

# KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY GUWAHATI

Proceedings of the 39<sup>th</sup> meeting of the Board of Management held on  
22. 09.2017 in the Conference Room of Housefed Complex, Dispur,  
Guwahati at 3:00 PM

## Members Present:

- |     |                                   |                    |
|-----|-----------------------------------|--------------------|
| 1)  | Vice Chancellor                   | : Chairman         |
| 2)  | Shri Ramendra Narayan Kalita, MLA | : Member           |
| 3)  | Prof. Amarjyoti Choudhury         | : Member           |
| 4)  | Shri Jahnu Baruah                 | : Member           |
| 5)  | Dr. Atindra Kumar Adhikari        | : Member           |
| 6)  | Prof. Sudeshna Bhattacharjee      | : Member           |
| 7)  | Shri Ramen Sarma                  | : Member           |
| 8)  | Dean (Study Centre)               | : Member           |
| 9)  | Dean (Academic)                   | : Member           |
| 10) | Registrar (i/c)                   | : Member Secretary |

Shri S. N. Misra, Secretary to Vice Chancellor and Public Relations officer was present for recording the proceedings.

### ***Item No: 1 Vice- Chancellor's address of welcome and introductory briefing.***

Before calling the meeting to order, the Chairman welcomed all the esteemed members of the Board of Management with special mention to Prof. Amarjyoti Choudhury, Shri Jahnu Baruah, Dr. Atindra Kumar Adhikari, Prof. Sudeshna Bhattacharjee and Shri Ramen Sarma who have been nominated by the Hon'ble Chancellor recently. The Vice Chancellor also gave a detailed background on the establishment of the University and the present state of affairs. He informed the members that the University is providing free education to the physically challenged, Jail inmates and the learners who are below the poverty lines of the society. Though the UGC earlier discontinued the Ph.D and M. Phil courses, recently at the initiative of Union Human Resource Development Minister has restored the above programmes through the distance education. As a part of the social responsibilities and to recognize the untiring spirit of research and dedication to various fields, the University

instituted K. K. Handiqui National Award and K.K. Handiqui National Fellowship since 2015. The National award carries Rs. 5.00 lakhs (Rupees five lakhs) with a citation and a memento and the Fellowship amounting to Rs. 6.00 lakhs (Rupees Six lakhs) per year for a period of two years. The University also decided to offer scholarship of Rs. 1.00 lakh (Rupees one lakh) each to 5 (five) women candidates from Assam every year from its "APJ Abdul Kalam Social Welfare Mission" who have successfully cleared the Civil Services (Preliminary) Examination conducted by UPSC and preparing to appear in the Main Examination. He further apprised the members that as an exceptional move, KKHSOU has initiated two funds namely APJ Abdul Kalam Students' Welfare Mission & Mother Teresa Social Welfare Mission by way of collecting voluntary contributions from the employees of the University. Under its Mother Teresa Social Welfare Mission, the University has adopted two ethnic villages while under the APJ Abdul Kalam Students' Welfare Mission; the University is endeavouring to encourage participation of women in administrative services. Prior to this, he also stated that the Assam Agricultural University has transferred a plot of land measuring 6 bighas for the purpose of establishment of city campus of the University. The process of construction is going on and it is expected that the construction will be completed within two years now.

The members of the Board appreciated the steps taken by the University and expressed their willingness to cooperate in all the developmental activities of the University in the coming days. During the course of deliberations the members opined that as a part of social responsibilities, the University should be more pro active on the issues like natural calamities particularly the devastating flood in Assam causing loss of life and property every year. The University may take leading part in solving this perennial problem so that the common people get a sigh of relief from the above situation.

**Resolution No: BM/39/1/2017:**

*Resolved that the Vice Chancellor's address of welcome and introductory remarks be noted.*

**Item No: 2 Confirmation of the proceedings of the 38<sup>th</sup> meeting of the Board of Management held on 07.09.2017.**

The proceedings of the above meeting were circulated amongst all the members of the Board of Management. The Board was requested to go through the proceedings and point out any change that may be required.

**Resolution No: BM/39/2/2017:** Resolved that the Proceedings of the 38<sup>th</sup> meeting of Board of Management held on 07.09.2017 be approved along with the decisions taken in the matter arising out of confirmation.

**Item No. 3** To consider and approve the recommendations of the meeting of the Academic Council held on 14.09.2017

The copies of the proceedings of the above meeting were circulated to the members of the Board of Management.

**Resolution No: BM/39/3/2017:** Resolved that the recommendations of the meeting of the Academic Council held on 14.09.2017 be approved.

