

**KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY
GUWAHATI**

**Proceedings of the 49th meeting of the Board of Management held on
02.07.2019 in the Conference Room of Housefed Complex, Dispur,
Guwahati at 11:30 AM**

Members Present:

- | | | |
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| 1) | Vice Chancellor | : Chairman |
| 2) | Shri Jahnu Baruah | : Member |
| 3) | Prof. Munin Kakati | : Member |
| 4) | Dr. Atindra Kumar Adhikari | : Member |
| 5) | Shri Ramen Sarma | : Member |
| 6) | Prof. Sudeshna Bhattacharjee | : Member |
| 7) | Ms. Geetanjali Ahmed Nayyar | : Member |
| | Joint Secretary, Finance Department
Govt. of Assam
(Representative from the Principal Secretary,
Govt. of Assam, Finance Department) | |
| 8) | Dean (Academic) | : Member |
| 9) | Dean (Study Centre) | : Member |
| 10) | Registrar | : Member Secretary |

Shri S. N. Misra, Secretary to Vice Chancellor and Public Relations officer was present for recording the proceedings.

Item No. 1 : Vice Chancellor's address of welcome and introductory briefing.

Before calling the meeting to order, the Vice Chancellor who is also the Chairman of the Board of Management welcomed all the esteemed members of the Board.

Item No. 2 : Confirmation of the proceedings of the 48th Meeting of the Board of Management.

The copy of the proceedings of the above meeting was circulated to the members of the Board of Management.

The members were requested to point out the mistakes, if any, in recording the proceedings.

The Board was requested to consider and approve the Proceedings as recorded.

The members approved the proceedings as recorded.

Resolution No: BM/49/2/2019: Resolved that the Proceedings of the 48th meeting of the Board of Management be approved as recorded.

Item No. 3 : To apprise the Action Taken Report on the decision of the 48th Meeting of the Board of Management.

The action taken report on the decision of the 48th meeting of the Board of Management was circulated to the members of the Board of Management.

The Board was requested to consider and approve the report.

Resolution No: BM/49/3/2019: Resolved that the action taken report on the decisions of the 48th meeting of the Board of Management be approved.

The action taken report on the decisions of the 48th meeting of the Board of Management is reproduced below:

Action Taken report of the Registrar on some Resolutions adopted in the meeting of Board of Management held on 26/03/2019 (48th meeting)

Agenda Item No.	Resolution No.	Action Taken
Item No. 1 Vice Chancellor's address of welcome and introductory briefing.	BM/48/1/2019	Noted
Item No. 2 Confirmation of the proceedings of the 47 th meeting of the Board of Management.	BM/48/2/2019	Noted
Item No. 3 To appraise the Action Taken Report on the decision of the 48 th meeting of the Board of Management.	BM/48/4/2019	Noted
Item No. 4: To consider and approve the Annual Budget proposal for the year 2019-20 and revised budget for the year 2018-2019.	BM/48/4/2019	Noted
Item No. 5: To consider and approve the proceedings of the Finance Committee.	BM/48/5/2019	Noted
Item No. 6: To consider and approve the proceedings	BM/48/6/2019	Noted

<i>of the Planning and Development Committee.</i>		
Item No. 7: <i>To consider and approve the Proceedings of the Admission Committee Meeting held on 13.03.2019.</i>	<i>BM/48/7(a)/2019</i>	<i>Noted</i>
	<i>BM/48/7(b)/2019</i>	<i>Notification issued</i>
	<i>BM/48/7(c)/2019</i>	<i>Notification issued</i>
Item No. 8(a) <i>To consider and approve the probation period of a few employees.</i>	<i>BM/48/8(a)/2019</i>	<i>Notification issued</i>
Item No. 8(b) <i>To consider and approve the renewal of term of appointment.</i>	<i>BM/48/8(b)/2019</i>	<i>Notification issued</i>
Item No. 9: <i>To consider and approve the recommendations of Academic Council Meeting.</i>	<i>BM/48/9/2019</i>	<i>Noted</i>
Item No. 10: <i>To consider and approve the proposal of restructuring of IT Cell of the University.</i>	<i>BM/48/10(a)/2019</i>	<i>Noted</i>
	<i>BM/48/10(b)/2019</i>	<i>Letter issued</i>
Item No.11: <i>To consider and approve the formation of a Search Committee for National Award and National Fellowship 2019.</i>	<i>BM/48/11/2019</i>	<i>Notification issued</i>
Item No. 12: <i>To consider and approve the survey report conducted by CIQA on Teachers, Officers and Employees.</i>	<i>BM/48/12/2019</i>	<i>Noted</i>
Item No. 13: <i>To consider and approve the recommendations of the Screening Committee for granting Senior Scale to the Faculty Members.</i>	<i>BM/48/13/2019</i>	<i>Notification issued</i>
Item No. 14: <i>To consider and approve recognition of KKHSOU Teachers' Association, KKHSOU Officers' Association and KKHSOU Employees' Union.</i>	<i>BM/48/14/2019</i>	<i>Notification issued</i>
Item No. 15: <i>To consider and approve the quantum of SLM writing by the Faculty member.</i>	<i>BM/48/15/2019</i>	<i>Notification issued</i>
Item No. 16 <i>To consider and approve the programmes in online mode as per UGC guidelines.</i>	<i>BM/48/16/2019</i>	<i>Noted</i>

