

**KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY**  
**GUWAHATI**

**Proceedings of the 36<sup>th</sup> Meeting of the Board of Management held on**  
**28.03.2017 in the Conference Room of Housefed Complex, Dispur, Guwahati**  
**at 11.30 A.M.**

**Members Present :**

- |     |                                                                                                                      |   |          |
|-----|----------------------------------------------------------------------------------------------------------------------|---|----------|
| 1)  | Vice-Chancellor                                                                                                      | : | Chairman |
| 2)  | Shri Ramendra Narayan Kalita, MLA                                                                                    | : | Member   |
| 3)  | Professor T.R. Taid                                                                                                  | : | Member   |
| 4)  | Professor I.M. Das                                                                                                   | : | Member   |
| 5)  | Professor Munin Kakati                                                                                               | : | Member   |
| 6)  | Mrs. Ahalya Gogoi                                                                                                    | : | Member   |
| 7)  | Dr. P.K. Choudhury                                                                                                   | : | Member   |
| 8)  | Dr. Mamani Barua<br>(Representative from Commissioner<br>& Secretary, Govt. of Assam, Higher<br>Education Department | : | Member   |
| 9)  | Dr. Lokendra Prasad Deka                                                                                             | : | Member   |
| 10) | Dean (Study Centre)                                                                                                  | : | Member   |
| 11) | Dean (Academic) & Registrar (i/c)                                                                                    | : | Member   |

Shri S.N. Misra, Secretary to Vice-Chancellor and Public Relations Officer was present for recording the proceedings.

**Item No 1 : Vice-Chancellor's address of welcome and introductory briefing.**

Before calling the meeting to order, the Chairman welcomed all the esteemed members of the Board of Management with special mention to Professor Munin Kakati, Vice-Chancellor, Assam Rajiv Gandhi University of Co-operative Management, who has recently been nominated as the member of the Board of Management.

***Resolution No. BM/36/1/2017: Resolved that the Vice-Chancellor's address of welcome and introductory remarks be noted.***

**Condolence Resolution:**

The Board of Management was apprised that the following two persons have recently passed away for heavenly abode.

- 1) Padmashreee Arun Sarma , noted Dramatist
- 2) Shri Diganta Sarma, Coordinator, KKHSOU Study Centre, Manabendra Sarma Girls' College, Rangia

The Board condoled the sad demise of Padmashreee Arun Sarma, noted Dramatist and Shri Diganta Sarma, Coordinator, KKHSOU Study Centre, Manabendra Sarma Girls' College, Rangia and placed on record their manifold contributions towards the society and the academic growth of the university. The Board of Management adopted the following resolutions :

The Board of Management of KKHSOU held on 28.03.2017 under the chairmanship of Vice-Chancellor condoled the sad demise of Padmashreee Arun Sarma, noted Dramatist and Shri Diganta Sarma, Coordinator, KKHSOU Study Centre, Manabendra Sarma Girls' College, Rangia who contributed to the academic growth of the University.

The meeting observed one minute silence as a mark of respect and prayed to the Almighty for the eternal peace of the departed soul and expressed heartfelt sympathy to the members of the bereaved family.

The meeting also resolved that a copy of the resolution be sent to the bereaved family members.

**Item No.2 : Confirmation of the proceedings of the 35<sup>th</sup> meeting of the BoM held on 02.02.2017.**

The proceedings of the above meeting was circulated to all the members of the Board of Management. The Board was requested to go through the proceedings and point out any changes that may arise in recording the same.

*Resolution No. BM/36/2/2017 : Resolved that the proceedings of the 35<sup>th</sup> meeting of the Board of Management held on 02.02.2017 be approved as recorded.*

**Item No. 3 : Action taken report on the decision of 32<sup>nd</sup> BoM held on 21.08.2016, 33<sup>rd</sup> BoM held on 20.09.2016, 34<sup>th</sup> meeting of BoM held on 03.10.2016 (emergency) and 35<sup>th</sup> meeting of BoM held on 02.02.2017 .**

The Action Taken Report on the decision of 32<sup>nd</sup> BoM held on 21.08.2016, 33<sup>rd</sup> BoM held on 20.09.2016, 34<sup>th</sup> meeting held on 03.10.2016 (emergency) and

35<sup>th</sup> meeting of BoM held on 02.02.2017 were placed before the Board of Management for appraisal.

