



KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Proceedings of the 26th Meeting of the Board of Management held on 8th March, 2015

Members present:

1. Vice Chancellor : Chairperson
2. Professor T. R. Taid
3. Professor I. M. Das
4. Shri A. M. Mazumdar
5. Mrs. Ahalya Gogoi
6. Dean (Academic)
7. Dean (Study Centre)
8. Registrar : Member Secretary

Agenda item No. 1 : Condolence of Professor Mohammad Taher : At the very outset, the meeting of the Board condoled the sad demise of Professor Mohammed Taher, a Hon'ble member of the Board of Management on 24th February, 2015 and adopted the following Resolution;

Resolution No. BM/26/1/2015: The Board of Management of KKHSOU in its meeting held on 8 March, 2015, at the University's Headquarters under the chairmanship of the Vice Chancellor Professor Srinath Baruah condoled the demise of Professor Mahammad Taher who breathed his last on 24th February, 2015. Besides being a renowned academician, a celebrated teacher, researcher and the Professor Emeritus of Gauhati University, Professor Taher immensely contributed to the academic growth and development of this University as a member of the Board for three consecutive terms and also to Gauhati University Text Book production as the Secretary, and the Board of Secondary Education, Assam as its Chairman. His notable contributions in bringing out two volumes of the "Asomiya Biswa Kosh" as the chief editor as well as one of the contributor will always be remembered with gratitude. His works in the field of Geography and other social sciences are always the source of inspiration to the students and the academic community.

The passing away of Professor Taher has been acutely felt by the management and staff of this university. His invaluable and immense contributions in his capacity as an esteemed

member of the Board of Management and several committees of this university since almost its inception, helped in the University's growth in the academic and administrative sphere, thus making it one of the leading universities of distance education in the country.

The meeting observed one minute silence praying to the Almighty for the eternal peace of the departed soul and expressed heartfelt sympathy to the members of the bereaved family.

The meeting also resolved that a copy of the resolution be sent to the bereaved family.

Agenda item No. 2: Introductory remarks by Vice-Chancellor

While extending a warm welcome to all the Hon'ble members to the meeting, the Vice-Chancellor informed that it was supposed to be the last meeting of the Board during his tenure as Vice Chancellor. He thanked all the past and current members of the Board for their very effective guidance in running the affairs of the University. He also apprised the Board of Management of the following developments.

- i) The annual recurring and development grants reflected in the budget have not yet been received by the University in spite of submitting utilization certificate and statement of expenditure to the DHE twice.
- ii) The sanctioned amount of Rs. 5 crore development grant from Distance Education Bureau of UGC for 2014-15 has not been received till date and the Registrar has already communicated the matter over phone and through letter.
- iii) Vice-Chancellor also submitted a written note on the present fund position of the University and vis-à-vis the committed expenditure as on 8th March, 2015 as follows.

| Items | Amount of committed expenditure | Status |
|--|---------------------------------|-----------------|
| Corpus fund | Rs. 14.00 crores | Approved by BoM |
| Construction of Regional Centre at Jorhat | Rs. 7.08 crores | Approved by BoM |
| Construction Academic block –part-I at Rani | Rs. 5.85 crores | Approved by BoM |
| Construction of Part-I and Part-II of Academic and Administrative Blocks at Rani | Rs. 38.11 crores | Approved by BoM |
| Purchase of the Housefed block (about 50,000 sq.ft) as city centre | Around Rs. 35 crores | Approved by BoM |
| Total commitment | Around Rs. 100.04 crores | |

The University is in a position to undertake these works from its own source of fund for the committed expenditure and the own fund will be recouped once the Development grants committed by the state government is released.

Resolution No. BM/26/2/2015: Resolved that the remarks made by the Vice Chancellor be noted and the University administration be advised for judicious expenditure.

Agenda item No. 3: To consider the confirmation of the proceedings of the 25th meeting of the Board of Management held on 30th December, 2014.

The draft of the proceedings of the 25th meeting of the Board of Management held on 30th December, 2014 was circulated among the Hon'ble members of the Board for correction and modification immediately after the meeting of the Board. Two Hon'ble members, namely, Professor T.R. Taid and Professor I.M. Das forwarded the feedbacks on the draft proceedings. The corrected draft proceedings were placed before the Board of Management for consideration for confirmation. (Annexure-I)

Resolution No. BM/26/3/2015: Resolved that the proceedings of 25th meeting of BoM be confirmed.

Agenda item No. 4: Action taken report on the decisions of the 25th meeting of the BoM and to apprise about Chancellor's notification on the appointment of the new Vice Chancellor.