Sd/-
(Arupjyoti Choudhury)
Registrar

Item No. 4 : To consider and approve the recommendations of the Selection Committee for various posts.

It was for information of the Board that the following sanctioned posts were advertised and accordingly the interviews were held as per existing rules of the

University. The recommendations of the selection Committees were placed on the day of the meeting.

The Board was requested to consider and approve the recommendation of the selection committee.

1. Professor of Computer Science:

The recommendation of the Selection Committee for the post of Professor in Computer Science held on 26.06.2019 was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Professor in Computer Science:

1. Dr. Guruprasad Khataniar.

Resolution No: BM/49/4(A)/2019: Resolved that the recommendations of the Selection Committee for the post of Professor in Computer Science be accepted and that the candidate recommended viz. Dr. Guruprasad Kahataniar be appointed as the Professor in Computer Science.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the proceedings.

2. Professor of Education Department :

The recommendation of the Selection Committee for the post of Professor in Education Department held on 20.06.2019 was placed before the Board of Management. The Selection Committee recommended the name of the following candidates for appointment to the post of Professor in Education Department:

1. Dr. Mukunda Sarma.

Resolution No: BM/49/4(B)/2019: Resolved that the recommendation of the Selection Committee for the post of Professor in Education Department be accepted and that the candidate recommended namely Dr. Mukunda Sarma be appointed as the Professor in Education Department.

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation.

3. Private Secretary to Registrar

The recommendation of the Selection Committee for the post of Private Secretary to Registrar held on 27.06.2019 was placed before the Board of Management. The Selection Committee recommended the name of the following candidate for appointment to the post of Private Secretary to Registrar.

1. Shri Sanatan Chandra Das.

Resolution No: BM/49/4(C)/2019: *Resolved that the recommendations of the Selection Committee for the post of Private Secretary to Registrar be accepted and that the candidate recommended viz, Shri Sanatan Chandra Das be appointed as the Private Secretary to Registrar.*

Resolved further that the appointment letter be issued as per the term of the appointment under the University rules without waiting for confirmation of the proceedings.

Item No. 5 : To consider and approve the Ph.D. Degree awarded by the University.

The following Research Scholars have submitted their thesis after completion of all the formalities.

1. Ms. Nandita Das submitted her PhD Thesis for evaluation and award of Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 3rd April, 2019. The examination was conducted by Professor. Jayanta Krishna Sarmah of Gauhati University who recommended the award of the PhD degree to the candidate. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Nandita Das (R.No.-13046861) Lal Ganesh, Guwahati
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Title of the thesis	"Food security and the pattern of consumption of food by rural women in Assam: A case study in Kamrup (Rural), Lakhimpur and Cachar District."
Name of the guide	Dr. Arupjyoti Choudhury Registrar, Krishna Kanta Handiqui State Open University
Name of the Examiners	<ol style="list-style-type: none"> 1. Professor. Jayanta Krishna Sarmah Department of Political Science, Gauhati University. (External) 2. Dr. Pahi Saikia, Associate Professor Department of Humanities and Social Sciences, IIT Guwahati. (External) 3. Dr. Arupjyoti Choudhury Registrar, Krishna Kanta Handiqui State Open University. (Guide)
The Viva-voce examination was conducted by Professor. Jayanta Krishna Sarmah, Gauhati University.	