*Resolution No. BM/36/3/2017 : Resolved that the action taken report of the above mentioned meetings be noted.*

**Item No. 4 : To consider and approve the recommendations of Selection Committees for appointment of various non-teaching posts.**

The recommendations of selection committee for appointment to the following posts were placed before the Board of Management. The Selection Committee recommended the names of the candidate for the appointment in the post shown against them in order of merit:

a) **Junior Assistant:**

*Resolution No. BM/36/4(a)/2017 : Resolved that the recommendations of the selection committee for the post of Junior Assistant be accepted and the following candidates are recommended to be appointed as Junior Assistant of the University in order of merit :*

1. Ms. Deity Deka
2. Shri Debananda Gogoi
3. Ms. Tobossum Rahman
4. Shri Hiren Baishya

*Further resolved that the recommendations of the selection committee for the post of Junior Assistant from amongst the 4<sup>th</sup> Grade employees as per the reservation be accepted and the candidate recommended viz. Shri Sarat Das be appointed as the Junior Assistant as per the rules of the University.*

b) **Junior Accounts Assistant :**

*Resolution No. BM/36/4(b)/2017 : Resolved that the recommendations of the selection committee for the post of Junior Accounts Assistant be accepted and the candidates recommended namely Shri Kalyan Sarma be appointed as the Junior Accounts Assistant in the accounts section of the University.*

b) **Grade IV :**

**Resolution No. BM/36/4(c)/2017** : Resolved that the recommendations of the selection committee for the post of Grade IV be accepted and the following candidates be appointed as the Grade IV employee of the University :

1. Shri Rajib Dutta
2. Shri Niranjan Rajbongshi
3. Shri Harculish Kachari
4. Ms Jutika Das
5. Shri Parikshit Hazarika

**Resolution No. BM/36/4(d)/2017**: Resolved that the appointment letters to the above mentioned posts be issued without waiting for confirmation of the proceedings.

**Resolution No. BM/36/4(e)/2017**: Further resolved that the Selection List be valid for one year with effect from 28.03.2017.

**Item No. 5 :** To consider and approve the land agreement with Assam Agricultural University for city campus of KKHSOU.

The Board is aware that since inception, the University is in search of a suitable plot of land in an around the Guwahati City for the city campus of our university. But inspite of our best efforts, the same has not yet been materialized. The Board of Management in the meantime cancelled the proposal for purchasing a plot of land from the private party as advised by the hon'ble Chancellor. The Govt. of Assam approached once again for a suitable plot of land within the city area but the Govt. of Assam expressed its inability to provide the same due to non availability of vacant plot of land within the city area. The Vice-Chancellor, KKHSOU having found no other alternative approached the Vice-Chancellor, Assam Agricultural University through a D.O. letter apprising the need and urgency of a city campus within the city area. The management of Assam Agricultural University was kind enough to concede the request of Vice-Chancellor and accordingly they have allotted a plot of land measuring five bighas at Khanapara, adjacent to NH-37 in between the Bodoland Guest House and the office of the National Institute of Rural Development. An agreement on allotment of land has already been signed by the Registrar, KKHSOU and the Registrar, AAU on 18.03.2017 in presence of the Vice-Chancellors of both the Universities and senior officers. The members of the Board of Management expressed their happiness and thanked the Vice-Chancellor, KKHSOU for his painstaking efforts in this matter. The Board of Management observed that it was really a great deal of hard labour by the Vice-Chancellor for which the University could obtain a suitable plot of land in the

prime location of the city. The Board also expressed its gratefulness to the management of Assam Agricultural University for their generosity by way of allotting a suitable plot of land for the city campus of KKHSOU which was a long felt need of the University.

While congratulating the Vice-Chancellor, K.K. Handiqui State Open University for his untiring efforts for a city campus within the Guwahati City ever since he joins as the Vice-Chancellor, the Board also expressed its gratefulness to the Vice-Chancellor, Assam Agricultural University for his generosity in allotting a suitable plot to the K.K. Handiqui State Open University which will remain as a milestone in the history of the University. The Board of Management placed on record its deep sense of appreciation to the management of Assam Agricultural University who kindly conceded the request of the Vice Chancellor, Krishna Kanta Handiqui State Open University.

**Resolution No. BM/36/5(a)/2017** : *The Board of Management of K.K. Handiqui State Open University in its meeting held on 28.03.2017 placed on records its deep sense of appreciation to the management of Assam Agricultural University for allotting a plot of land to Krishna Kanta Handiqui State Open University for establishment of its city campus. The Board also expressed its gratefulness to the Vice-Chancellor, Assam Agricultural University for his sincere and keen interest shown for the development of Krishna Kanta Handiqui State Open University.*

**Resolution No. BM/36/5(b)/2017** : *The Board of Management of K.K. Handiqui State Open University in its meeting held on 28.03.2017 placed on records its deep sense of appreciation to Dr. Hitesh Deka, Vice-Chancellor, K.K. Handiqui State Open University for his untiring efforts ever since he joins as the Vice-Chancellor for a city campus of the University. The Board congratulates Dr. Hitesh Deka, Vice-Chancellor for his initiatives taken in establishment of permanent city campus of the University in the plot of land allotted by Assam Agricultural University.*

**Item No. 6 :**       **To consider and approve the budget proposal for the year 2017-18.**

The financial estimates for the financial year 2017-18 and revised financial estimates for the year 2016-17 was placed before the Finance Committee held on 23.03.2017. The Finance Committee recommended the proposal and request the BoM to approve the same.

