

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY GUWAHATI

**Proceedings of the 47th meeting of the Board of Management held on
22.11.2018 in the Conference Room of Housefed Complex, Dispur,
Guwahati at 11:00 AM**

Members Present:

- | | | |
|-----|--|--------------------|
| 1) | Vice Chancellor | : Chairman |
| 2) | Prof. Munin Kakati | : Member |
| 3) | Prof. Amarjyoti Choudhury | : Member |
| 3) | Shri Ramendra Narayan Kalita | : Member |
| 5) | Shri Ramen Sarma | : Member |
| 6) | Prof. Sudeshna Bhattacharjee | : Member |
| 7) | Ms. Geetanjali Ahmed Nayyar, Dy. Secretary
Finance Department, Govt. of Assam
(Representative from the Principal Secretary,
Govt. of Assam, Finance Department) | : |
| 8) | Dean, Academic | : Member |
| 9) | Dean, Study Centre | : Member |
| 10) | Registrar | : Member Secretary |

Shri S. N. Misra, Secretary to Vice Chancellor and Public Relations officer was present for recording the proceedings.

Item No. 1 Vice Chancellor's address of welcome and introductory briefing.

1. Calling the meeting to order, the Vice Chancellor welcomed all the esteemed members of the Board of Management. He apprised the member that Prof. Amaresh Dutta, an eminent scholar in English literature will be awarded "Krishna Kanta Handiqui National Award" on the foundation day of University being held at India Club, Dibrugarh on 11th December, 2018. The programme has been arranged at Dibrugarh in view of the willingness received from Dr. Amaresh Dutta who is now 100 years old and unable to travel to Guwahati. The Chairman requested all the members to be present on the day of the above programme at Dibrugarh.

2. The Chairmen apprised the member that this time the number of learners has come down to ten thousand due to the fact that the admission process could not be completed in time because of the guidelines in respect of date of admission received from the University Grants Commission. Moreover, the University could not enroll students in 7 PG programmes which have not been recognized by the University Grants Commission due to deficiency of 3 fulltime teachers in each department. As the Government has not sanctioned the required number of the posts in each department, it was proposed that the deficiencies will be filled up by way of appointing Academic Consultant. Accordingly, the matter was processed and the proposal was sent to the Hon'ble Chancellor for his kind approval who had earlier in a meeting of the all the Vice Chancellors of State Universities debarred all appointment on contractual basis without his permission. However, the Chancellor vide his letter dated November 19, 2018 disagreed with the proposal of contractual appointment as proposed by the University.

The Board discussed the matter and opined that for the greater academic interest of the University particularly the 7 PG programmes which have been left out for recognition, by UGC should meet the Hon'ble Chancellor and apprise the present position accordingly.

Resolution No: BM/47/1/2018: *Resolved that the welcome and introductory briefing of the Vice Chancellor be noted.*

Item No.2 **Confirmation of the proceeding of the 46th meeting of the Board of Management.**

The copy of the proceedings of the above meeting was circulated to the members of the Board of Management. The members were requested to point out the mistakes, if any, in recording the proceedings.

The Board was requested to consider and approve the Proceedings as recorded.

Resolution No: BM/47/2/2018: *Resolved that the Proceedings of the 46th meeting of the Board of Management be approved as recorded.*

Item No. 3 **To appraise the Action Taken Report on the decision of the 46th Meeting of the Board of Management.**

The Action Taken Report on the decisions of the 46th meeting of the Board of Management was circulated to the members of the Board of Management.

The Board was requested to consider and approve the above.

Resolution No: BM/47/3/2018: *Resolved that the action taken report of the 46th Meeting of the Board of Management be noted.*

✓ **Item No. 4** **To consider and approve the recommendations of the Selection Committee for various posts.**

It is for information of the Board of Management that the post of Dean, Academic and Driver cum Attendant were advertised and subsequently interviews were held in the month of November, 2018. The recommendations of the Selection Committee were placed on the day of the Meeting.

1. Dean , Academic

The recommendation of the Selection Committee for the post of Dean, Academic was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for the post of Dean, Academic:

1. Dr. Rahul Sankritayan Mazumdar.

The Board was requested to approve the recommendation of the Selection Committee.