2. Ms. Madhulika Singh submitted her PhD Thesis for evaluation and award of Degree. On the basis of the recommendations of the examiners, the viva-voce examination of the candidate was held on 30th January, 2019. The examination was conducted by Professor Pona Mahanta of Dibrugarh University who recommended the award of the PhD degree to the candidate. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Madhulika Singh (R.No.-12050100008) Associate Professor (Arya Vidyapeeth College)
Title of the thesis	"Women writers on Partition: A study of select fictional writings."
Name of the guide	Dr. Prasenjit Das Associate Professor, Krishna Kanta Handiqui State

	Open University.
Name of the Examiners	<ol style="list-style-type: none"> 1. Professor Amitava Roy (External) Rabindra Bharati University, Kolkata 2. Former Professor Pona Mahanta (External) Dibrugarh University. 3. Dr. Prasenjit Das (Guide) Associate Professor, Krishna Kanta Handiqui State Open University.
The Viva-voce examination was conducted by Former Professor Pona Mahanta, Dibrugarh University.	

3. Mr. Ranjit Bikash Chetia submitted his PhD Thesis for evaluation and award of Degree. On the basis of the recommendations of the examiners, the viva-voce examination of the candidate was held on 27th June, 2019. The examination was conducted by Dr. Dhruba Pratim Sarmah of Gauhati University who recommended the award of the PhD degree to the candidate. The details are furnished below.

Name, Registration No. and Address of the candidate	Mr. Ranjit Bikash Chetia (R.No.-12050100011) Bordoloi Nagar, Tinsukia
Title of the thesis	"E- Governance and Rural Development: A Study of two select Districts of Assam."
Name of the guide	<p>Dr. Hitesh Deka Vice Chancellor, Krishna Kanta Handiqui State Open University.</p> <p>Dr. Abhijit Bhuyan Assistant Professor, Krishna Kanta Handiqui State Open University.</p>

Name of the Examiners	<ol style="list-style-type: none"> 1. Dr. Dhruba Pratim Sarmah, Professor, Department of Political Science, Gauhati University. (External) 2. Professor Rudraman Thapa, Professor, Department of Political Science, Dibrugarh University. (External) 3. Dr. Hitesh Deka, Vice Chancellor (Guide) Krishna Kanta Handiqui State Open University. 4. Dr. Abhijit Bhuyan (Co-Guide) Assistant professor, Krishna Kanta Handiqui State Open University.
The Viva-voce examination was conducted by Dr. Dhruba Pratim Sarmah, Gauhati University.	

The Board was requested to consider and approve the award of Ph.D. degree.

Resolution No: BM/49/5/2019: Resolved that the award of Ph.D degree to Ms. Nandita Das, Ms. Madhulika Singh and Mr. Ranjit Bikash Chetia be approved as proposed above.

Item No. 6 : To consider and approve the proceedings of the Finance Committee meeting held on 21st May, 2019.

The proceedings of the Finance Committee meeting held on 21st May, 2019 was placed before the meeting of the Board of Management.

The Board was requested to consider and approve the same.

Resolution No: BM/49/6/2019: Resolved that the proceedings of the Finance Committee meeting held on 21st May, 2019 be approved.

The proceedings of the Finance Committee meetings held on 21st May, 2019 is reproduced below:

**Proceedings of 32nd Finance Committee Meeting of KKHSOU held on
21-05-2019 in the V.C's Conference room at Housefed Complex**

Member Present :

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| 1. Dr. Hitesh Deka , Vice Chancellor, KKHSOU | Chairman |
| 2. Mr. Ramen Sarma, (Member BOM) | Member |
| 3. Ms.Geetanjali A. Nayyar, Dy. Secretary (Finance),
(Nominee of The Commissioner & Secretary Finance,
Govt. of Assam) | Member |
| 4. Dr. Rahul Mazumder, Registrar i.c, KKHSOU | Member |
| 5. Mr.Bishnu Chakraborty, Finance Office, KKHSOU | Ex-Officio Member Secretary |

Dr. Hitesh Deka. Vice-Chancellor of KKHSOU welcome all the members present in the meeting and then requested Member Secretary of Finance Committee to initiate the proceedings as per agenda items.

