

**KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY
GUWAHATI**

Proceedings of the 40th meeting of the Board of Management held on
07.11.2017 in the Conference Room of Housefed Complex, Dispur, Guwahati
at 11:00 AM

Members Present:

- | | | |
|----|---|--------------------|
| 1) | Vice Chancellor | : Chairman |
| 2) | Prof. Munin Kakati | : Member |
| 3) | Shri Bhabesh Kalita | : Member |
| 4) | Dr. Atindra Kumar Adhikari | : Member |
| 5) | Prof. Sudeshna Bhattacharjee | : Member |
| 6) | Ms. Karabi Karan Saikia
(Representative from the Principal Secretary,
Govt. of Assam, Higher Education Department). | : Member |
| 7) | Dean (Study Centre) | : Member |
| 8) | Dean (Academic) | : Member |
| 9) | Registrar (i/c) | : Member Secretary |

Shri S. N. Misra, Secretary to Vice Chancellor and Public Relations officer was present for recording the proceedings.

**Item No. 1 Vice Chancellor's address of welcome and introductory
 briefing**

Before calling the meeting to order, the Chairman welcomed all the esteemed members of the Board of Management. The Chairman also informed the followings:

1. That Banikanta Kakati Memorial Lecture will be held on 15th November, 2017, where Professor Ranjit Kumar Dev Goswami will deliver the Lecture.
2. The Foundation day of the University will be organised on 11th December, 2017, in which the National Award and National Fellowship would be presented by the Hon'ble Governor of Assam in presence of the Hon'ble Chief Minister, Assam and the Media Adviser to the Chief Minister of Assam.

3. On 16th and 17th December, 2017 the University has organised an International Seminar, in which a large number of Foreign Dignitaries will participate.
4. As desired by the Government of Assam, an workshop on Act East Policy would be organised within the month of November, where the Additional Chief Secy. & In-Charge of Act East Policy, Govt. of Assam, Shri Ravi Kapoor, IAS has kindly consented to deliver the key note address.

The Chairman requested all the members for their active participation and guidance on the above functions proposed by the University.

Resolution No: BM/40/1/2017: *Resolved that the Vice Chancellor's address of welcome and introductory briefing be noted.*

Item No.2 Confirmation of the Proceedings of the 39th meeting of the Board of Management

The copies of the proceedings of the above meeting were circulated to the members of the Board of Management. The members were requested to point out the mistakes, if any in recording the proceedings. **Copy enclosed and marked as Annexure - 1**

Resolution No: BM/40/2/2017: *Resolved that the Proceedings of the 39th meeting of Board of Management held on 22.09.2017 be approved.*

Item No. 3 To apprise the Action Taken Report on the decision of the 39th Meeting of the Board of Management.

The Action Taken Report on the decisions of the 39th Meeting of the Board of Management was circulated to the members of the Board of Management. **Copy enclosed and marked as Annexure - 2**

Resolution No: BM/40/3/2017: *Resolved that the action taken report on the decision of the 39th meeting of the Board of Management be approved.*

Item No. 4 To consider and approve the recommendations of the Selection Committees for appointment to various posts.

It is for information of the Board that the following sanctioned posts were advertised and accordingly the interviews were held as per existing rules of the

University. The recommendations of the selection Committees were placed on the day of the meeting.

1. Assistant Professor in Mathematics.

The recommendation of the Selection Committee for the post of Assistant Professor in Mathematics was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Assistant Professor in Mathematics, in order of merit:

1. Shri Harekrishna Deka.
2. Ms. Saswati Purkayastha.

Resolution No: BM/40/4(A)/2017: Resolved that the recommendations of the Selection Committee for the post of Assistant Professor in Mathematics, be accepted and that the candidate recommended first viz, Shri Harekrishna Deka be appointed as the Assistant Professor in Mathematics.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation and that the Select List shall remain valid for one year from today so that the next candidate in order may be appointed, should any vacancy (ies) arise due to any reason during the said year.