The Registrar orally submitted that the action taken report was only related to request for higher academic grade pay by Dr. Badan Barman as a condition for joining the post of Assistant Professor, Library and Information Science. He also apprised the Board about the decision of the committee constituted for the purpose.

Registrar informed the Board about the Chancellor's order appointing Dr. Hitesh Deka, Dean (Study Centre) w.e.f. 11-03-2015 on the expiry of the term of the present Vice Chancellor on 10-03-2015. Members of the Board congratulate Dr. Deka.

Resolution No. BM/26/4/2015: Resolved that the Chancellor's order on appointment of Dr. Hitesh Deka, Dean (Study Centre) be received with respect and also that the oral action taken report of the Registrar be taken note of with an advice that Dr. Badan Barman should be informed in writing of the decision of the committee to facilitate taking of a decision on his joining the University.

Agenda item No. 5: To consider the recommendation of the Selection Committee for the appointment of Finance Officer.

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 28-02-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates in order of preference for appointment

1. Shri Bishnu Chakraborty
2. Shri Pradyut Borkakoti.

Resolution No. BM/26/5/2015: *Resolved that the recommendation of the Selection Committee be accepted as the select list for the purpose of appointment and that Shri Bishnu Chakraborty be appointed as Finance Officer. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the first candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with a probation period for one year.*

Agenda item No. 6: To consider the recommendation of the Selection Committee for the appointment of Associate Professor in Mass Communication (one post)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 22-02-2015 was placed in the meeting of the Board. The Selection Committee recommended the name of following candidate for appointment

1. Dr. Ankuran Dutta
2. Dr. Anamika Ray

Resolution No. BM/26/6/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Dr. Ankuran Dutta be appointed as Associate Professor of Mass Communication. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the next candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with a probation period for one year.*

Agenda item No. 7: To consider the recommendation of the Selection Committee for the appointment of Assistant Registrar (one post)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 28-02-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Dr. Kanta Chakravarty
2. Dr. Navanath Sahariah

Resolution No. BM/26/7/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Dr. Kanta Chakraborty be appointed as Assistant Registrar. Resolved further, that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the next candidate in order may*

be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with probation for one year.

Agenda item No. 8: To consider the recommendation of the Selection Committee for the appointment of Translator (one post)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 27-02-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Ms. Gitanjali Medhi
2. Ms. Chitralekha Baruah

Resolution No. BM/26/8/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Ms. Gitanjali Medhi be appointed as Translator. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the next candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with probation for one year.*

Agenda item No.9: To consider the recommendation of the Selection Committee for the appointment of Senior Assistants (three posts)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 27-02-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Ms. Dipsikha Pathak
2. Shri Hemanta Baruah
3. Ms. Munmi Borah
4. Ms. Juri Rani Barman
5. Shri Animesh Dey
6. Shri Kalyan Sarma

Resolution No. BM/26/9/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that the first three recommended candidates, namely, Ms. Dipsikha Pathak, Shri Hemanta Baruah and Ms. Munmi Borah be appointed Senior Assistants. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the next candidate in order*

may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with probation for one year.

Agenda item No. 10: To consider the recommendation of the Selection Committee for the appointment of Junior Assistants (two posts)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 01-03-2015 and 03-03-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Shri Chayan Kakati.
2. Shri Akhtar Hussain
3. Ms. Preeti Das
4. Shri Laba Das
5. Shri Gyanmoni Deka

Resolution No. BM/26/10/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Shri Chayan Kakati and Shri Akhtar Hussain be appointed as Junior Assistants. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation and that the Select list shall remain valid for one year from today so that the next candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with probation for one year.*

Agenda item No. 11: To consider the recommendation of the Selection Committee for the appointment of Data Entry Operator (two posts)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 02-03-2015 and 03-03-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Ms. Nandita Mazumdar
2. Shri Anjanjyot iDeka
3. Shri Biren Borah
4. Shri Kushal Daimary

Resolution No. BM/26/11/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Ms. Nandita Mazumdar and Shri Anjanjyoti Deka be appointed as Data Entry Operators. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation that the Select list shall remain valid for one year from today so*

that the first candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with a probation period for one year.