***Item No. FC:32/01 Enhancement of rate of DTP and remuneration of
Translator***

The existing rate for DTP for Assamese Rs.25/- and for English Rs.15/- P/page for SLM work. Now a proposal is submitted by the Dean Academic for enhancement of DTP rate for Assamese Rs.40/ per page and for English Rs. 25/- Per Page with a justification that includes 3 print for proof reading. Further, proposal is submitted for enhancement of remuneration of translator from Rs. 2,000/- P/unit to Rs. 3,000/- P/unit as the translators are reluctant to do the translation work at the existing remuneration of Rs. 2,000/- P/unit, which was fixed and notified on 26.02.2018

This is placed before the Finance Committee for their consideration for approval of the enhanced rate of DTP and remuneration of the Translator and recommend for placing before the BOM for approval.

Resolution No.FC/32/01

After threadbare discussion the committee approved the rate of DTP per page with 3 prints for proof reading for Assamese Rs. 40.00 P/page & For English Rs. 25.00 P/Page. The Committee wants to know the annual financial involvement for DTP work. But the figure could not be made available in the meeting. So, requested to submit in the next meeting

The Committee also approved the enhancement of Remuneration of Translator to Rs.3,000.00 p/unit and recommended for placing before the BOM for approval

ItemNo. FC/32/02 Approval of Budget for international conference scheduled to be held in the month of December, 2019

A budget for Rs. 25,76,500/- is submitted by the convenor, steering committee, International Conference, KKHSOU for conducting the International Conference in the month of December,2019. The Budget was submitted showing breakup of head wise expenses as follows (details as per Annexure - I)

Sl. No	Description	Amount in (Rs.)
1.	Venue Charges	2,20,000.00
2.	Food expenses	2,45,000.00
3.	Publication of abstract 300 Nos.	50,000.00
4.	Publication of selected papers 400 Nos.	2,50,000.00
5.	Conference kit 200 no	2,00,000.00
6.	Banner, Bouquets	20,000.00
7.	Gamochoa& Memento	33,500.00
8.	T.A to foreign guest 10 persons	4,00,000.00
9.	T.A to Indian guest 10 persons	1,20,000.00
10.	Accommodation	2,25,000.00
11.	Remuneration to chairperson and panellist @ Rs. 2,500/- for 30 persons	75,000.00
12.	Hall Decoration & stall	1,20,000.00
13.	Half page colour advertisement	1,00,000.00
14.	Sightseeing for guest	1,00,000.00
15.	Local travel	1,12,000.00
16.	Miscellaneous	50,000.00
	Total	25,20,500.00

Above budget is prepared taking into consideration the following.

1. Approx. number of paper prestation's 100
2. Number of foreign delegates 10
3. Number of Indian delegates 20 (annexing0 two plenary sessions, on with CEMCA and the other on with VC 's plus INGNUO delegates, registration and other invited guest)
4. The entire amount may be borne by KKHSOU, an attempt should be made for raising fund from outside sources.
5. The budget amount will be increase or decrease proportionality with the number of participants and guest invited.

This is placed before the Finance Committee for consideration for approval and recommendation for placing before the BOM.

Resolution No.CF/32/02

The committee restricted the Budget for international Conference to Rs.25,00,000.00 including additional head of expenses like cultural programme or any other head of expenses as per the need of situation in addition to the heads mentioned in the Budget for International Conference to be held in the month of December'2019 and recommended for placing before the BOM for approval.

Item No. FC/32/03 :Approval of Budget for pre-admission process

A Budget for Rs. 19,35,540/- is submitted by the Admission Committee for the admission process and advertisement for the academic year 2019-20 with following break up.

Sl. No	Description	Amount in (Rs.)
1.	Leaflet printing & Distribution	54,000.00
2.	Quickie preparation cost	1,70,000.00
3.	Broad Casting cost	8,82,000.00
4.	Awareness meeting	6,72,000.00
5.	Printing & Distribution of banner	72,800.00
6.	SMS and Social Media Marketing	41,740.00
7.	Preparation of advertisement	40,000.00
	Total	19,32,540.00

The budget is placed before the Finance Committee for their consideration for approval of the Budget for conduct of pre-admission process and recommendation for placing before The BOM.

Resolution No. FC/32/03

The Committee approved the Budget for Rs.19,32,540.00 for Pre-admission process and recommended for placing before the BOM for approval.