2. Assistant Professor in Teacher Education.

The recommendation of the Selection Committee for the post of Assistant Professor in Teacher Education was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Assistant Professor in Teacher Education, in order of merit:

1. Ms. Krishna Kalita.
2. Ms. Karabi Bhattacharyya.

Resolution No: BM/40/4(B)/2017: Resolved that the recommendations of the Selection Committee for the post of Assistant Professor in Teacher Education, be

accepted and that the candidate recommended first viz, Ms. Krishna Kalita be appointed as the Assistant Professor in Teacher Education.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation and that the Select List shall remain valid for one year from today so that the next candidate in order may be appointed, should any vacancy (ies) arise due to any reason during the said year.

3. Academic consultant in Commerce.

The recommendation of the Selection Committee for the post of Academic consultant in Commerce was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Academic Consultant in Commerce, in order of merit:

1. Shri Sanjib Glumire

Resolution No: BM/40/4(C)/2017: Resolved that the recommendations of the Selection Committee for the post of Academic Consultant in Commerce, be accepted and that the candidate recommended namely Shri Sanjib Glumire be appointed as the Academic Consultant in Commerce.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the Proceedings.

4. Academic consultant in Sociology.

The recommendation of the Selection Committee for the post of Academic consultant in Sociology was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Academic Consultant in Sociology, in order of merit:

1. Ms. Murchana Kaushik.

Resolution No: BM/40/4(D)/2017: Resolved that the recommendation of the Selection Committee for the post of Academic Consultant in Sociology, be accepted and that the candidate recommended namely Ms. Murchana Kaushik be appointed as the Academic Consultant in Sociology.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the Proceedings.

5. Audio Visual Production Technician.

The recommendation of the Selection Committee for the post of Audio Visual Production Technician was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Audio Visual Production Technician, in order of merit:

1. Ms. Rashmi Duwarah.
2. Shri Mriganka Borah

Resolution No: BM/40/4(E)/2017: Resolved that the recommendations of the Selection Committee for the post of Audio Visual Production Technician, be accepted and that the candidate recommended first viz, Ms. Rashmi Duwarah be appointed as the Audio Visual Production Technician.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation and that the Select List shall remain valid for one year from today so that the next candidate in order may be appointed, should any vacancy(ies) arise due to any reason during the said year.

6. Director, Centre for Internal Quality Assurance (CIQA).

The recommendation of the Selection Committee for the post of Director, CIQA was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Director, CIQA, in order of merit:

1. Dr. Nipendra Narayan Sarma

Resolution No: BM/40/4(F)/2017: Resolved that the recommendations of the Selection Committee for the post of Director, CIQA, be accepted and that the candidate recommended namely Dr. Nipendra Narayan Sarma be appointed as the Director, CIQA.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the Proceedings.

7. Administrative Officer (Under Centre for Internal Quality Assurance).

The recommendation of the Selection Committee for the post of Administrative Officer (Under Centre for Internal Quality Assurance) was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Administrative Officer (Under Centre for Internal Quality Assurance), in order of merit:

1. Ms. Dopati Choudhury

Resolution No: BM/40/4(G)/2017: Resolved that the recommendations of the Selection Committee for the post of Administrative Officer (under Centre for Internal Quality Assurance), be accepted and that the candidate recommended namely Ms. Dopati Choudhury be appointed as the Administrative Officer (under Centre for Internal Quality Assurance).

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the Proceedings.

8. Deputy Director Multimedia.

The recommendation of the Selection Committee for the post of Deputy Director Multimedia was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Deputy Director Multimedia, in order of merit:

1. Ms. Sangeeta Kakoty
2. Shri Gitartha Goswami

Resolution No: BM/40/4(H)/2017: Resolved that the recommendations of the Selection Committee for the post of Deputy Director Multimedia, be accepted and that the candidate recommended first viz, Ms. Sangeeta Kakoty be appointed as the Deputy Director Multimedia.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation and that the Select List shall remain valid for one year from today so that the next candidate in order may be appointed, should any vacancy(ies) arise due to any reason during the said year.

9. Assistant Regional Director, Jorhat Regional Office, KKHSOU.

The recommendation of the Selection Committee for the post of Assistant Regional Director, Jorhat Regional office was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Assistant Regional Director, Jorhat Regional office, in order of merit:

1. Shri Geetam Misra
2. Ms. Bandana Khataniar

Resolution No: BM/40/4(I)/2017: Resolved that the recommendations of the Selection Committee for the post of Assistant Regional Director, Jorhat Regional office, be accepted and that the candidate recommended first viz, Shri Geetam Misra be appointed as the Assistant Regional Director, Jorhat Regional office.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation and that the Select List shall remain valid for one year from today so that the next candidate in order may be appointed, should any vacancy(ies) arise due to any reason during the said year.

