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KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Proceedings of the 12th. Meeting of the Board of Management held on 4th November, 2011

Members present:

1. *Vice-Chancellor - Chairman*
2. *Professor Mohan Lal Brahma*
3. *Professor Tabu Ram Taid,*
4. *Mrs. Ahalya Gogoi,*
5. *Professor I. M. Das,*
6. *Dr. P.K. Choudhury,*
7. *Joint Secretary, Finance Department, Govt. of Assam*
8. *Registrar - Member Secretary*

Agenda item No. 1 : Introductory remarks by the Vice Chancellor.

While extending a very warm welcome to all the members of the Board of Management, the Vice-Chancellor apprised them of the following development since holding of the last meeting of the BoM.

1. Meetings of the Vice-Chancellors convened by Hon'ble Chancellor: His Excellency the Governor of Assam convened a meeting of the Vice-Chancellors of the Universities of the State to discuss their administrative and financial problems on 21st. September, 2011 at Raj Bhavan. The meeting presided over by His Excellency, was attended by the Education Minister and six other Vice-Chancellors. The problem of not getting timely and adequate fund under both non-plan and plan heads by this University from the State Government was focused in the meeting. The Hon'ble Governor and the Education Minister were also informed that the University may face de-recognition by the UGC and DEC if the University does not function from its permanent campus at Patgaon (Rani) immediately. Hon'ble Education Minister assured to provide fund for the permanent campus after the Master Plan of the University duly approved by the Board of Management was sent to the State Government.

2. A meeting of the Principals of B.Ed. Colleges of the State was convened by the Director Sarba Siksha Abhijan 29th. September, 2011, relating to the issue of launching of the Diploma programme in Elementary Teachers Training. The meeting was attended by Director, NCTE, Education Minister of Assam, he himself and the Registrar, following the State Government's request to the University to launch the programme and the university's preparation thereon so that the same could be launched in the first half of 2012. The Vice-Chancellor was requested in the meeting to submit a proposal to the State government for obtaining recognition from NCTE. As given to learn, there would be annually 10,000 learners, who are in-service teachers for the programme and who would be selected by the Government.
3. The need of the Regional Centre in Jorhat had been urgently felt for administrative exigencies in view of increasing number of learners in upper Assam. The Regional Centre would be fully functional once the University has its own campus in the proposed land, but the minimum works of the centre might be started from a rented premise and this matter would be placed in the Board later.

Resolution No. BM/2011/12/1: *Resolved that the information placed by the Vice-Chancellor be noted.*

Agenda item No. 2 : To consider the confirmation of proceedings of the 11th. Meeting held on 9th. August, 2011.

Registrar circulated the proceedings of the eleventh meeting of the Board of Management among its members after the meeting vide the office memo No. KKHSOU/AC/62/2007/1138/1402 dated 16-08-2011 to get comment from the Hon,ble members on the recording of the proceedings for taking immediate action on the decision of the Board. The duly finalized proceedings of the 11th. meeting of the Board of Management held on 9th. August, 2011 after getting the feedbacks from some of the members, was placed before the Board of Management for confirmation (**Annexure -I**)

Resolution No. BM/2011/12/2: The Board of Management after detailed discussion confirmed the proceedings by adopting the following Resolution-

Resolved that the proceedings of the eleventh meeting of the Board of Management held on 9th. August, 2011, be confirmed.

Agenda item No. 3 : To apprise the action taken report on the eleventh meeting of the Board of Management held on 9th. August, 2011, placed by Registrar. 2

Registrar placed before the Board of Management the action taken report on the decisions of the eleventh meeting of the BoM held on 9th. August, 2011 on the basis of the draft proceedings circulated among the members and the feedback received from some of the members.

Resolution No. BM/2011/12/3: Resolved that the action taken report on the decisions of the eleventh meeting of the BoM, placed by the Registrar be noted.

Agenda item No. 4 : To apprise and for approval of the proceedings of the meeting of the Academic Council held on 28-10-2011.