Agenda item No. 12: To consider the recommendation of the Selection Committee for the appointment of Grade-IV (four posts)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 01-03-2015 and 03-03-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Shri Debananda Gogoi
2. Shri Rubul Sarma
3. Shri Jitu Kalita
4. Shri Harmohan Nath
5. Shri Arun Das
6. Shri Tapan Bhuyan
7. Shri Puskar Baruah
8. Shri Jayanta Sahariah
9. Shri Jayanta Deka

Resolution No. BM/26/12/2015: *Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Shri Debananda Gogoi, Shri Rubul Sarma, Shri Jitu Kalita and Shri Harmohan Nath be appointed as Grade-IV (unreserved). Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation that the Select list shall remain valid for one year from today so that the first candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with a probation period for one year.*

Agenda item No. 13: To consider the recommendation of the Selection Committee for the appointment of Grade-IV (ST) (two posts)

The recommendation of the Selection Committee presided over by the Vice-Chancellor held on 01-03-2015 was placed in the meeting of the Board. The Selection Committee recommended the names of following candidates for appointment

1. Shri Ganesh Baro
2. Shri Mukul Chandra Kachari
3. Shri Ghanakanta Borie

Resolution No. BM/26/13/2015: Resolved that the recommendation of the Selection Committee be accepted as the Select list for the purpose of appointment and that Shri Ganesh Baro and Shri Mukul Chandra Kachari be appointed as Grade –IV under ST quota. Resolved further that the appointment letter be issued as per the terms of appointment under the University rules without waiting for confirmation, that the Select list shall remain valid for one year from today so that the first candidate in order may be appointed should any vacancy (ies) arise due to any reason during the said year. The appointment shall be for the period as per the provision in the ordinance with a probation period for one year.

Agenda item No. 14: To consider the promotion of Junior Assistants to the posts of Senior Assistants. The following Junior Assistants have completed six years of continuous service as shown against their names

| Name | Designation | Date of joining the service | Date of completion of six years of service |
|----------------------|--------------|--------------------------------|--|
| Lani Mazumdar | J.A. | 1 st January, 2009 | 31 st December, 2014 |
| Janjyoti Mahanta | J.A (Accts.) | 1 st January, 2009 | 31 st December, 2014 |
| Shabnam Akhter Zaman | J.A. | 1 st January, 2009 | 31 st December, 2014 |
| Juri Rani Barman | J.A. | 1 st February, 2009 | 31 st January, 2015 |

A Screening Committee consisting of Registrar, Director (CIQA) and Deputy Registrar (Admin.) recommended their names for next promotion to Senior Assistants based on their records of performance and seniority of service.

There are four promotional posts of Senior Assistant and one promotional post of Senior Assistant (Accounts) lying vacant.

Placed before the Board for consideration of appointment.

The recommendation of the Screening Committee held on 4-12-2014 was placed in the meeting of the Board. The Screening Committee recommended the names of following Junior Assistants for appointment on promotion as Senior Assistant

1. Ms. Lani Mazumdar
2. Shri Janjyoti Mahanta
3. Ms. Sabnam Akhtar Zaman
4. Ms. Juri Rani Barman

Resolution No. BM/26/14/2015: Resolved that the recommendation of the Screening Committee be accepted and that Ms. Lani Mazumdar, Shri Janjyoti Mahanta, Ms. Shabnam Akhtar Zaman be appointed as Senior Assistant w.e.f. 01-01-2015 and Ms. Juri Rani Barman w.e.f. 01-02-2015.

Agenda item No. 15: To consider to accept the resignation of Dr. Madhab C. Sarma, Director (CIQA).

Resolution No. BM/26/15/2015: *The meeting resolved to place it on record its deep appreciation of Dr. Madhab C. Sarma for his leadership and guidance in the development of all the academic programmes particularly of agricultural science in his capacity as the Officer on Special Duty (Academic) and for the unique contribution made by him towards preparation of road map of this University with which he has been associated since almost its birth. The University administration is also indebted to him for his guidance and sound advice in the University management, which he drew from his vast experience as the Registrar of the Universities, Assam Agricultural University and Gauhati University.*

The University authority wishes that he continues to support this University and enjoy a happy and active life.

Agenda item No. 16: To consider the ex-post facto approval of the release of Sri Sanjay Kumar Deka, Assistant Section Officer and filling up of resultant vacancy.

Sri Sanjay Deka joined this University as Assistant Section Officer on 24-01-2015. He got a new job as P.S. to Registrar in Cotton College State University. He requested for release to join the new assignment on 19th February, 2015. Vice-Chancellor released him as requested and it is placed before the Board for ex post-facto approval.

Resolution No. BM/26/16/2015: *Resolved that the release of Shri Sanjay Kumar Deka as Assistant Section Officer w.e.f. 19-02-2015 be approved.*

Agenda item No. 17: To consider the ex-post-facto approval of the examination results already declared by the University

Resolution No. BM/26/17/2015: *Resolved that the item be deferred to next meeting as the abstract of the declared result of various programmes with necessary information was not ready.*

Agenda item No. 18: To consider to approve the ongoing negotiation with Housefed for outright purchase of entire G + 6 block under construction at the south east end of the Housefed Complex with the condition that the proposed offer of Housefed Managing Director should be brought down from Rs. 9000/- per sq. ft. to the region of Rs. 6000/- to Rs. 7000/- per sq. ft. In the event of any agreement being reached, the University may consider to pay 20% to 25% of the entire agreement as payment in advance to speed up the construction work as the existing agreement in respect of the University office at Housefed Complex will come to an end in December, 2016.