Resolution No: BM/47/4 (A)/2018: *Resolved that the recommendation of the Selection Committee for the post of Dean, Academic be accepted and that the candidate recommended viz. Dr. Rahul Sankritayan Mazumdar be appointed as the Dean, Academic, KKHSOU.*

Resolved further that the appointment letter be issued as per the terms and condition of appointment under the University rules without waiting for confirmation of the proceedings.

1. Driver-cum-Attendant

The recommendation of the Selection Committee for the post of Driver-cum-Attendant was placed before the Board of Management. The Selection

Committee recommended the name of the following candidate for the post of Driver cum Attendant:

1. Shri Kushal Medhi.

The Board was requested to approve the recommendation of the Selection Committee.

Resolution No: BM/47/4 (B)/2018: *Resolved that the recommendation of the Selection Committee for the post of Driver-cum-Attendant be accepted and that the candidate recommended viz. Shri Kushal Medhi be appointed as the Driver cum Attendant, KKHSOU.*

Resolved further that the appointment letter be issued as per the terms and condition of appointment under the University rules without waiting for confirmation of the proceedings.

Item No. 5 **To consider and approve the proceedings of the Academic Council meeting held on 11.10.2018.**

The proceedings of the Academic Council meeting held on 11.10.2018 was enclosed. The Board considered the Agenda and approved the proceedings.

Resolution No: BM/47/5/2018: *Resolved that the proceedings of the Academic Council meeting held on 11.10.2018 be approved as proposed.*

Item No: 6 **To consider and approve the revised estimate of City Campus at Khanapara and approval on the matter, forwarded by the Assam Agricultural University authority regarding ongoing construction works at Khanapara.**

The Board is aware that construction of city campus of KKHSOU at Khanapara is going on in full swing under the supervision of Assam Agricultural University, to which the construction work was allotted. The Assam Agricultural University allotted the work at an estimated cost of Rs. 69,68,70,891.00. Although the Assam Agricultural University initially allotted a plot of land measuring 5 bighas, on our request they have further allotted 4 bighas, thus totaling to 9 bighas of land allotted to the University. Accordingly, the consultant M/S Designers Plenum estimated the project at a cost of Rs. 69,68,70,891.00 (construction of building measuring 20,948 sq.mtr.) based on the land measuring 5 bighas. Now, as the land has increased to 9 bighas, and in consideration of the optimum vacant space, the area of construction

has significantly gone up. Accordingly the consultant has submitted a revised estimate at Rs. 108,33,05,631.00 (Rupees One hundred Eight crores Thirty Three lacks Five thousand Six hundred and Thirty One) only of construction of building measuring additional area of 8,566 sq.mtrs. Now the total area shall be 20,948 sq.mtrs + 8,566 sq.mtrs = 29,514 sq.mtrs. The revised estimate submitted by the Designers Plenum was enclosed.

The Board was requested to consider and approve the above.

The Board considered the agenda and in view of the proportionate increase of the vacant area, decided to approve the revised estimate. However, the Board desired that the rate quoted by the consultant should be vetted by the Office of Chief Engineer, Govt. of Assam.

The Board of Management is also aware that the Assam Agricultural University had allotted the construction work to M/S Om Construction after thoroughly examining the credentials of the contractors registered under their University. Since the Assam Agricultural University wanted to adhere to the quality of construction which they could ensure from the work output of proven contractors registered under them, they opted for floating EOI from them instead of NIT and finally selected M/S Om Construction because they had agreed to carry out the work at the estimated rate without any escalation in rate. Though the Assam Agricultural University did not float official tender they completed all the required steps and accordingly the tender committee of Assam Agricultural University held on 21.09.2017 approved M/S Om Construction to execute the project of KKHSOU.

In view of the above, the Board was requested to accept the process for allotting the works to M/S Om Construction by Assam Agricultural University.