The proceedings of the meeting of the Academic Council held on 28-10-2011 were placed before the Board of Management for perusal and approval (**Annexure – III**).

Resolution No. BM/2011/12/4 ; After detailed discussion of the proceedings of the Academic Council, the Board of Management resolved that the decisions of the meeting of the Academic council held on 28-10-2011 be noted and that the recommendations on the following agenda be approved

- i) Regarding the medium of Master's programmes in Social Sciences
- ii) Recommendation of the list of Experts for Selection Committees of Academic posts in certain subjects
- iii) On award of Diploma and Certificates

Agenda item No. 5 : To consider the approval of the Proceedings of the Planning and Development Committee held on 25th. October, 2011, relating to (i) the selection of Master Plan for the permanent campus of the University at Patgaon, Rani, (ii) the purchase of land in Jorhat town for the establishment of the Regional Centre at Jorhat and, (iii) the construction of the approach road to the ongoing construction of the Audio-visual Production Studio of the University at Rani.

Registrar placed the Proceedings of the meeting of the Planning and Development Committee held on 25th. October, 2011, before the Board of Management for consideration of approval..(**Annexure- IV**) .

Resolution No. BM/2011/12/5 : The meeting approved all the recommendations of the Planning and Development Committee by adopting the following resolution

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Resolved that the proceedings of the meeting of the Planning and Development Committee held on 25th. October, 2011, be approved.

Agenda item No. 6 : To consider the Report of the Committee constituted by the Vice-Chancellor for formulation of a policy of recruitment of middle level grade-II and grade-III posts of non-teaching staff.

The Vice-Chancellor Constituted the following Committee to suggest a policy for recruitment of middle level grade-II (Assistant Section Officer and Section Officer and their equivalent) and grade-III (above the rank of Junior Assistant but below the rank of Assistant Section Officer) non-teaching staff :

- i) Registrar - Chairman
- ii) Prof. T. R. Taid, Member, BoM
- iii) Dr. M.C. Sarma, OSD (Academic)
- iv) Finance Officer
- v) Dr. Ankuran Dutta, Assistant Professor
- vi) Mrs. Smritisikha Choudhury, Assistant Professor
- vii) Assistant Registrar - Convener

The Committee had one sitting on 23rd. October, 2011 and prepared a draft, which was to be finalized on the 3rd. November, 2011 for submission before the Board of Management for a decision. But the meeting of the Committee on 3rd. November could not be held and the draft could not be finalized.

Resolution No. BM/2011/12/6: *Resolved that this agenda item be deferred to the next meeting of BoM as the Report was not yet finalized by the Committee*

Agenda item No. 7: To consider the approval of the Proceeding of the meeting of the Finance Committee held on 31st. October, 2011.

A meeting of the Finance Committee held on 31st. October, 2011, to transact the following agenda:

- (i) Approval of financial involvement of the total cost of the building and other infrastructure for its permanent campus at Patgaon , Rani, as per the approved Master Plan of the University;

- (ii) Approval of the construction of the approach road to Audio-visual Production building at Patgaon, Rani;
- (iii) Approval of the purchase of land in Jorhat town for its Regional Centre at Jorhat ;
- (iv) Approval for the creation of posts ;

Registrar placed before the Board of Management the proceedings of the meeting of the Finance Committee held on 31st. October, 2001, for consideration of approval. **(Annexure- VI).**

Resolution No. BM/2011/12/7 : After detailed discussion the Board of Management accepted all the recommendations of the Finance Committee and adopted the following resolution-

Resolved that all the recommendations of the meeting of the Finance Committee held on 31st. October, 2011, be accepted for implementation.

Agenda item No. 8: To consider the Report of the Committee constituted by the Vice-Chancellor to recommend the procedure for the payment of regular scale of pay to a few grade-III and grade-IV employees appointed under the provision in **Clause-6 of the Ordinance No. 7**

The Vice-Chancellor constituted a Committee with the following members to find out the procedure for the payment of regular scale of pay to four grade-III and three grade-IV employees appointed under the provision in the Ordinance No. 7.

