



## KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

**Proceedings of the 16<sup>th</sup> Meeting of the Board of Management held on 12<sup>th</sup> November, 2012**

Members present:

1. Vice-Chancellor
2. Professor M. Taher
3. Professor T.R. Taid
4. Dr. M. L. Brahma
5. Professor I. M. Das
6. Shri A. M. Mazumdar
7. Sri Keshab Mahanta
8. Sri G. Borthakur
9. Registrar

### **Agenda item No. 1: Introductory note by Vice-Chancellor**

Vice-Chancellor, while extending a very warm welcome to all the members of the Board, reported the following matters for the information of the Board.

- The Commonwealth of Learning (COL), Vancouver, Canada, proposed to extend academic support to this University for the improvement and maintenance of quality in the ODL mode. KKHSOU is the fourth such Open University in the country to receive such support from COL.
- The first Dr. Bhupen Hazarika Memorial Lecture on 5<sup>th</sup> November, 2012 was organized by this University in collaboration with the Directorate of Information and Public Relations and the Directorate of Cultural Affairs, Government of Assam. Professor Sunit Tandon, Director General of Indian Institute of Mass Communication, New Delhi delivered the Memorial Lecture.
- The University is planning to shift a part of the administrative office to its permanent campus at Patgaon, Rani, in April, 2013, in and around Bohag Bihu. The building meant for radio and audio-visual production constructed with the grants from DEC, will be ready by that time and the same building will be used for the administrative office till the administrative block is ready.
- The State government has been submitted [the project report on construction of library block at the permanent campus at the cost of Rs. 350 lakhs against the plan allocation has been submitted to the State govt.]
- The University also sent the supplementary demand of Rs.5.00 crores to the state government to cope with the shortage of fund.

**Agenda item No. 1: Resolved that the introductory remarks of Vice-Chancellor be noted.**

**Agenda item No. 2 :** To consider the confirmation of the proceedings of the 15<sup>th</sup> meeting of the Board of Management held on 5<sup>th</sup> August, 2012

The draft proceedings of the meeting of the Board of Management held on 5<sup>th</sup> August, 2012 was circulated among the Hon'ble members of the Board for comments and correction, if any, for taking immediate action on the decisions as the meeting of the BoM is held usually once in two months. Feedbacks were received from a few members and the changes suggested by them are incorporated in the proceedings (Annexure-I).

Registrar placed the modified final form of the proceedings of the meeting of the Board of Management held on 5<sup>th</sup> August, 2012 before the Board of Management for consideration <sup>for</sup> confirmation.

**Resolution No. BM/2012/16/2 :** Resolved that the proceedings of the meeting of the Board held on 5<sup>th</sup> August, 2012 be confirmed.

**Agenda item No. 3 :** Action taken report on the last meeting of the Board of Management

The action taken report on the decisions of the 15<sup>th</sup> meeting of the BoM held on 5<sup>th</sup> August, 2012 was placed by the Registrar for information of the Board (Annexure-II)

**Resolution No. BM/2012/16/3:** Resolved that the action taken report of Registrar be accepted.

**Agenda item No. 4 :** To consider the approval of the proceedings of the meeting of the Finance Committee held on October 18, 2012.

A meeting of the Finance Committee was held on 18<sup>th</sup> October, 2012. The proceedings of the meeting is placed before the Board of Management for ex-facto approval (Annexure-III) as the budget for 2013-14 and revised budget for 2012-13 along with the resultant requirement for Supplementary Demand (SD) was sought by the State government.

: Resolved that the proceedings of the Finance Committee held on 18<sup>th</sup>. October, 2012, be approved.

**Agenda item No. 5 :** Report of the Administrative Committee on amendment of the Sections 1 and 4 of Ordinance No. 8 on the qualifications for Equivalent posts of Registrar

The Sections 1 and 4 of the Ordinance No. 8 provides a common qualification for various academic and administrative posts equivalent to Professor and Registrar. This has created lot of problems as most of the equivalent posts of Professor and Registrar are of different nature and require different qualifications. In view of above, the Vice-Chancellor has constituted a Administrative Committee with Vice-Chancellor himself, Director (CIQA) and Registrar to suggest the specific qualifications for the different posts. The Committee has submitted its Report and is placed before the Board of Management for consideration of approval so that the necessary amendment can be made in the Ordinance No. 8. (Annexure-IV)

**Resolution No. BM/2012/16/5:**

The Board, after going through the draft qualifications for the posts equivalent to the posts of Professor and Registrar under section 1 and 4 of the Ordinance 8 prepared by the Administrative Committee, although accepted the recommendations of the Administrative Committee on the draft qualifications, constituted a Committee of the Board with the following members to give a final shape to the essential and desirable qualifications of the posts equivalent to Professor and Registrar before sending the same to the Hon'ble Chancellor for approval.

1. Vice-Chancellor
2. Professor M. Taher
3. Professor T.R. Taid
4. Professor I.M. Das
5. Registrar – Convener

The Board further resolved that the amendment of Ordinance No. 8 be sent to the Chancellor after giving a final shape to it by the Committee.