Item No. FC/32/04: Appointment of Internal Auditor.

Internal auditor Pradeep Modi& Associates, Chartered Accountants carried out the internal audit for the Financial year from 2007-08 to 2015-16 at a consolidated amount charging @Rs. 18,000.00 per year. But now he refused to do the internal audit at the same fee and asked for Rs. 50,000.00 p/year .whether Pradeep Modi& Associates, Chartered Accountants can be engaged at Rs. 50,000/- or advertisement shall be made to explore the possibilities to search an internal auditor who will do physical verification of assets, filing of Income Tax return, give advice on tax related matters apart from internal audit. This is placed before the Finance Committee for consideration and direction in this regard.

Resolution No.FC/32/04

The Committee recommended for advertisement for appointment of the Internal Auditor

Item No. FC/32/05: Payment of honorarium of Rs.2,50,000.00 for Framing of Service Rules for University employees.

As per Resolution No.BM/46/11/2018 of the BOM the service rules for the employees of the University be framed in consultation and guidance from the retired bureaucrats of the Govt. of Assam. Accordingly D.N.Saikia, IAS (Retd) was communicated and he agreed to do the work. After discussion with him the honorarium is fixed at Rs.2,50,000.00 inclusive of external hand, if any required, by him. As the amount was not incorporated in the Budget for the year 2019-20. This is placed before the Finance Committee for consideration and approval.

Resolution No.FC/32/05

The Committee approved the payment of honorarium of Rs.2,50,000.00 for framing of Service Rules for KKHSOU University Employees and recommended for placing before the BOM for approval

Item No. FC/32/06: Opening of Bank A/C with HDFC Bank for online receipt of fee

HDFC Bank (a listed Commercial Bank) has submitted a proposal for Smart Hub Payment Solution referring that they are having their own payment gate way and the transaction charge is zero. But other Banks are charging transaction charges either from university or students against online payment of fee exceeding Rs.2000.00 through card payments. However, in the proposal it was not clear whether learners have to pay the transaction charges. Also there was no mention whether Zero balance S.B A/C can be opened for online receipt of fee. So, a communication was made to the Branch Manager to clarify the same. In response the Branch Manager has clarified that

1. opening of zero balance S.B A/C for online receipt of fee is allowed,
2. zero transaction charges either to university or student and
3. HDFC bank has their own payment gateway since 2004.

Now the matter is placed before the Finance Committee for their consideration and recommendation for placing before the BOM for approval for opening of zero balance S.B. A/C with HDFC Bank for online receipt of fee subject to compliance of other technical aspects.

Resolution No. FC/32/06

The Committee after threadbare discussion approved for opening of Savings Bank A/c with HDFC Bank for online collection of fee on trial basis for one year and recommended for placing before the BOM for approval.

Item No. FC/32/07 Revision of fee structure and its incorporation in the Prospectus for the year 2019-20.

Fee Structure of some of the courses need to be revised to maintain uniformity in the exam fee according to the number of papers. Accordingly total fee of some of the courses changed Details given in Annexure-II showing the existing fee structure and revised fee structure side by side against respective courses.

This is placed before the Finance Committee for their consideration and approval of revised fee structure for incorporation in the prospectus for the year 2019-20 and to recommend for placing before the BOM for approval.

Resolution No.FC/32/07

The Committee approved the Revised Fee Structure of the following Programmes for incorporation in the Prospectus for the year 2019-20