The Board discussed the matter on the budget proposal and decided to approve as presented by the Finance Officer.

**Resolution No. BM/36/6/2017** : Resolved that the budget proposal for the year 2017-18 be approved as proposed.

**Item No. 7:** To consider and approve the proceedings of the meeting of Planning & Development Committee held on 23.03.2017.

The proceedings of the meeting of Planning & Development Committee held on 23.03.2017 was forwarded to all the members of the Board of Management.

The Planning & Development Committee held on 23.03.2017 discussed on the matters namely, Building Construction at City Campus, Construction of Regional Office at Jorhat, Selction of Architecture Firm for City Campus of the University and Land for Regional Offices at Silchar, Lakhimpur and Bongaigaon. While approving the proceedings of the Planning & Development Committee held on 23.03.2017 also decided in unison that the University should immediately start construction for the city campus of the University at the newly allotted plot by Assam Agricultural University. After detailed discussion and to expedite the matter, the Board of Management resolved as follows :

**Resolution No. BM/36/7(a)/2017** : Resolved that the decision taken against agenda item No. 11 of the 23<sup>rd</sup> meeting of the Board of Management held on 10.07.2014 in respect of purchase of a building owned by the Housefed Authority be cancelled as recommended by the Planning & Development Committee Meeting held on 23.03.2017.

**Resolution No. BM/36/7(b)/2017** : Resolved that the decision of the Board of Management held on 10.07.2014 regarding payment of around Rs. 37.00 (Thirty Seven) crores for purchasing a six storied building be ratified and the same earmarked amount of Rs. 37.00 crores be approved for construction of city campus of the University on the newly allotted land by Assam Agricultural University.

**Resolution No. BM/36/7(c)/2017** : Resolved that the construction work for Regional Office at Jorhat be started as per the plan & estimate prepared by the Architect with immediate effect after observing all formalities.

**Resolution No. BM/36/7(d)/2017 :** Further resolved that Rs. 50.00 crores (Fifty crores) from the source of KKHSOU be approved to start with the construction works both at City Campus at Khanapara and the Regional Office at Jorhat.

**Resolution No. BM/36/7(d)/2017:** Further resolved that in order to expedite the process of construction works, the Vice Chancellor be authorized to implement the above decisions without waiting confirmation of the proceedings.

**Item No. 8 :** To consider and decide the future course of action in respect of Shri Rajat Baran Mahanta, Registrar (under suspension).

The Board is aware that in terms of the decision of the Board of Management, held on 03.10.2016 Shri Rajat Baran Mahanta, Registrar (under suspension) was placed under suspension with immediate effect. It was also decided that a show cause notice on the charges brought against Shri Mahanta be issued within a short period of issuing the suspension order. Accordingly a show cause notice along with the statement of allegations were issued to Shri Rajat Baran Mahanta on 21.10.2016 with a request to submit his written explanation within ten days. He was also informed to inspect the documents if he intends to inspect the same with the stipulated time. But till today he has not inspected any documents personally. Although he has deputed one Shri Abhijnan Bardoloi who inspected the required documents and acknowledged the same with his signature, Shri Rajat Baran Mahanta was seeking extension of further time initially for 20 days, then 10 days in two times for submission of his written statements. However, on 25<sup>th</sup> January, 2017 Shri Mahanta has submitted his written statement on the charges made by the University. On receipt of the written statement from Shri Rajat Baran Mahanta, the matter was forwarded to our standing legal adviser for a legal opinion on this matter.

The legal opinion of Shri Arup Chandra Borbora was placed before the Board of Management. The members of the Board discussed the matter at length and expressed its displeasure on the tone and tenor of the replies to Show Cause Notice issued to Shri Rajat Baran Mahanta, which was not expected from a senior officer like that of Registrar of a university. As opined by the Legal Adviser, the members of the Board also in unison observed that the replies to Show Cause Notice are found to be retaliatory and at times counter-allegational. The Board viewed that since Shri Mahanta instead of submissively presenting his replies, alleged a number of allegations against the authority including the member of the Board, the Board will have no other alternative

but to institute a one-man Enquiry by a retired High Court Judge so that the justice is given to all concerned. After detailed deliberations, the Board adopted the following resolutions:

**Resolution No. BM/36/8(a)/2017** : Resolved that the replies to the Show Cause Notice issued to Shri Rajat Baran Mahanta , Registrar (under suspension) be not accepted.

