

Office of the Director, Centre for Internal Quality Assurance (CIOA)
Krishna Kanta Handiqui State Open University

**Annual Action Plan 2022-
2023**

Month	Activities
April, 2022	<ul style="list-style-type: none">• AQAR related activities• Preparation of CIQA Action Plan• Preparation of CIQA Annual Report• Panel Discussion on Implementation of NEP 2020• CBCS/NEP/AGS related discussion in the University Cell• Submission of Feedback Reports• Submission of Reports organized by CIQA
May, 2022	<ul style="list-style-type: none">• Preparation and Submission of CIQA Annual Report (UGC DEB Portal)• UGC Portal related activities• Formulation of Quality Assurance Policy• CIQA Committee Meeting (Approval of Annual Report 2021-22 and finalization of Action Plan of CIQA 2022-23)• Workshop on Implementation of CBCS
June, 2022	<ul style="list-style-type: none">• SLM Audit as per UGC Guidelines• Audit of Support Services for Learners• SLM Audit Committee Meeting to finalize the modalities for SLM Audit of Assamese Translation• UGC Portal related activities• NEP Implementation activities
July, 2022	<ul style="list-style-type: none">• UGC Portal related activities• Employers' Feedback• Parents' Feedback• Audit of ICT based services• Stakeholders' Meeting- Lower Assam• Preparation of Guidelines for Multimedia material• Five days Workshop for SLM Writers/Content Editors
August, 2022	<ul style="list-style-type: none">• Expectation Survey from the Newly Admitted Learners of KKHSOU• Preparation of Programme Guide both in English and Assamese• UGC Portal related activities• Workshop for Staff of KKHSOU on Time Management/Stress Management/ Behavioral Management

September, 2022

- Obtaining Feedback Surveys from Stakeholders as inputs for quality improvement (Phase 1- Coordinators and Centres-in-charge of KKHSOU)
- Internal workshop for development of quality benchmarks for faculty members and officers of KKHSOU
- UGC Portal related activities
- NEP Implementation activities
- Workshop for Faculty members on Development of MOOCs courses

October, 2022

- Case discussion on Best Practices in ODL institutions
- Obtaining Feedback surveys from stakeholders as inputs for quality improvement (Phase 2- Counsellors)
- UGC Portal related activities
- Workshop on PPR preparedness for recognition of new programme to UGC (Phase-I)
- AQAR related activities

November, 2022

- Interactive Session on Emerging Trends in research on open education
- UGC Portal related activities
- Programme effectiveness research
- Interactive Session on augmentation of ICT facilities
- Workshop on Evaluation System of ODL
- Learners Meet
- NEP Implementation activities
- Workshop on PPR preparedness for recognition of new programme to UGC (Phase-II)
- AQAR related activities

December, 2022

- UGC Portal related activities
- Alumni Feedback Survey on Quality perspective
- Feedback survey among the Current Learners of KKHSOU
- CIQA Committee Meeting
- Workshop on PPR preparedness for recognition of new programme to UGC (Phase-III)
- Submission of AQAR in NAAC Portal

January, 2023

- Training Programme on Improving Personal Effectiveness for Grade III & IV staff of KKHSOU
- NEP Implementation activities
- UGC Portal related activities
- NEP Implementation activities
- Preparation of Guidelines for Developing Multimedia material
- Workshop on PPR preparedness for recognition of new programme to UGC (Phase-IV)

February, 2023

- Preparation of SLM Audit Report and circulate the report among the concerned for compliance
- NEP Implementation activities
- Workshop on PPR preparedness for recognition of new programme to UGC (Phase-V)
- Quality Assurance Toolkit (CEMCA)

March, 2023

- Preparation of CIQA Action Plan for the year 2022-23
 - Preparation of Quality Assurance Report in UGC DEB Portal
 - Preparation for Quality Assurance Toolkit (CEMCA)
 - NEP Implementation activities
 - PPR Finalization
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