PROGRAMME	SEMESTER	ENROLLMENT FEE	COURSE FEE	EXAM FEE	PRACTICAL FEE	EXAM CENTRE FEE	MARKSHEET FEE	DISSERTATION / PROJECT FEE	PROVISIONAL CERTIFICATE FEE	TOTAL FEES TO BE PAID (Revised)
PGDCA	Second		7,900.00	400.00	400.00	400.00	200.00	1,000.00	235.00	10,535.00
PGDYN	First	300.00	3,500.00	600.00	200.00	400.00	100.00	-	-	5,100.00
	Second		3,500.00	400.00	400.00	400.00	200.00	1,000.00	235.00	6,135.00
BCA	Sixth		3,750.00	400.00	400.00	300.00	200.00	1,000.00	235.00	6,285.00
BBA	First	300.00	2,700.00	800.00	-	300.00	100.00	-	-	4,200.00
	Second		2,700.00	800.00	-	300.00	100.00	-	-	3,900.00
	Third		2,700.00	800.00	-	300.00	100.00	-	-	3,900.00
	Fourth		2,700.00	800.00	-	300.00	100.00	-	-	3,900.00
	Fifth		2,700.00	800.00	-	300.00	100.00	-	-	3,900.00
	Sixth		2,700.00	800.00	-	300.00	200.00	1,000.00	235.00	5,235.00
B.Com	First	300.00	1,700.00	800.00	-	300.00	100.00	-	-	3,200.00
	Second		1,700.00	800.00	-	300.00	100.00	-	-	2,900.00
	Third		1,700.00	800.00	-	300.00	100.00	-	-	2,900.00
	Fourth		1,700.00	800.00	-	300.00	100.00	-	-	2,900.00
	Fifth		1,700.00	800.00	-	300.00	100.00	1,000.00	-	3,900.00
	Sixth		1,700.00	800.00	-	300.00	200.00	-	235.00	3,235.00
BA (Major)	First	300.00	1,300.00	800.00	-	300.00	100.00	-	-	2,800.00
	Second		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Third		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Fourth		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Fifth		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Sixth		1,300.00	800.00	-	300.00	200.00	-	235.00	2,835.00
BA in Journalism and Mass Communication	First	300.00	1,300.00	800.00	-	300.00	100.00	-	-	2,800.00
	Second		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Third		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Fourth		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Fifth		1,300.00	800.00	-	300.00	100.00	-	-	2,500.00
	Sixth		1,300.00	800.00	-	300.00	200.00	1,000.00	235.00	3,835.00
DPCS	Annual Fee	300	2,700.00	800.00	-	300.00	100.00	-	235.00	4,435.00

DJMC	Annual Fee	300	2,700.00	800.00	-	300.00	100.00	-	235.00	4,435.00
DCWE	Annual Fee	300	2,700.00	800.00	-	300.00	100.00	-	235.00	4,435.00
DLIS	Annual Fee	300	2,700.00	800.00	-	300.00	100.00	-	235.00	4,435.00
DSL	Annual Fee	300	2,700.00	800.00	-	300.00	100.00	-	235.00	4,435.00
CCNMH	Semester Fee	300	3,000.00	400.00	200.00	300.00	100.00	-	235.00	4,535.00
CSTCPM	Semester Fee	300	3,000.00	400.00	200.00	300.00	100.00	-	235.00	4,535.00
CSP	Semester Fee	300	3,250.00	200.00	400.00	300.00	100.00	-	235.00	4,785.00

**Item No. FC/32/08 : Guideline for drawing of remuneration by the study centre
Personnel**

In absence of any guideline for drawing of remuneration by the Study Centre personnel, it is observed that study centres have framed their own rules for drawing of remuneration by the Centre in charge, Centre Co-ordinator and other personnel. As a result wide variation is observed in the structure of remuneration. So, a guideline may be given to the study centres fixing maximum limit of the remuneration that can be drawn by the personnel of the study centres based on the availability of the resource of the study centres, which is as follows:

1. Counsellor of Diploma and Degree Courses: Rs 250/- to Rs. 300/- per class
2. Counsellor of Master Degree Courses : Rs. 300/- to Rs. 400/- per class
3. Centre-in-charge : Not exceeding Rs. 10,000/- per month
4. Coordinator : Not exceeding Rs. 12,000/- per month
5. Grade III employee : Not exceeding Rs. 8,000/- per month
6. Grade IV employee : Not exceeding Rs. 5,000/- per month

This is placed before the Finance Committee for their consideration and approval and recommendation for placing before the BOM for approval.

Resolution No.FC/32/08

After threadbare discussion the Committee recommends that the Management Committee of each Study Centre has to frame the guideline for fixing remuneration of the employees engaged for study centres' activities as per availability of fund within the ceiling limit of the remuneration prescribed by the university from time to time and the Members of the Management Committee/office bearers are not entitled for any remuneration except sitting fees (not exceeding Rs.1,500/-) for attending meeting related to study centre's activities. With this recommendation the Committee approved the maximum limit of remuneration as follows with the condition that the said remuneration shall be a part of total taxable income of the recipient and recommended for placing before the BOM for approval.