✓ **Item No. 4** To consider and approve the payment of honorarium to the Inquiry Officer, appointed by the University in respect of Shri Rajat Baran Mahanta, Registrar (Under suspension)

It is for kind information of the Board of Management that the above item was placed before the Board of Management in its 37<sup>th</sup> meeting held on 3<sup>rd</sup> July 2017. In terms of the decision of the BoM, Justice H N Sarma (Retd) has been appointed as the Inquiry Officer to inquire into the allegations brought against Shri Rajat Baran Mahanta. In this connection, Justice Sarma has informed that the fee for conducting the enquiry would be Rs. 10.00 (ten) lakhs excluding the fee for perusal of files/ documents and preparing the enquiry report. During confirmation of the proceedings of the 38<sup>th</sup> Meeting in its next meeting held on 07.09.2017, the Board of Management discussed on the proposed fee for conducting the enquiry and were of the view that the Enquiry Officer should be requested to fix the fee at Rs. 5.00 (five) lakhs inclusive of all expenses related to the enquiry. The University administration was requested to take up the matter with the Inquiry Officer and then the matter would be placed in the next meeting of the Board of Management.

Accordingly the request of the Board of Management was placed before Justice H N Sarma, (Retd.) for favour of his kind consideration. Justice Sharma was pleased to accept the request of the Board of Management and fixed the fee at Rs. 5.00 (five) lakhs for the conducting the enquiry.

The board considered the agenda and approved payment of Rs. 5 (five) lakhs to Justice H. N. Sarma (Retd) as the Enquiry Officer.

**Resolution No: BM/39/4/2017:** Resolved that Justice H.N. Sarma (Rtd.), the Enquiry Officer appointed by the University in respect of Shri Rajat Baran Mahanta, Registrar(Under Suspension) be paid rupees 5 (five) lakhs inclusive of all expenses for conducting the Enquiry.

✓ **Item No. 5 To consider and approve nomination of two members from the BoM to the Finance Committee**

The Board was informed that as per the provision of the University Act, two members are to be nominated to the Finance Committee from amongst the members of the Board of Management. As the terms of the earlier members have expired on 16.09.2017, the Board is to nominate two members to the Finance Committee of the University.

The Board was requested to consider and nominate two members as per the above provision of the Act.

**Resolution No: BM/39/5/2017:** Resolved that Shri Bhabesh Kalita, MLA and Shri Ramen Sarma, be nominated as the members of the Finance committee with effect from the date of notification.

✓ **Item No. 6 To consider and approve nomination of one member each from the BoM to the Selection Committees of the following categories:**

- a) Faculty
- b) Officer
- c) Non teaching staff

It is for kind information of the Board that the term of the earlier members who were nominated for the above committees were over on 16.09.2017. As per the provision of the Statute of the University one member each from

amongst the members of Board of Management is to be nominated by the Board of Management to the following committees:

- 1) Selection Committee for selection of teachers
- 2) Selection Committee for selection of Officers
- 3) Selection Committee for selection of non-teaching and supporting staff

The Board considered the agenda and decided as follows:

**Resolution No: BM/39/6(A)/2017:** Resolved that Prof. Amarjyoti Choudhury be nominated as a member of the Selection Committee for Faculty members.

**Resolution No: BM/39/6(B)/2017:** Resolved that Prof. Munin Kakati be nominated as a member of the Selection Committee for Officers.

**Resolution No: BM/39/6(C)/2017:** Resolved that Shri Ramendra Narayan Kalita be nominated as a member of the Selection Committee for Non-Teaching posts.

✓ **Item No. 7 To consider and approve nomination of one member from the BoM to the Planning & Development Committee.**

It is for information of the Board that as per the provision of Statute of the University, one member from amongst the members of the Board of Management is to be nominated to the Planning & Development Committee. As the term of the earlier member has expired on 16.07.2017, the Board is requested to nominate one member to the Planning & Development Committee.

The Board was requested to consider and approve the proposal.

**Resolution No: BM/39/7/2017:** Resolved that the Dr. Atindra Kumar Adhikari, be nominated as member to the Planning and Development Committee.

✓ **Item No. 8 To consider and approve nomination of two members from the BoM to Tender Committee**

The Board is to be informed that two members from amongst the members of the Board of Management are to be nominated to the Tender Committee as per the provision of the Statute of the University. Since the term of the earlier member has been over on 16.09.2017, the Board is requested to nominate two members to the Tender Committee.

The Board was requested to consider and nominate two members.