It is for kind information of the Board of Management that the Assam Agricultural University was requested to clarify vide our letter no. KKHSOU/City Campus/22/2017/73 dated 11th October, 2018 as to how the construction work was allotted to M/S. Om Construction based on expression of interest rather going for open tender. In reply, the Director of Physical Plant, Assam Agricultural University clarified the matter vide his letter No. AAU/DPK/KH/2018-19/4910-12 dated 22.10.2018. The Board of Management examined in detail and approved the process for allotting the works to M/S. Om Construction by Assam Agricultural University.

Resolution No: BM/47/6(A)/2018: Resolved that the revised estimate as proposed by the consultant at Rs. 108,33,05,631.00 (Rupees One hundred Eight crores Thirty Three lacks Five thousand Six hundred and Thirty One) only

in respect of city campus at Khanapara be approved in view of proportionate increase of vacant area.

Resolution No: BM/47/6(B)/2018: *Resolved that the expression of interest in lieu of NIT in respect of allotment of construction works for city campus of KKHSOU at Khanapara allotted to M/S. Om Construction be approved.*

Item No: 7 **To consider and approve conferment of honorary Ph.D and D.Litt. degree to the distinguished Persons to be awarded in the 3rd Convocation.**

It is for kind information of the Board of Management that the University has proposed to confer the honorary D.Litt degree to Prof. Nageswar Rao, Vice Chancellor, Indira Gandhi National Open University, New Delhi. His brief Bio-Data is given below:

Prof. Nageswar Rao

Prof. Nageswar Rao, a renowned professor of Management and Vice Chancellor of Indira Gandhi National Open University (IGNOU) and also hold various key positions in the country prior to his present assignment. He worked as Professor at various universities like University of Allahabad, Benaras Hindu University, Vikram University, Ujjain for more than 26 years. Prof. Rao was also the Vice Chancellor of Uttarkhand Open University (2016 to 2018), incharge Vice Chancellor of IGNOU (2014 to 2016), Pro-Vice Chancellor of IGNOU during 2013-2014. He has joined the prestigious IGNOU as Vice Chancellor in July 2018.

Prof. Rao is also the Chairman of National Task Force to develop parameters for assessing and Accrediting ODL institution for NAAC. He is also the Honorary Vice-Chairman, Rastriya Uchcharat Siksha Abhiyan (RUSA), Madhya Pradesh since 2014.

He is credited with more than 170 research papers and eight popular books and has guided 37 research scholars for their PhD degree. Vastly experienced in Management and Open University System, Prof. Rao has also presented with several awards. On 30th July, 2018 he was conferred Nehru Literacy Award of Indian Adult Education Association, New Delhi by His Excellency, the Vice President of India.

Further, the University has also proposed to confer the honorary Ph.D degree to the following personnel for their outstanding contributions in various fields:

1. Tabu Ram Taid

Tabu Ram Taid is an educationist, linguist, author and administrator. Born in a small Mising village in present day Lakhimpur district in Assam on August 01, 1942, Mr. Taid earned the Post Graduate degree from Delhi University and started his career as a lecturer of English language in Cotton College, Guwahati. He further proceeded to obtain a Postgraduate Diploma in Applied Linguistics from the University of Reading UK, and also successfully completed a course in Distance Teaching at University of London Institute of Education, UK. He served in various senior level posts in various educational arms of the Government of Assam such as Director of Higher Education, Assam, Director of Secondary Education and Chairman, SEBA etc.

He was the founder President of the Mising Agom Kebang, the apex body of the Mising community aiming for the preservation and development of the Mising language. His body of work includes much invaluable contribution to the Mising community and also to the Assamese people and culture at large.

He was awarded the prestigious 'Bhasha Samman Award' by the Sahitya Academy for his contributions to Mising language and literature, in 2010. The other awards include Sukapha Award 2011-12 by the Department of Cultural Affairs, Govt. of Assam, the 'Basudev Jalan Award', 2012, 'Axom Shreshto 2015' for his lifelong contribution to Education in the state of Assam.

2. Rima Das

Rima Das is an Indian filmmaker best known for her film 'Village Rokstars' which won several National and International awards. She won India's National Best Film and Best Editor Awards, announced on 13th April, 2018 by Government of India. Her Village Rokstars has been nominated for Oscar under foreign language category for 2019.