**Resolution No. BM/36/8(b)/2017** : Resolved that an Inquiry Officer be appointed to enquire into the charges brought against Shri Rajat Baran Mahanta , Registrar (under suspension) vide Show Cause Notice No. KKHSOU/BOM/28/2015/168 dated 21.10.2016 to which he replied, denying the charges .The Enquiry Committee be requested to submit the report as early as possible.

**Resolution No. BM/36/8(c)/2017** : Further resolved that Justice H.N. Sarma (Retd.) Gauhati High Court, Hill side Road, Chenikuthi , Guwahati be appointed as the Inquiry Officer to conduct the enquiry into the charges levelled against Shri Rajat Baran Mahanta, Registrar (under suspension).

**Resolution No. BM/36/8(d)/2017** : Resolved further that Dr. Bhabaranjan Sarma , Controller of examinations , KKHSOU be appointed as the Presenting Officer to present the case before the Inquiry Officer .

**Resolution No. BM/36/8(e)/2017** : Resolved that for smooth and fair conduct of enquiry proceedings, the suspension order in respect of Shri Rajat Baran Mahanta be not revoked till finalization of departmental proceedings.

**Item No. 9 :** To Consider and accept the Enquiry Report submitted by Dr. Anirudha Deka, Enquiry Officer in respect of Shri Jan Jyoti Mahanta and Shri Akhtar Hussain.

Shri Jan Jyoti Mahanta , Jr. Accounts Assistant and Shri Akhtar Husssuain, Office Assistant, SLM Branch were suspended from their services . However, pending finalization of departmental proceedings, Shri Janjyoti Mahanta was allowed to join in the service while the service of Shri Akhtar Hussain is suspended up till now. An Enquiry Officer was appointed to enquire into the allegations brought against them. The Enquiry Officer has submitted its report.



The reports of the Committee were placed before the Board of Management. The committee had gone through the reports and found both Shri Jan Jyoti Mahanta, Sr. Accounts Assistant and Shri Akhtar Hussain, Junior Assistant violated the official discipline and rules followed by the University. The Board observed that Shri Janjyoti Mahanta has repeated the similar mistakes and therefore viewed the matter seriously. However as a last chance, he should be given reasonable time to rectify his attitude and behavior while discharging his duties, otherwise Shri Mahanta will invite stern disciplinary action including termination from the services if he keeps on repeating such mistake in future. Although they are found guilty, the Board of Management decided that they should be given a stern warning not to commit such mistake in future, failing which they will be terminated from the services automatically. The Board decided as follows :

**Resolution No. BM/36/9(a)/2017** : Resolved that the enquiry report submitted by Dr. Aniruddha Deka, Enquiry Officer in respect of Shri Janjyoti Mahanta and Shri Akhtar Hussain be accepted.

**Resolution No. BM/36/9(b)/2017** : Resolved further that a stern warning letter be issued to Shri Janjyoti Mahanta not to violate the official discipline, failing which he will invite disciplinary action including termination of services in future. The decision of the Board of Management be recorded in his service book, which will be reviewed while upgrading him in the next higher grade.

**Resolution No. BM/36/9(c)/2017** : Resolved that Shri Akhtar Hussain, Junior Assistant, SLM Department be issued a warning letter not to mislead the authority in future, failing which he will invite stern disciplinary action automatically. The decision of the Board of Management be recorded in his service book which would be reviewed in future.

**Item No. 10 :** To consider and approve the modalities for temporary appointment of Grade III & Grade IV employees against non sanction post.

It is for kind information of the BoM that the existing manpower as sanctioned and approved by the Govt. of Assam is not sufficient to cope up with the volume of works. The University is engaging Grade III & Grade IV employees on daily wage basis from time to time. However, modality for such appointment is needed. The Board is requested to consider and suggest suitable modalities for

such appointment keeping the similar terms and conditions followed by the government of Assam.

The Board considered the agenda item and opined that Govt. of Assam be requested to accord necessary sanction for adequate number of Grade III & Grade IV post to cope up with the volume of works. However, considering the need of the service and to cope up with the volume of works, a few persons may be engaged purely on temporary basis for a period of 90 days which could be extended subject to satisfactory services by way of making a gap of minimum one day with the following consolidated pay.

For 3<sup>rd</sup> Grade : Rs. 12,000/- (Rupees Twelve thousand) only per month

For 4<sup>th</sup> Grade : Rs. 9,000/- (Rupees Nine thousand) only per month

**Resolution No. BM/36/10(a)/2017** : Resolved that the Vice-Chancellor be authorized to engage a few employees purely on temporary basis initially for a period of 90 (ninety) days which could be extended for another period of subsequent 90 (ninety) days considering the need and volume of works in the University with the following consolidated pay:

For 3<sup>rd</sup> Grade: Rs. 12,000/- (Rupees Twelve thousand) only per month

For 4<sup>th</sup> Grade: Rs. 9,000/- (Rupees Nine thousand) only per month

In addition to the above, the Vice Chancellor is also authorized to engage employees on daily ways basis as and when required.