1. Counsellor of Diploma and Degree Courses: Rs 250/- to Rs. 300/- per class

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|--|--------------------------------------|
| 2. Counsellor of Master Degree Courses : | Rs. 300/- to Rs. 400/- per class |
| 3. Centre-in-charge : | Not exceeding Rs. 10,000/- per month |
| 4. Coordinator : | Not exceeding Rs. 12,000/- per month |
| 5. Grade III employee : | Not exceeding Rs. 8,000/- per month |
| 6. Grade IV employee : | Not exceeding Rs. 5,000/- per month |

The meeting ended with vote of thanks to the Chair

Sd/-

(Bishnu Chakraborty)
Ex-Officio Member Secretary,
Finance Committee, KKHSOU

Sd/-

(Hitesh Deka)
Chairman,
Finance Committee, KKHSOU

Item No. 7 : To consider and approve the proceedings of the Planning and Development Committee held on 26th June, 2019.

The proceedings of the meeting of the Planning and Development Committee held on 26th June, 2019 was placed before the meeting of the Board of management.

The Board was requested to consider and approve the proceedings.

Resolution No: BM/49/7/2019: Resolved that the proceedings of the Planning and Development Committee meeting held on 26th June, 2019 be approved.

The proceedings of the Planning and Development Committee held on 26th June, 2019 is reproduced below:

Minutes of the meeting of the Planning and Development Committee held on 26.06.2019 in the Conference Room at Housefed Complex, Dispur, Guwahati.

Members Present:

1. Dr. Hitesh Deka, Vice Chancellor, KKHSOU
2. Dr. Arupjyoti Choudhury, Registrar, KKHSOU
3. Prof. Atindra Kumar Adhikari, Member of BoM, KKHSOU
4. Er. Balwant Singh, Executive Engineer, PWD Building/O Chief Engineer, PWD- Building, Assam
5. Dr. Dibyajyoti Mahanta, Dean (Study Centre), KKHSOU
6. Dr. Rahul S. Mazumdar, Dean (Academic) KKHSOU

Agenda of the Meeting:

Item No 1: Vice-Chancellor's welcome address and appraisal.

The Vice Chancellor welcomed all the members present in the meeting and requested the Registrar to brief the agenda of the meeting.

Item No. 2(a): To consider and approve the estimate for earth filling and remaining works of boundary wall for Jorhat Regional Centre.

The estimated amount of Rs. 2,33,060.00 (Two Lakhs thirty three Thousand sixty only) is submitted by Shri. Bhuban Choudhury, Project Manager of the University for Earth filling and remaining works of boundary wall for Jorhat Regional Centre.

The committee has recommended the matter to be placed in the next BoM meeting for its approval.

2(b): To consider and approve the construction of a three roomed Assam Type building at Jorhat Regional Centre.

The estimated amount of Rs. 6,03,288.00 (Six lakhs three thousand two hundred eighty eight only) is submitted by the Project Manager for construction of a three roomed Assam Type building at Jorhat Regional Centre.

The Assam type Building is proposed to be constructed at present for providing site security and office etc. and subsequently it is proposed to construct multi-storeyed RCC Building [G+5] of Jorhat Regional Centre at the site. It is to be ensured that the construction and location of the Assam type building should not create any problem in the construction of the main project.

After detailed discussion, the Committee found the estimate submitted by Project Manager in order and approved accordingly.

Item No. 3(a): To consider and approve the drawings and estimate of campus development at North Lakhimpur.

The members read the documents attached in relation to the campus development of North Lakhimpur Regional Centre of KKHSOU.

After detailed discussion, the Committee approved the drawings submitted by Project Manager. Further the Committee approved the estimate of Boundary wall, Iron gate, Earthwork for Rs. 18,49,500.00 (Eighteen lakhs forty nine thousand five hundred only) for submitted by design & Building, CD Road, North Lakhimpur, endorsed by Executive Engineer, PWD, North Lakhimpur Building Division.

Item No. 3(b): estimate for construction of a part of the approach road with shifting of Electric Pole of the proposed Regional Centre at North Lakhimpur.

The estimated value as submitted by the Project Manager is Rs. 2,93,150.00 (Two lakhs ninety three thousand one hundred fifty only)

After detailed discussion the Committee found the estimate submitted by Project Manager in order and approved accordingly.

There being no other matter, the meeting ended with thanks from the Chair.