A Masters in Sociology at Pune University, Rima Das had desire to be an actor, she used to act in school plays, took her to Mumbai in 2003. She acted in plays, including an adaptation of Premchand's *Godaan* staged at the Prithvi Theatre. Exposure to Bollywood made her gravitate towards filmmaking. Ms. Das made her first short film, 'Pratha' in 2009, and followed it up with three more.

Rima Das has become a one-woman crew, writing, directing, producing, editing and shooting a film, besides handling art direction and costume designing.

3. Prafulla Govinda Baruah

A doyen of Assamese journalism, Prafulla Govinda Baruah, son of Radha Govinda Baruah who was the founder of the Assam Tribune and a group of news papers, has been at the helm of affairs at The Assam Tribune for over half a century now. He became the editor of the Assam's highest circulated English daily in 1966.

Baruah is also the Managing Director of the Assam Tribune Group. He is also associated with various socio-cultural organization and has promoted amateur theatre in Assam for decades. He has won several awards over the years and played a prominent role in creating awareness of cancer. He has also been conferred the "Padmashree" award for the year 2018.

The Board of Management was requested to consider and recommend the above names for onwards approval of the Hon'ble Chancellor.

The Board agreed to the proposal and resolved as follows:

Resolution No: BM/47/7(A)/2018: *Resolved that the name of Dr. Nageswar Rao, Vice Chancellor Indira Gandhi National Open University be recommended for honorary D.Litt degree to be conferred on the 3rd convocation of the University, subject to approval of the Hon'ble Chancellor of Krishna Kanta Handiqui State Open University.*

Resolution No: BM/47/7(B)/2018: *Resolved that the following distinguished persons be recommended for award of honorary Ph.D. degree to be conferred in the 3rd convocation of the University for their Outstanding Contributions in respective fields subject to the approval of the Hon'ble Chancellor of Krishna Kanta Handiqui State Open University.*

1. Tabu Ram Taid
2. Rima Das
3. Prafulla Govinda Baruah.

Item No: 8 **To consider and approve the extension of service of a few employees who have successfully completed their first term.**

It is for information to the Board of Management that a few employees of the University have successfully completed the first term of their appointment. The services of the employees are found to be satisfactory without any adverse

remarks. As such the Board is requested to consider and approve their second term of service with effect from the date of completion of the first term.

The Board considered the agenda and approved the proposal.

Resolution No: BM/47/8/2018: *Resolved that services of the following employees be extended for another period of five years as per the provision of the Act. with effect from the date of completion their last term.*

Sl. No.	Name of the Employee	Date of effect
1.	Arabinda Saikia , Deputy Registrar, (Examinations)	30/12/2018
2.	Trisha Dowerah Baruah, Asstt. Professor	30/12/2018
3.	Mrinal Jyoti Goswami, Asstt. Professor	30/12/2018
4.	Chayanika Senapati, Asstt. Professor	30/12/2018
5.	Abani Kr. Dauka, Assistant Section Officer	31/12/2018 (2 nd term)
6.	Janjyoti Mahanta, Sr. Assistant	31/12/2018 (2 nd term)
7.	Lani Mazumder, Sr. Assistant	31/12/2018 (2 nd term)
8.	Shabnam Akhter Zaman, Sr. Assistant	31/12/2018 (2 nd term)
9.	Chibul Hazarika , Driver	31/12/2018 (2 nd term)
10.	Bhubaneswar Das, Grade IV	31/12/2018 (2 nd term)
11.	Dipak Nath, Grade IV	31/12/2018 (2 nd term)
12.	Ganesh Kr. Sah, Grade IV	31/12/2018 (2 nd term)
13.	Nitul Saikia, Grade IV	31/12/2018 (2 nd term)
14.	Benudhar Kalita, Grade IV	31/12/2018 (2 nd term)

Item No. 9 To consider and approve the probation period of a few employees of the University.

It is for kind information to the Board of Management that the a few employees have completed the Probation period satisfactorily. Their services may be regularized for the remaining part of the term of appointment.