Resolution No. BM/26/18/2015: Resolved that the University should put more effort into the negotiation process so that the rate per sq. ft. is brought down from the offered rate of Rs. 9000/- to the region of Rs. 6000/- to Rs. 6500/-. In the event of any agreement is reached, the University may agree to pay 20 to 25% of the entire agreed amount as payment in advance to speed up the construction work as the existing agreement in respect of the University office at Housefed Complex will come to an end in December, 2016.

Agenda item No. 19: To consider, in pursuance of the Resolution No. BM/25/34/2014 in the 25th meeting of BoM that approved opening of a saving bank account for the University's online programmes and transfer of Rs. 5 crores as term deposit in Assam Gramin Vikash Bank (AGVB) and also to have a term deposit account of Rs. 2 crores in ICICI Bank.

Resolution No. BM/26/19/2015: Resolved that the University be advised to proceed carefully as per the Board's decision in its meeting held on 30-12-2014. Proposed deposit of Rs. 5 crores and opening of a saving bank account in the Assam Gramin Vikash Bank (AGVB), and also to have a term deposit of Rs. 2 crores in ICICI Bank be approved with a rider that further deposit in the private bank should be subject to their services and allaying security concern over deposit in private banks with further inputs..

Agenda item No. 20: To consider to enhance the contribution to University's corpus fund from the existing Rs. 1(one) crore per year to Rs. 2 (two) crores per year with retrospective effect in view of the fact that the University representative which making presentation before the UGC-DEB in connection with the sanction of the Development Grant for the year 2014-15 has already submitted that the enhancement of the contribution is under contemplation.

Resolution No. BM/26/20/2015: Resolved that the enhancement of annual contribution from Rs. 1 crore to 2 crores w.e.f. 2008-09 be approved.

Agenda item No. 21: To consider to enhance the rate of daily wage at Grade C and Grade D levels from the existing rate of Rs. 250/- and Rs. 350/-, which were fixed during August, 2012 when the rate of DA was less than 50% of the basic, to Rs. 300/- and Rs. 400/- respectively in view of the fact that the present rate of DA is 107% of the Basic.

Resolution No. BM/26/21/2015: Resolved that the proposal to enhance the rate of daily wage at the Grade C and Grade D levels to Rs. 300/- and Rs. 350/- respectively be approved.

Agenda item No. 22: Matter relating to completion of the term of First Vice Chancellor Professor Srinath Baruah on 10th March, 2015.

Resolution No. BM/26/22/2015: This 26th meeting of BoM, KKHSOU, resolves to place on record its sincere and deep appreciation of the invaluable services of Professor (Dr.) Srinath Baruah, the founder Vice Chancellor of the University, to the cause of this nascent University in both academic and administrative spheres, and notes that, but for the strong, dynamic and highly positive academic and administrative leadership provided by Professor Baruah, the impressive academic and infrastructural growth of the University within a span of less than eight years of the University's coming into being would not have been possible.

This meeting of the BoM places on record specially that –

- *It is only because of Professor Baruah's academic vision, coupled with appropriate and prompt action matching his vision that KKHSOU has been able to establish itself as one of the leading Universities of Distance Education in the country, earning even international laurels within a very short period;*

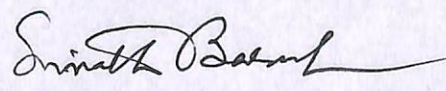
- *That it is only because of Professor Baruah's farsighted and untiring efforts, and, bold decision-making qualities that KKHSOU has come to have now sprawling permanent campus of the University at Patgaon, Rani, where an efficient administrative system and machinery has been put into place and which is capable of enormous future development;*

This meeting of BoM also places on record its heartfelt appreciation of the fact that like a true Karmayogee, Professor Baruah, by exemplary devotion to duty, inspired his subordinate colleagues to serve the University in a similar spirit of devotion to duty and that, with the informal, human and personal touch he gave to his way of administration, he succeeded in galvanizing the personnel of the University into a well-knit, efficient team.

KKHSOU shall remain ever grateful to Professor Srinath Baruah for the great beginning the University has made under his leadership.

May Professor Baruah enjoy a long, healthy and active life and contribute to make significant contributions to the society!


Registrar


Vice Chancellor