- i) Registrar – Chairman
- ii) Professor I. M. Das, Member, BoM,
- iii) Finance Officer
- iv) OSD (Academic)
- v) Assistant Registrar – Convener

The meeting of the Committee was held on 25th. October, 2011 and submitted its Report. The Report is placed before the Board of Management for consideration. **(Annexure- VII).** During the deliberation of the issue, it was observed that adhoc pay being paid to the employees had been fixed on the basis of the pre-revised scale of pay paid to the regular employees, which required a revision. The members discussed the matter thoroughly and adopted the following resolution-

Resolution No. BM/2011/12/8 : Resolved that the payment of regular scale of pay to few grade III and grade IV employees, appointed under provision in the Ordinance No. 7, be made through a process of screening, as on an earlier occasion, as the University is yet to finalize and adopt its regulations for the non-teaching staff. The Screening Committee be constituted with the following members:

1. Mrs. Ahalya Gogoi - Chairperson
2. Mr. G. Borthakur
3. OSD(Academic)
4. Finance Officer
5. Registrar - Convener

Be it resolved further that their pre-revised ad-hoc pay may be revised appropriately pending grant of scale pay following due procedure and that henceforth all appointments of non-teaching staff, coming under the purview of regulations to be adopted in this connection, be made as per the regulations.

Agenda item No. 9 : Approval of Examination results

Registrar placed before the Board of Management the note from the OSD (Examinations) on the declaration of the results of examinations after the last meeting of the Board of Management held on 9th. August, 2011, for approval (**Annexure- VIII**)

Resolution No. BM/2011/12/9 : *Resolved that the examination results declared by the University as indicated in Annexure –VIII be approved.*

Agenda item No. 10. : **To consider the note of the Finance Officer in giving effect to the decision of the Finance Committee and approved by the Board of Management for clarification in regards to the payment of UGC arrears of pay.**

The Finance Committee in its meeting held on 29-03-2011 recommended to the Board of Management to pay the UGC arrears involving only Rs. 12,56,722. Since the arrear was less than Rs. 13 lakhs of which 80% would come from UGC and 20% from the State government, it was recommended that the arrear could be released from the University's own fund till recoupment of the same from the funding agencies. The Board of

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Management in its meeting held on 9th. August, 2011 , accepted the recommendation of the Finance Committee vide its Resolution No. BM/5/10/2011. At the time of taking administrative action on the decision of the Board, the Finance Officer made an observation in the relevant file "As Govt. has not taken any decision to release arrear salaries from 1-1-2006 to 30-9-2008, we may wait till ^{the receipt of the} receive Govt. decision."

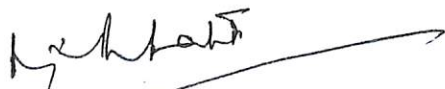
Placed before the Board of Management for a direction.

Resolution No. BM/2011/12/10 : Perused the note placed by Registrar along with the observation of the Finance Officer. The Board of Management appreciated the observation of the Finance Officer . However, the BoM reiterated its earlier decision based on Finance Committee's Report of releasing the arrear on the following grounds;

- i) the State government accepted the revision of UGC scale of pay with effect from 1st January, 2006;
- ii) the implementation had not been given effect to from 1st. January, 2006, because of the large number of beneficiaries involving large amount of fund.
- iii) Effective implementation of the decision with effect from 11th. December, 2006, is in accordance with the UGC Notification, provided fund position permits.
- iv) the number of beneficiaries is only two and the amount involved is less than thirteen lakhs only.

In view of the above, the University is in a position to pay the arrear due and therefore, it is resolved that the arrear be released.

The meeting ended with a vote of thanks from the Vice-Chancellor:


Registrar


Vice-Chancellor