

Proceedings of the 3rd Meeting of CIQA Committee, 09/8/2018

The meeting of CIQA Committee of Krishna Kanta Handiqui State Open University was held on 9th August, 2018 at the Conference Hall, Housefed Complex, Dispur at 11.00 AM.

I. Members present:

- 1) Prof.(Dr.) Nripendra Narayan Sarma, Director, CIQA : Chairperson
- 2) Dr. Arupjyoti Choudhury, Dean (Academic) : Member
- 3) Dr. Dibyajyoti Mahanta, Dean (Study Centre) : Member
- 4) Dr. Ratul Kumar Patowary, Deputy Registrar (Administration) : Member
- 5) Dr. Gautam Kumar Sarma, Assistant Librarian : Member
- 6) Binod Deka, System Analyst : Member
- 7) Dr. Bhaskar Sarma, Convenor, NAAC Accreditation Committee : Member
- 8) Dr. Prasenjit Das, Convenor, Committee for Innovation & International Affairs : Member
- 9) Dr. Samar Bhattacharjya, Assistant Registrar (SLM) : Member
- 10) Dopati Choudhury : Convenor


and

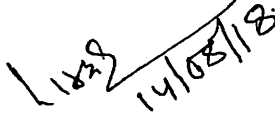
Dr. Hitesh Deka, Hon'ble VC, KKHSOU : Permanent Invitee

- II. Majority of the members being present, the Convenor of CIQA Committee welcomed all the members and requested Chairperson, CIQA Committee to conduct the meeting. The leave of absence was granted to the members who could not attend the meeting.
- III. The discussions were started on the proceedings of the previous meeting of CIQA Committee. As there were no such objections on the resolutions, the proceedings were considered as accepted.
- IV. The meeting discussed in detail about the UGC Quality Mandate and suggested some intense measures as follows,
 - a) Adoption of non-credit course on skill development. The resources available with SchoolGuru need to be examined for adoption.
 - b) The faculty members should be trained on developing video content and presentation. To that extent STRIDE of IGNOU, IIT Guwahati and similar organization may be approached.
 - c) For developing MRPs, the Dean, Academic may be requested to issue internal notification.

L. K. S. 17/08/18

- d) The Induction Programme, as planned by the office of Dean Study Centre should be conducted keeping view the Quality Mandate of UGC. Feedback of the new incumbents regarding their expectations for KKHSOU programmes should also be collected.
- e) Regarding learning outcome based Curriculum Framework, the Meeting suggested adoption of skill based programmes.
- f) The Alumni network should be strengthened. The Meeting urged CIQA to take up the matter with the Committee formed by the University for Alumni relation.
- g) The Meeting resolved that subsequent guidelines regarding UGC Quality Mandate would have to be compiled towards NAAC Accreditation and Development of quality framework.
- h) The Meeting urged CIQA to examine how the University could benefit from NRC (Network Resource Centre) in terms of administration, finance, examination, research etc.
- V. The meeting also urged CIQA to organize a two day workshop for the faculty members in collaboration with STRIDE, IGNOU, New Delhi and also to conduct leadership/management/soft skill development training for all officers/staff members of KKHSOU in an institutionalized manner.
- VI. As the UGC Quality Mandate insists on maximum use of ICT, Digitization Committee of the university in consultation with CIQA and Multimedia Cell should focus on developing Video content to supplement to SLM.
- VII. Hon'ble VC, KKHSOU suggested the CIQA to take the leadership in adopting another three SC/ST villages of nearby area of Main Campus of the University at Rani, Patgaon in collaboration with the Mother Teresa Social Welfare Mission & Dr. A.P.J Abdul Kalam Students' Welfare Mission. He also suggested the CIQA committee to take initiative to adopt 5 nos of Government schools for faculty support within Guwahati City.
- VIII. The CIQA office should also serve as a Documentation Centre as it was discussed earlier.
- IX. The meeting discussed various issues related with administering feedback survey of different stakeholders of the university. In view of this, the Meeting urged CIQA to collect feedback from cross sections of stakeholders' and respondents.
- X. There being no other matter to discuss, the meeting ended with thanks from the Chair.


(Dopati Choudhury)
Convenor


(Prof. N. N. Sarma)
Chairperson