**Resolution No: BM/39/8/2017:**      *Resolved that the following two members be nominated as members of the Tender Committee:*

1. Shri Ramen Sarma
2. Prof. Sudeshna Bhattacharjee

**Item No. 9 To consider and approve the advertisement for the following posts:**

- 1) **Assistant Section Officer (Administration) – One post**
- 2) **Assistant Section Officer (Publication)- One post**

It is for information of the Board of management that at present two posts of Assistant Section Officers are lying vacant. Though there is no specific direction, normally the post of Assistant Section Officers is posted in the establishment section. It is to be noted that the University is regularly publishing Journal, annual report and news letter etc. for which one post of Assistant Section Officer is required for the works related to the publication of the University. It is therefore, proposed that the two vacant posts may be filled up and posted one in the administration department and the other will look after the matters relating to publication of the University.

The Board was requested to consider and approve the proposal.

The Board considered the agenda and decided to advertise the above two posts as proposed. However in respect of Assistant Section Officer (Publication), the Vice-Chancellor is authorised to finalise the qualifications and experiences as may be required for the post.

**Resolution No: BM/39/9/2017:**      *Resolved that one post of Assistant Section Officer (Administration) and one post of Assistant Section Officer (Publication) be advertised and filled up.*

**Item No. 10 :To consider and approve the payment to Architect, Shri Ranjeeb Baruah for construction of City Campus in respect of Green Building Technology application and repetitive charges**

The Board is to be informed that the approved Architect whose term has been extended for a period of three years by the BoM has submitted a draft agreement for professional consultancy services with special reference to

Green Building Technology application and repetitive charges in respect of construction of City Campus at Khanapara.

The Board was requested to consider and approve.

The Board while approving the proposal in principle was of the view that before taking a final decision the University should negotiate with the party to reduce the fee to the extent possible.

**Resolution No: BM/39/10/2017: Resolved that the Architect, Shri Ranjeeb Baruah be requested to reduce the proposed fees for construction of City Campus in respect of Green Building Technology application and repetitive charges**

**Item No.11 : Any other business**

**a) To consider approval for purchase of a Software at a cost of Rs. 47,200/- (Forty Seven thousand two hundred)**

The University is in urgent need of Software to run the ongoing project "Asom Sishu Sahitya Kosha" smoothly. Pending approval of the Tender Committee, the Software was purchased from ABH Software, Guwahati as advised by our System Analyst, at a cost of Rs. 47, 200/- (Forty Seven thousand Two hundred )only.

The BoM was requested to consider and approve the payment.

**Resolution No: BM/39/11 (a)/2017: Resolved that the proposal for purchase of a Software at a cost of Rs. 47, 200/- (Forty Seven thousand Two hundred) for smooth functioning of the "Asom Sishu Sahitya Kosha" be approved.**

**b) To consider and approve the rate for DTP Operator**

In order to complete the Project "Asom Sishu Sahitya Kosha" within the specific period, the university proposes to outsource DTP Operator at the rate of Rs. 30/- (Rupees thirty) for Assamese (A-4 size paper) and Rs. 20/- (Rupees Twenty) for proof reading of one A-4 size page.

The BoM was requested to consider and approve the above proposal.

**Resolution No: BM/39/11 (b)/2017:** Resolved that DTP Operator engaged in the "Asom Sishu Sahitya Kosha" project be paid Rs. 30/- (Rupees thirty) for Assamese (A-4 size paper) and the Proof Reader be paid Rs. 20/- (Rupees Twenty) for proof reading of one A-4 size page.

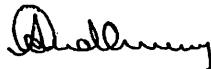
**c) To consider and approve the term of Coordinator, Study Centre**


The Board was informed that the Coordinator of a Study Centre under the KKHSOU is allowed to continue for three years. However, as per the provision of the Statute under Chapter –VIII, 3 (a) the engagement will initially be for a period of two years, to be renewed at the discretion of the University authorities, provided that the period of engagement may be terminated at one month's notice on the basis of any adverse report to be considered by the Vice Chancellor. Due to administrative conveniences, though the Coordinators were allowed to continue for three years, the University now decided to strictly follow the provision of the Statute.

The Board is requested consider and approve the proposal.

**Resolution No: BM/39/11 (c)/2017:** Resolved that henceforth the term of the Coordinator of the Study centre be fixed for two years which may be renewed subject to satisfactory performances to be assessed by the University authority.

There being no other business to transact, the meeting ended with a vote of thanks from the Chair.

  
(Arupjyoti Choudhury)  
Registrar, in-charge

  
( Hitesh Deka)  
Vice Chancellor