**Resolution No. BM/36/10(b)/2017:** Resolved further that the Vice Chancellor be authorized to appoint employees on daily wage basis as and when required with the following wages to meet up the emergency works:

Grade III : Rs. 500.00 per day

Grade IV : Rs. 400.00 per day

**Item No. 11:** To apprise the proceedings of Academic Council held on 24.03.2017.

**Resolution No. BM/36/11/2017:** Resolved that the proceedings of the meeting of the Academic Council held on 24.03.2017 be approved.

**Item No. 12 :** To consider and approve the proposal for publication of the following Books

- a) Compilation of Children Literature of Assam (20 vol.)
- b) Xachitra Dasham, Kirtan and Chitra Bhagabat
- c) Book on Prof. Jyoti Prasad Medhi

As a part of social responsibility the KKHSOU desires to publish the above mentioned books. It is for kind information of the Board that the Govt. of Assam has sanctioned a sum of Rs. 1.5 crores towards a project proposal submitted for the compilation of Children literature of Assam.

The Board considered the matter and appreciated the proposal. The Board desired that the quality of publication and printing should be of international standard and desired that ISBN number should be obtained wherever necessary. The Board resolved as follows:

**Resolution No. BM/36/12(a)/2017 :** Resolved that the following books be published by the University and the quality of printing should be maintained properly:

- a) Compilation of Children Literature of Assam (20 vol.)
- b) Xachitra Dasham, Kirtan and Chitra Bhagabat
- c) Book on Prof. Jyoti Prasad Medhi

**Resolution No. BM/36/12(b)/2017:** Resolved further that the Vice Chancellor be authorized to constitute the Editorial Board for the above books.

**Resolution No. BM/36/12(c)/2017:** Further resolved that the following remuneration be fixed for the Editorial Board:

### Editorial Team for Asom Sisu Sahitya Kosha

*For Part I – 3 volumes and for Part II - 20 volumes*

**Part – A**

| Sl. No.      | Name of the post                   | No. | Name                                      | Honorarium per month |
|--------------|------------------------------------|-----|-------------------------------------------|----------------------|
| 1            | Chief Editor                       | 1   |                                           | Hony.                |
| 2            | General Editor (One post is Hony.) | 3   | @ Rs.20,000/- per persons for two persons | 40,000/-             |
| 3            | Associate Editor                   | 1   | @Rs.15, 000/-per person                   | 15,000.00            |
| <b>Total</b> |                                    |     |                                           | <b>55,000.00</b>     |

Part – B

Technical Team

| Sl. No. | Name of the post                     | No. | Honorarium per month | Total              |
|---------|--------------------------------------|-----|----------------------|--------------------|
| 1       | Chief Project Co-ordinator/Executive | 1   | honorary             | honorary           |
| 2       | Editorial Consultant                 | 1   | 18,000.00            | 18,000.00          |
| 3       | Assistant Editor                     | 2   | 15,000.00            | 30,000.00          |
| 4       | Project Consultant (A)               | 3   | 15,000.00            | 45,000.00          |
| 5       | Project Consultant (B)               | 1   | 15,000.00            | 15,000.00          |
| 6       | Designer                             | 1   | 15,000.00            | 15,000.00          |
| 7       | D.T.P. Operator                      | 2   | 12,000.00            | 24,000.00          |
|         |                                      |     | <b>Total</b>         | <b>1,47,000.00</b> |

Yearly total = Part A + Part B  
= Rs. 55,000 × 12 + Rs. 1,47,000.00 × 12  
= Rs. 6,00,000/- + Rs. 1,76,4000.00/-  
= Rs. 2346000.00

**Total: Rupees Twenty three lakh forty six Thousand Only/-**

**Item No. 13 : To consider and approve the action taken by the University on the closing of private/non affiliated centres run by the University.**

The Board was aware that consequent upon the decision of the University Grants Commission, all private Study Centres were closed down. However, being aggrieved by the decision of the University, the Coordination Committee of Private and Non-Affiliated Study Centres filed a case against the University (W.P.(C) No. 5726/16) before the Hon'ble Gauhati High Court. The Hon'ble High Court vide order dated 21/09/2016 stayed the matter until further order. It is for kind information of the BoM that due to administrative convenience, the number of Examinations Centers was reduced for which the Coordination Committee of Private and Non-Affiliated Study Centres challenged the matter before the Hon'ble High Court. The Hon'ble High Court passed the judgment in our favour and the examinations were conducted in the designated centres of the University.