Item No. 5 To consider and approve the recommendations of the Screening Committee for granting senior scale to the Faculty Members.

In terms of the decision of the Board of Management, a Screening Committee was constituted to examine all the applications for upgradation to the Senior Scale in respect of the faculty members as per the guidelines issued by University. The recommendations of the Screening Committee were placed on the day of the meeting. The Board after going through the recommendations of the Screening Committee, recommend the following names for placement of senior scale with effect from the date as shown against their names:

1. Dr. Prasenjit Das, Asstt. Prof., Deptt. of English, w.e.f. 15/02/2017
2. Dr. Neeva Rani Phukan, Asstt. Prof., Deptt. of Assamese, w.e.f. 21/09/2016
3. Dr. Bhaskar Sarma, Asstt. Prof., Deptt. of Philosophy, w.e.f. 09/03/2017
4. Dr. Indrani Deka, Asstt. Prof. Deptt. of Sanskrit, w.e.f. 26/03/2017

Resolution No: BM/40/5/2017: *Resolved that the above mention Assistant Professors be granted Senior Scale with effect from the date as shown against their names.*

Item No. 6 To consider and approve the proposal of Assam Agricultural University on transferring additional plot of land to KKHSOU.

On the request of the Vice Chancellor, KKHSOU, the Assam Agricultural University vide their letter dated 16.10.2017 decided to allot an additional plot of land measuring approximately 2.00 (two) acres adjacent to the earlier allotted plot to the Krishna Kanta Handiqui State Open University. In this connection, the letter dated: 16.10.2017 received from the Assam Agricultural University was placed before the Hon'ble members of the Board. The Assam Agricultural University authority vide above mentioned letter allotted an additional plot of land measuring approximate 2.00 (Two) acres adjacent to earlier allotted plot of land to KKHSOU. However, the KKHSOU shall have to compensate the cost of the existing buildings along with other structures for which the cost assessed by AAU is 495.00 (Four Hundred Ninety Five Lacs).

The Board was requested to consider and approve the proposal.

The members of the Board dwelt at length and expressed its greatfulness to the AAU for their kind and generosity. The Board in unison decided to accept the offer and instructed the Registrar to make necessary arrangement to release the amount at the earliest possible to Assam Agricultural University as proposed.

Resolution No: BM/40(a/6/2017: Resolved that Rs. 495.00 (Four hundred ninety Five lacks) be paid to Assam Agricultural University to compensate the cost of existing buildings along with other structures available in the additional plot of land measuring 2 (two) acres adjacent to the earlier allotted plot to KKHSOU.

Resolution No: BM/40(b/6/2017: Resolved further that the above amount be paid from the own source of the University and shall be incorporated in the next year budget, if the amount is not earmarked in the current year.

Item No. 7. To consider and approve the regularisation of services of Dr. Dibyajyoti Mahanta, Dean, Study Centre w.e.f. 03.11.2017 as he has completed the probation period.

It is for the information of the Board that Dr. Dibyajyoti Mahanta joined in this University on 03.11.2015 on lien from the Govt. of Assam. Now that he has completed the probation period, the Board is requested to consider and approve the regularization of services of Dr. Dibyajyoti Mahanta as the Dean, Study Centre w.e.f. 03.11.2017.

The Board was requested to consider and approve the proposal.

Resolution No: BM/40/7/2017: Resolved that the Services of Dr. Dibyajyoti Mahanta, be regularised as per the rules of the University with effect from 03.11.2017.

Item No. 8 to consider and approve the PGDDE as equivalent to two Refreshers' Courses conducted by the Human Resources Development Centre of UGC.

It is for information of the Board that Post Graduate Diploma in Distance Education (PGDDE) is equivalent to two Refreshers' Course as per the Circular of UGC which is followed by the Indira Gandhi National Open University. As the decision was taken by the UGC, the above may be implemented in the KKHSOU.