The Board was requested to consider and approve the above proposal.

Resolution No: BM/47/9/2018: *Resolved that the Probation period of the following employees be approved and their services be regularized for the remaining period of their respective term.*

Sl. No	Name of the employees	Date of effect
1.	N. N. Sarma, Director CIQA	30/11/2018
2.	Bipul Das, Associate Professor	19/09/2018
3.	Sangeeta Kakoty, Deputy Director, Multi-media	09/11/2018
4.	Harekrishna Deka, Assistant Professor	07/11/2018
5.	Krishna Kalita, Assistant Professor	21/09/2018
6.	Geetam Misra, Assistant Regional Director	07/11/2018
7.	Dopati Choudhury, Administrative Officer	07/11/2018
8.	Juri Hazarika, Stenographer Grade II Krishna Kalita, Assistant Professor	14/11/2018
9.	Nabajyoti Deka , Jr. Office Assistant	19/09/2018
10.	Pranjit Kalita, Jr. Officer Asstt.	21/09/2018
11.	Sunil Deka,Jr. Office Asstt.	21/09/2018
12.	Rashmi Duarah, Audio Visual Production Technician	07/11/2018
13.	Nayanmoni Patowary, Grade IV	19/09/2018
14.	Neelotpal Dutta, Grade IV	19/09/2018

Item No: 10 **To consider and approve of the recommendations of the Finance Committee meeting held on 21.09.2018.**

The proceeding of the finance committee meeting was enclosed herewith.

The Board was requested to consider and approve the proceedings.

Resolution No: BM/47/10/2018: *Resolved that the recommendations of the Finance Committee held on 21.09.2018 be approved.*

Item No: 11 **To consider and approve enhancement of remuneration to the following employees:**

- a) Academic Consultant/Sr. Academic Consultant
- b) 3rd Grade employees working in the IT Cell.
- c) 3rd grade and 4th grade daily wage workers.

Academic Consultant/ Sr. Academic Consultant:

The University proposed the following remuneration:

Consultant : Rs. 30,000.00

Sr. Consultant : Rs. 40,000.00

3rd Grade employees working in the IT Cell.

It is for kind information of the Board of Management that the following two employees have been working in the IT Cell of the University at a monthly salary as shown against their names:

- 1. Shri Surajit Sarma (Rs. 18,000/-)
- 2. Shri Saura Jyoti Sarma (Rs. 15,000/-)

Shri Surajit Sarma, an MCA degree holder is presently looking after the job of Programme Executive and Shri Saura Jyoti Sarma is working as Technical Assistant. As their services are found to be urgently required in the interest of the University and considering the recent hike on salary of all the employees, it is proposed that the salary of the above two employees may be enhanced in the following manner.

- 1. Shri Surajit Sarma – Rs. 18,000.00 + Rs. 3000.00= Rs. 21,000.00 per month
- 2. Shri Saura Jyoti Sarma – Rs. 15,000.00+ Rs. 3,000.00= Rs. 18,000.00per month.

3rd grade and 4th grade daily wage workers.

It is for kind information of the Board of Management that the salaries of all the employees have been enhanced as per the recommendations of the different pay committee's report. However, the salary of the 3rd grade and 4th grade employees who are working on daily wages basis have not yet enhanced for which the concerned employees are requesting from time to time.

4th Grade from Rs. 400.00 to Rs. 500.00 (excluding holidays).

3rd Grade from Rs. 500.00 to Rs. 600.00 (excluding holidays).

The Board was requested to consider and approved the proposal.

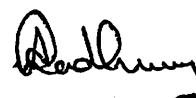
The Board considered the agenda and approved as below:

Resolution No: BM/47/11/2018: *Resolved that the remuneration of the above mentioned employees be approved as proposed in agenda item no 11 with effect from August, 2018.*

There being no other business to transact, the meeting ended with a vote of thanks from the chair.



(Hitesh Deka)
Vice Chancellor &
Chairman, BoM
KKHSOU



(Arupjyoti Choudhury)
Registrar &
Member Secretary, BoM
KKHSOU