The Board while considered the agenda was also observed that the matter is subjudice. Therefore, the Board opined that the University will comply the order of the hon'ble High Court. The Board decided as follows :

**Resolution No. BM/36/13/2017** : *Resolved that the University will act as per the verdict of the Hon'ble High Court to be received in due course of time.*

**Item No. 14 :** **To consider and approve the appointments in different posts, who were appointed without issuing any appointment letter.**

It is for kind information of the BoM that a few employees of the university were appointed in different posts without having appointment letters. Some of them even completed the first term of their appointment. It has become an administrative problem to regularize their services without issuing appointment letter.

The Board considered that it may be possible to absorb by creating supernuatory post. However the legal aspect on the above matter may be obtained from the standing legal councilor of the University.

**Resolution No. BM/36/14/2017** : *Resolved that the legal aspect be examined by standing legal councilor of the University to regularize the appointments in different posts who were appointed in the University without issuing any appointment letter.*

**Item No. 15 :** **To consider and approve the proposal from the Commissioner, Persons with disabilities, for special B.Ed. courses for the persons with disabilities.**

The Board was apprised that the Commissioner, Persons with Disabilities, Government of Assam has sent a letter requesting to introduce a special B. Ed course for the persons with disabilities.

**Resolution No. BM/36/15/2017** : *Resolved that the proposal received from the commissioner, persons with disabilities for special B.Ed courses for the persons with disabilities be approved.*

**ItemNo.16 :** **To consider and approve the Audit Report on confidential Examination matters.**

The Board is to be apprised that Dr. Guruprasad Khataniar, who was the Controller of Examinations was released from this University on his request to join in the Gauhati University. Prior to his joining in the new assignment, a committee with the members of the BoM was constituted by the Vice Chancellor to get the accounts of the Examinations audited. The Committee has submitted its report. The copy of the Report was placed before the Board of Management.

The Board considered the agenda and decided to approve it.

**Resolution No. BM/36/16/2017** : Resolved that the Audit Report on confidential examination matter submitted by the Hon'ble esteem members of the Board namely Prof. I M Das and Prof. T R Taid be accepted.

**Item No. 17:** To consider and approve the proposal for protecting the Grade Pay in respect of the Teachers and Officers who joined on lien from different organizations.

It is for kind information of the BoM that a few Assistant Professors and Officers from different organizations joined in this University initially on lien and subsequently absorbed in the University. The Teachers and Officers who came through proper channel, their total pay is always protected. However, in some cases, the Grade pay which they enjoyed in the parent department has not been protected although the total emoluments are protected by taking into account the Grade Pay they enjoyed in the parent departments. To maintain a uniform policy, the Grade pay of such employees who joined on lien should be protected. It is for kind information of the BoM that the University will have no financial liabilities if the Grade Pay of the concerned employee drawn in their parent department is protected.

The Board discussed the matter and decided to protect the grade pay of the employees who joined in this University on lien and subsequently absorbed in the KKHSOU. The Board decided as follows:

**Resolution No. BM/36/17/2017** : Resolved that the grade pay of the employee enjoyed in the parent department be retained while absorbing in the Krishna Kanta Handiqui State Open University.

**Item No. 18:** To consider and approve regularization of services, who have completed probation period.

It is for the kind information of the BoM that a number of employees have completed their probation period as stipulated in the appointment letter. The Report of the Controlling Officers on the performance of such employees was placed before the Board of Management.

The Board considered the agenda and approved the regularization of service who have completed the probation period without any adverse comments from the controlling officer.

**Resolution No. BM/36/18(a)/2017** : Resolved that the services of the following employees who have completed the probation period without any adverse comment from the controlling officer be regularized:

| Sl. No | Name and designation of the employees                       | Date of joining |
|--------|-------------------------------------------------------------|-----------------|
| 1      | Sachindra Nath Misra, Secretary to Vice Chancellor          | 06/07/2015      |
| 2      | Shri Bishnu Chakraborty , Finance Officer                   | 09/07/2015      |
| 3      | Dr. Samar Bhattacharyya, Assistant Registrar, (SLM)         | 23/11/2015      |
| 4      | Shri Birinchi Borah, Assistant Registrar, (Study Materials) | 23/11/2015      |
| 5      | Dr. Antara Mahanta , Assistant Professor, (Electronics)     | 23/11/2015      |
| 6      | Dr. Nabankur Pathak, Assistant Professor,(Instrumentation)  | 23/11/2016      |
| 7      | Ms. Gargi Gayan, Assistant Professor, (Sociology)           | 11/01/2016      |
| 8      | Ms. Chayanika Roy, Assistant Professor, (English)           | 01/04/2016      |

**Resolution No. BM/36/18(b)/2017:** Further resolved that the probation period of Dr. Dibyajyoti Mahanta ,Dean (Study Centre) be extended for one more year with effect from the date of completion of the first year.

**Item No. 19 :** To consider the proposal for constitution of Search Committee for National Award and National Fellowship, 2017.