**Agenda item No. 6 :** Recommendation of the Selection Committee on the selection to the post of Dean (Study Centre)

The Selection Committee could not recommend any name for the appointment to the post of Dean (Study Centre).

**Resolution No. BM/2012/16/6:** Resolved that the recommendation of the Selection Committee be accepted and it is further resolved to advertise the post after the amendment of the Ordinance No. 8 duly approved by the Hon,ble Chancellor.

**Agenda item No. 7 :** To consider the modification of Clause No 2 (i) of the Regulation on Medical Reimbursement, 2010

Clause 2(i) of the Medical Reimbursement Rule, 2010 constitutes the Admissibility Board with the Director Health Service or his nominee and any other Medical Officer nominated by the University as member. This has created a number of problems as the government official was mostly non-available. Hence it is suggested that the Admissibility Committee be reconstituted with the following persons.

1. Joint Director, Health Service (Kamrup Metro) or his nominee not below the rank of Chief Medical Officer
2. Two retired government Medical Officers nominated by the University
3. Registrar - Convener

Placed before the Board for consideration of approval.

**Resolution No. BM/2012/16/7:** After detailed discussion, the Board resolved to accept the reconstitution of Admissibility Committee for medical reimbursement as suggested.

**Agenda item No. 8 :** Adoption of Regulation for motor-car/motor-bike advance to the employees.

The Vice-Chancellor constituted a Committee with Registrar, Director(CIQA) and Finance Officer to frame rules for motor car/motor-bike advance to the regular employees of

the University. The Committee has submitted the Report and is placed before the Board of Management for consideration of approval (Annexure-V).

**Resolution No. BM/2012/16/8 :** *The Report of the Administrative Committee on the rules for motor car/motor-bike loan be accepted subject to the maximum loan amount of Rs. 5 lakhs.*

**Agenda item No. 9 :** Adoption of Regulation for Leave Travel Concession.

The Vice-Chancellor constituted a Committee with Registrar, Director(CIQA) and Finance Officer to frame rules for Leave Travel Concession to the regular employees of the University. The Committee has submitted the Report and is placed before the Board of Management for consideration of approval (Annexure-VI).

**Resolution No. BM/2012/16/9 :** *Board discussed the draft rules for LTC in details framed by the Administrative Committee constituted by the Vice-Chancellor and resolved that the draft rules be accepted for implementation.*

**10. Agenda item No. 10 :** Nomination of a member of Board to the Finance Committee

The Board of Management in its meeting held on 9<sup>th</sup> August, 2011 nominated one of the two members of the Board to the Finance Committee with the condition that the other member should be nominated from the two members of the Assam Legislative Assembly. It is, therefore, placed before the Board of Management for a decision.

**Resolution No. BM/2012/16/10 :** *Resolved that Sri Keshab Mahanta be nominated to the Finance Committee as one of the nominees of the Board.*

**Agenda item No. 11 :** Finalisation of the name of the School of Science and Technology ✓

The Board of Management in its meeting held on 5<sup>th</sup> August, 2012, deferred the decision to name the School of Science and Technology to the next meeting. The matter is again placed before the Board for a decision.

**Resolution No. BM/2012/16/11 :** *Considering the contribution to the field of teaching and research in science education, the Board unanimously resolved to name the School of Science and Technology in the memory of Dr. Hiranya Kumar Bhuyan. — be named as*  
*Hiranya Kumar Bhuyan -*

**Agenda item No. 12:** To consider the appeal of Dr. Lohit Hazarika, Deputy Registrar (Examination)

Dr Lohit Hazarika, Deputy Registrar (Examinations) joined the University on 29<sup>th</sup> May, 2012. He has been placed in the scale of Rs. 15,600 - 39,100 with GP of Rs.7,600 per month as he was not entitled to the senior scale in the rank.. He has made an appeal for advance increment. The matter is placed before the Board for consideration without making it a precedent for future. (Annexure- VII)


**Resolution No. BM/2012/16/12 :** *Discussed the representation of Deputy Registrar (Examinations) and also the note of the Finance Officer . The Board decided to go by the*

UGC rules for scale of pay and resolved that the request of Deputy Registrar(Examination) for enhancement of salary could not be entertained.

**Agenda item No. 13 :** Extension of service of Sri Sudhir Dasgupta, Section Officer, Registrar's Establishment (on Contractual basis).

The Board of Management extended the service of Sri Sudhir Dasgupta as Section Officer (Contractual basis) upto 31<sup>st</sup> March, 2012. Somehow, it was left inadvertently to get further approval of the Board for his extension. He has been serving till date. His service may be extended upto 31<sup>st</sup> March, 2013. He will attain the age of 65 years in July, 2013. Placed before the Board for consideration and decision.

**Resolution No. BM/2012/16/13:** Resolved that the service of Sri Sudhir Dasgupta be extended upto 31<sup>st</sup> March, 2013.

  
V.C.

  
Registrar