University was held, 29th December, 2022 at the VC's Conference Hall, KKHSOU, Khanapara at 12.00 PM.

I. Members present:

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| 1) Prof. Rajendra Prasad Das, Vice Chancellor | : Chairperson |
| 2) Prof. Sanjay Tiwari, External Expert | : Member |
| 3) Prof. Subodh Kesharwani, External Expert (online present) | : Member |
| 4) Dr. Arupjyoti Choudhury, Registrar | : Member |
| 5) Dr. Dibyajyoti Mahanta, Dean (Study Centre) | : Member |
| 6) Dr. Bhabaranjan Sarma, Controller of Examinations | : Member |
| 7) Dr. Dipak Kalita, Finance Officer | : Member |
| 8) Dr. Limpon Borah, Dean, Academic (i/c) | : Member |
| 9) Prof. Nripendra Narayan Sarma | : Member |
| 10) Dr. Ridip Dev Choudhury | : Member |
| 11) Dr. Bipul Das, Associate Professor | : Member |
| 12) Dr. Parag Dutta | : Member |
| 13) Dr. Bhaskar Sarmah, Assistant Professor | : Member |
| 14) Dr. Pranab Saikia, Director i/c, CIQA | : Member Secretary |

II. Member absent:

- 1) Prof. Joydeep Baruah (on duty leave)

1) The Honourable Vice-Chancellor and the Chairperson of the KKHSOU CIQA Committee extended a warm welcome to all the members present. The leave of absence was granted to the member who could not attend the meeting. The Chairman called the meeting of the CIQA Committee as in order and asked the Director, CIQA i/c to proceed with agenda items for consideration.

It was noted that the Hon'ble Vice Chancellor, KKHSOU appreciated the initiatives taken by CIQA during the last couple of years.

2) With the permission of the Chair, Director, CIQA i/c initiated the Agenda wise discussions and decisions are presented below:

i) The Meeting resolved to approve the Proceedings of the Meeting of the CIQA Committee which was held on 2nd July, 2022. **It was decided that a Committee will be formed under the Chairmanship of the Vice Chancellor to formulate the strategy to conduct outcome-based programme effectiveness research which was a pending issue of the CIQA Committee Meeting proceedings of 2nd July, 2022.** Some important indicators related to the outcome-based programme effectiveness research were highlighted by the esteemed external member of the CIQA Committee

Prof. Sanjay Tiwari like knowledge, specific skills, values acquired by the learners through undergone the programme. Further, identifying the programmes having market values, capable of fulfilling the NEP 2020 requirements and SDG goals, and how a programme to be marketed. The esteemed member opined that these criteria be included in the outcome-based programme effectiveness research.

The CoE of the University Dr. Bhabaranjan Sarma suggested that to conduct outcome-based programme effectiveness research, direct feedback on the programme may be taken from learners, and also make evaluation system be part of this kind of research. The CoE opined that question paper should be set in such a manner that through checking the answer scripts, the examiner can be in a position to comment on the effectiveness of the programme. The overall observation of the examiners can be given on the answer script of the learners, if possible there can be a separate column in AB to give overall observation (A,B,C,D,E).

Based on the observations, the Chairperson of the CIQA Committee, it was suggested the CoE to revisit the examination evaluation requirements to **integrate the evaluation system into the outcome-based programme effectiveness research. It was decided that the CoE would give a framework to CIQA, which would be examined by the Committee for needful action.**

ii) Discussion on Annual Action Plan of CIQA for 2022-23

a) The Meeting discussed the activities to be proposed by CIQA for the academic session 2023-24. Director i/c, CIQA also presented a report regarding the activities already done by CIQA in the year 2022-23. It was emphasized that CIQA should continue organizing quality development programmes as indicated in the Action Plan 2022-23.

(iii) The CIQA Committee meeting discussed matters relating to the revisit of existing policies of KKHSOU and also the need for formulation of new policies in the light of NEP 2020.

a) CIQA Committee requested the CIQA team to initiate the process for the preparation of comprehensive and all-inclusive aspects of NEP 2020 towards the finalization of these proposed new policies like Technology-enabled Learning Policy, Quality Assurance Policy, Learner Support Policy and Programme Evaluation Policy.

b) CIQA Committee also discussed the revision of the existing policies of KKHSOU. The Hon'ble Vice Chancellor of the University requested Registrar to notify a small committee for the formulation and revision of the existing Policies of KKHSOU.

c) Prof. Sanjay Tiwari, the esteemed external member of the CIQA Committee, solicited CIQA Team to take initiative for the preparation of the Policies and suggested to frame policies on Green Campus and Energy Audit.

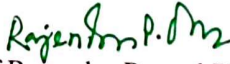
(iv) The Committee also discussed regarding quality assurance mechanism of SLM including the e-content of KKHSOU. Prof. Subodh Kesharwani, the External Expert of the CIQA Committee suggested going through the


materials available in the eGyanKosh for identifying the parameters for assessing the SLM quality.

(v) The following observation has been made by the members:

- a) Research activities should be accorded a top priority, more specially on systemic, discipline, pedagogic, and action-based research on the recent initiatives and practices of the University for providing learner support services.
- b) The CIQA Office should plan for the conduct of outcome-based effective research for all the courses of the University.
- c) The ultimate aim of LOCF lies in enhancing the quality of higher education in India and encouraging students to gain the best skills & knowledge during their journey as learners. In this regard, CIQA and the Office of Dean (Academic) will facilitate the School of Studies to set specific outcomes, design content & plan the content delivery & assessment strategies.
- d) Controller of Examinations raised matters related to the integration of the evaluation system with programme effectiveness research. In this regard, the Hon'ble Vice Chancellor suggested Examination Branch prepare a feedback questionnaire for evaluators reflecting questions regarding programme outcome, course outcome as well general observations as per NEP guidelines.

There being no other matter to discuss, the meeting ended with thanks from the Chair.


(Prof. Rajendra Prasad Das)
Chairperson


(Dr. Pranab Saha)
Member (CIQA)
Director Secretariat
Krishna Kanta Handique
State Open University