It is information of the Board members that as per the decision of the Board meeting, the University has decided to institute a National Award for outstanding achievements and a National Fellowship to a distinguished individual for his/her continued dedication to one's chosen area. For this purpose a committee may be constituted to recommend the name of person for National Award and National Fellowship.

The Board discussed the matter and decided that a three member committee may be constituted to recommend the name of person(s) for National Award and National Fellowship.

**Resolution No. BM/36/19/2017** : Resolved that a committee with the following members be constituted to recommend the name of person(s) for National Award and National Fellowship:

1. Prof. Amarjyoti Choudhury, Former Pro Vice-Chancellor, Tezpur University- Chairman
2. Prof. Abu Nasar Saied Ahmed, Former Director , Omeo Kumar Das Institute of Social Science - Member
3. Shri Yeshi Dorji Thongshi, eminent litterateur, Arunachal Pradesh - Member
4. Dean, Study Centre, KKHSOU - Convenor.

*The Committee be requested to submit its report on or before 31<sup>st</sup> July, 2017.*

**Item No. 20: To consider and approve the proposal regarding promotion of Senior Scale to the faculty members.**

The BoM is aware that the pay scale and promotional avenues in respect of faculty members are followed as per the rules and regulations recommended by the University Grants Commission. As the terms of appointments of our University is on contractual basis for a period of five years, there is no specific guidelines for promotion of faculty members to their next higher grade approved by the BoM. It is therefore urged that the BoM may constitute a committee to find out the modalities for the promotion of faculty members of our University as per the provision of UGC and followed by similar situated Universities.



The Board while discussing the matter was of the view that a committee needs to be constituted to examine the matter in detail. The Board decided as under:

**Resolution No. BM/36/20/2017** : Resolved that a committee with the following members be constituted to formulate necessary guide lines for promotion of senior scale to the faculty members of the University:

1. Professor T.R. Taid
2. Professor I.M. Das

**Item No. 21 :** To consider and approve the fixation of upper limit of medical reimbursement for the employees.

The Board of Management is apprised that there is at present no fixation of upper limit of medical reimbursement for the employees of this University. Considering the huge financial burden of the University, it is proposed that the upper limit of medical reimbursement may be fixed subject to a maximum of 3.00 lakhs except the following ailments where full reimbursement of the cost of medicine purchased on the prescription of the authorized medical practitioner.

- a) Cancer, b) T.B, c) Leprosy and such malignant diseases, irrecoverable paraplegia, hemiplegic and disease requiring thoratic surgery.

The Board was requested to consider and suggest necessary measures to be taken in this regard.

The Board decided that the matter be referred to the Finance Committee for its recommendation.

**Resolution No. BM/36/21/2017** : Resolved that fixation of upper limit of medical reimbursement for the employees be referred to the Finance Committee for its recommendations.

**Item No. 22 :** To consider and approve the honorarium for holding the post of Public Information Officer.

It is for kind information of the Board that the Deputy Registrar, (Admn.) has been entrusted to hold the responsibility of Public Information Officer in addition to his normal duties. He has now requested to consider for a suitable honorarium for the service rendered by him.

The Board is requested to consider and approve payment of at least 1000/- per month to the Deputy Registrar,(Admn.) for taking the additional responsibility.

The Board agreed to the proposal.

**Resolution No. BM/36/22/2017** : Resolved that a lump sum amount of Rs. 1000/- (one thousand) be paid as honorarium to the Deputy Registrar (Administration) for holding the additional duty of Public Information Officer with effect from the date of notification in this regard.

**Item No. 23 :** To consider the request for a minimum of two increments to the Controller of Examinations from April 2017.

Dr. Bhabaranjan Sarma, Controller of Examinations vide his letter dated 14.03.2017 requested the authority to grant two increments with retrospective effect alongwith Rs. 2000/- per month as special allowance. It may be noted that after joining Shri Sarma as Controller of Examinations in this University on lien, the competent authority in his parent department has recently promoted him to the post of Principal, Sonitpur Polytechnic, Dhekiajuli in the pay scale of Rs. 37,400/- - 67,000/- alongwith his special allowance of Rs. 2000/-. It is for kind information of the Board that the pay scale of Controller of Examinations and Principal of Polytechnic is same. He has already given one increment on his fixation of pay.

The Board considered the agenda and viewed that two increments as requested by the Controller of Examinations cannot be considered. However, since he was appointed as the Principal of the Polytechnic Institute at Dhekiajuli, along with a special allowance of Rs. 2000/- (two thousand) the Board decided to compensate the amount of Rs. 2000/- in lieu of special allowance as a very special case and it shall not be a precedent in future.

**Resolution No. BM/36/23/2017** : Resolved that Dr. Bhabaranjan Sarma, Controller of Examinations be allowed to draw Rs. 2000/- (two thousand) per month to compensate the special allowance of Rs. 2000/- which he would have drawn as the Principal of Govt. Polytechnic Institute as a very special case and shall not be precedent in future.