The Board was requested to consider and approve the proposal.

The Board considered the agenda and decided to approve the proposal.

Resolution No: BM/40/8/2017: Resolved that the Post Graduate Diploma in Distance Education (PGDDE) from Indira Gandhi National Open University be treated as equivalent two Refreshers' Courses conducted by the Human Resources Development Centre of UGC.

Item No. 9 To consider the nomination of one member to the Advisory Board of Banikanta Kakati Research Institute.

In terms of the decision of the Board of Management, one member from the Board of Management is to be nominated to the Advisory Board of Banikanta Kakati Research Institute, a wing of the Krishna Kanata Handiqui State Open University. As the term of the present member Shri T R Taid is over, the Board is requested to nominate one new member to the BKRI Advisory Board.

The Board was requested to consider and approve the proposal.

Resolution No: BM/40/9/2017: Resolved that Prof. Sudeshna Bhattacharjee be nominated to the Advisory Board of Banikanta Kakati Research Institute.

Item No. 10 To consider and approve the rules for the Financial Assistance for presentation of Research Papers in Conference/Seminar/Symposia in the National and International level.

The Board was apprised that a Committee was constituted to prepare the regulations on Financial Assistance for attending Conferences/Seminar/Symposia/Workshop/Short-term Training. The Committee has submitted a draft report on the above issue. Copy enclosed and marked as Annexure - 4

The Board of Management was requested to consider and approve the regulation.

The Board considered the report of the Committee and decided to approve the proposal.

Resolution No: BM/40/10/2017: Resolved that the rules for the Financial Assistance for presentation of Research Papers in Conference/Seminar/Symposia

in the National and International level be approved as proposed by the Committee.

Item No. 11 To consider and approve the extension of services to the following employees:

- a) Ms Dopati Choudhury, Consultant , Teachers Education Department
- b) Shri Jyoti Khatoniar, Publication Consultant

The above two employees were appointed initially for a period of three months considering the urgent need of the University which were subsequently extended by the Board of Management from time to time. The term of appointment of Shri Jyoti Khatoniar has expired on 12.10.2017 and the term of Ms Dopati Choudhury will expire on 07.12.2017. The Controlling Officers of the above two employees requested that their services may be extended for another three months with effect from the date of expiry of the term.

The Board was requested to consider and approve the proposal.

The Board considered the agenda and approved the proposal.

Resolution No: BM/40/11/2017: *Resolved that the extension of services to the following employees for another period of three months with effect from the date of expiry of their last term be approved.*

1. Ms. Dopati Choudhury.
2. Shri Jyoti Khatoniar.

Item No. 12 To consider and approve the payment of additional allowances to the Grade IV employees attached to the Vice-Chancellor and Registrar as Driver.

In view of the increasing workload of the Grade IV employees attached to the Vice-Chancellor and Registrar as Driver, who discharge their duties beyond the normal office hours may be considered for an additional allowance. After parking the vehicles at the respective offices, they have to return their places at night hiring auto or taxi. These regularly cause a financial burden to them.

In view of the above, it is proposed that the Grade IV employees attached to Vice-Chancellor and Registrar be considered for an additional allowance Rs. 2000/- per month.

The Board was requested to consider and approve the proposal.

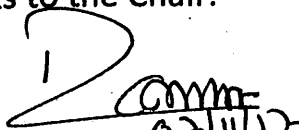
The Board considered the agenda and approved the same.

Resolution No: BM/40/12/2017: Resolved that the Grade IV employees attached to the Vice Chancellor and the Registrar as driver be allowed to draw an additional allowance of Rs. 2000/- (Two Thousand) per month with effect from the date of notification.

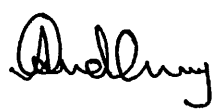
13. Any other business: Paternity leave to the Non-Teaching employees of the University.

The matter of granting Paternity leave to the employees was placed before the Board of Management. The Board desired that the applicability of the above leave may be considered, if the same is applicable for the employees of the Government of Assam. The Registrar was requested to clarify the matter with the Government of Assam.

There being no other business to transact, the meeting ended with a vote of thanks to the Chair.


(Hitesh Deka)

Chairman, Board of Management

 7/11/17
(Arupjyoti Choudhury)
Registrar, in-charge