**Item No. 24 :** To consider for review of the pay scale of some Grade III employees.

As per the provision of the CPC, any deviation of the pay scales has to be approved by the hon'ble Governor of Assam. On a petition filed by a few employees of this University regarding anomalies of pay scales, the matter was forwarded to the Finance (PRU) department, Govt. of Assam. The Govt. of Assam informed that since the 7<sup>th</sup> Assam Pay Commission has already been constituted there is no rule of Finance (PRU) Department.

In view of the above, it is proposed that the above anomalies be referred to the next Common Pay Committee to be constituted by the hon'ble Chancellor.

The Board was requested to consider the above proposal. The Board overruled the matter and decided that in view of the ensuing Common Pay Committee which is likely to be constituted soon, it may not be possible to short out such anomalies. However, the matter may be referred to the hon'ble Chancellor for favour of his kind consideration and necessary action.

**Resolution No. BM/36/24/2017** : *Resolved that the anomalies of pay scale in respect of the employees of the University be referred to the hon'ble Chancellor for favour of his kind consideration and necessary action.*

**Item No. 25 : Any Other Business :**

**a) Advertisement of vacant posts :** The Board is requested to accord necessary approval for advertisement of the vacant post.

**Resolution No. BM/36/25(a)/2017** : *Resolved that the sanctioned vacant post be advertised for appointment.*

**b) To consider and approve the policy of social welfare scheme:** It is for information of the BoM that Rs. 1.00 crore for each of the following two schemes has been kept under fixed deposit scheme :

- i) Mother Teresa Social Welfare Mission
- ii) Abdul Kalam Students' Welfare Mission

A corpus fund has been created out of the interest accrued on the above two fixed deposits along with the monthly contribution received from the employees of this University. The activities of the above two schemes are being operating from the interest accrued from the corpus fund as stated above.

The Board was requested to consider and formulate necessary policies for the above two schemes.

The Board discussed the matter and opined that the Vice-Chancellor be authorized to finalise the modalities for the above two schemes.

**Resolution No. BM/36/25(b)/2017** : Resolved that the Vice-Chancellor be authorized to formulate necessary policies for implementation of the social welfare schemes adopted by the University.

**c) To consider and approve the status of Bani Kanta Kakati Research Institute:** It is for the kind information of the Board of Management that the proposal for establishment of Research Institute was approved by the Board of Management in the 30<sup>th</sup> Meeting held on 31<sup>st</sup> March, 2016. It was also decided that the existing Banikanta Kakati Research Centre may be upgraded as Banikanta Kakati Research Institute keeping the earlier areas of work unchanged. However, while implementing the proposal, confusion arose whether an autonomous organization under the organizational umbrella of KKHSOU with a separate Governing Council could be feasible or not. It has also been pointed out that to establish an autonomous institute with a Governing Council under the KKHSOU, the prior approval of the Government may be necessary as it is not within the purview of the KKHSOU. The BoM is requested to re-consider and decide on the status of Banikanta Kakati Research Institute whether the existing status permits for Governing Council or Advisory Committee.

The Board of Management overviewed the matter and opined that the Banikanta Kakati Research Institute is not an independent Institute but is a part of K.K. Handiqui State Open University and as such the management of the institute may not be possible by constituting a governing council. Therefore, the Board resolved that instead of governing council, an Advisory Committee would be more applicable. The Board resolved as follows :

**Resolution No. BM/36/25(c)/2017** : Resolved that the "governing council" of Banikanta Kakati Research Institute be renamed as "Advisory Committee".


**d) To apprise the present position on Ph.D. & M.Phil courses :** The University Grants Commission temporarily discontinued the programme of Ph.D. & M.Phil courses conducted by the Open & Distance Learning mode. However, recently the UGC has allowed us to continue the Ph.D. & M.Phil courses w.e.f. the academic session 2017.

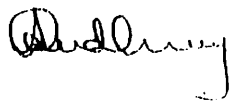
The Board expressed its happiness on the decision of the University Grants Commission to conduct the Ph.D. & M.Phil programmes conducted by the Open and Distance Learning Mode.

**Resolution No. BM/36/25(d)/2017** : Resolved that the permission of the University Grants Commission to continue the Ph.D. & M.Phil courses conducted by the Open & Distance Learning Mode be noted.

e) To apprise on International Seminar to be held in the month of December. The University has envisaged to organize an International Seminar in the month of December where large number of foreign dignitaries are expected to attend.

**Resolution No. BM/36/25(e)/2017** : Resolved that the decision on holding an International Seminar in the month of December by Krishna Kant Handiqui State Open University be noted.

  
( Hitesh Deka)  
Vice-Chancellor  
&  
Chairman, BoM

  
(Arupjyoti Choudhury)  
Registrar, i/c  
&  
Member Secretary, BoM