Sd/-
(Hitesh Deka)
Chairperson, P & D Committee

Sd/-
(Arupjyoti Choudhury)
Member Secretary, P & D Committee

Item No. 8 : To consider and apprise the vetting of estimate by PWD (Building) Govt. of Assam, pertaining to construction of KKHSOU City Campus.

The Board was apprised that as decided by the 47th meeting of the Board of Management held on 21.11.2018, the estimate submitted by the consultant for construction of KKHSOU City Campus was forwarded to the Chief Engineer, PWD building for necessary vetting. The Chief Engineer, Building wing vide his letter no BPM 30/2016/13 dated Guwahati the 6th June, 2019 vetted the estimate as proposed by the University. The copy of the letter from the Chief Engineer, PWD Building was placed before the meeting of the Board of management.

The Board was requested to consider and note the above.

Resolution No: BM/49/8/2019: Resolved that in compliance of 47th of the Board of Management, the vetting of estimate by PWD Building, Govt. of Assam,, pertaining to construction of KKHSOU City Campus at Khanapara be noted.

The letter from the Chief Engineer, PWD Building, Govt of Assam is reproduced below:

GOVERNMENT OF ASSAM
OFFICE OF THE CHIEF ENGINEER: PWD: BUILDING: ASSAM: GUWAHATI-3

No. BPM 30/2016/13

Dated, Guwahati the 6th June'2019

To,
The Registrar,
Krishna Kanta Handiqui State Open University,
Patgaon, Rani, Guwahati – 781017.

Sub:- Submission of estimate for Construction of proposed Krishna Kanta Handiqui State Open University (KKHSOU) City Campus at Khanapara.
Estimated amount: Rs. 69, 68, 70,891.00

Ref:- Your letter No. KKHSOU/P&D/61/2009/37 dtd. 13/05/2019

Sir,

In continuation to your office letter under reference, enclosed please find herewith the estimate for the above mentioned work duly vetted from this end for your needful action.

Encl: - As above.

Yours faithfully,

Sd/-

Chief Engineer, PWD Building
Assam, Chandmari, Guwahati – 3

Memo No. BPM 30/2016/13-A

Dated, Guwahati the June' 2019

Copy to: - The Under Secretary to the Govt of Assam, P.W. (Bldg & NH) Department, Dispur, Guwahati – 6
for favour of information.

Sd/-

Chief Engineer, PWD Building
Assam, Chandmari, Guwahati – 3

Item No. 9 : To consider and approve the Second phase of construction of KKHSOU City Campus at Khanapara.

It was for kind information of the Board of Management that although the Assam Agricultural University initially allotted a plot of land measuring five bighas, on our request they have further allotted four bighas, thus totalling to nine bighas of land allotted to the University. M/S Designers Plenum initially estimated the project at a cost of Rs. 69,68,70,891.00 (Construction of building measuring 20,948 sq.mtr, floor area) based on the land measuring five bighas. Now, as the land has increased to nine bighas, and in consideration of the present demand and optimum use of vacant space, the area of construction has significantly gone up. Accordingly, the consultant has submitted a revised estimate at Rs. 108,33,05,631.00 (Rupees One hundred Eight cores Thirty Three lakhs Five thousand Six hundred and Thirty One) for construction of second phase of the same building with additional area of 8,566 sq.mtr.

The estimate was placed before the 47th meeting of the Board of Management held on 21.11.2018 which was duly approved by the Board of Management vide its resolution no BM/47/6(A)/2018.

In view of the above, it was proposed that the Assam Agricultural University be entrusted to carry out the remaining construction works pertaining to phase-II

after observing all formalities at their end and vetting the estimate by the PWD, Building, Government of Assam/Technical authority.

The Board was requested to consider and approve the proposal as stated above.

The Board considered the agenda and after critically examining the present demand and optimum use of vacant space approved the proposal. The Board resolved as follows:

Resolution No: BM/49/9/2019: *Resolved that the Assam Agricultural University be entrusted to carry out the remaining construction works pertaining to phase II of KKHSOU City Campus after observing all the formalities at their end and vetting the same estimate by the PWD building, Government of Assam/technical authority.*

Item No. 10 : To consider and approve the modified work order and the agreement issued by the Assam Agricultural University in respect of construction of KKHSOU City Campus at Khanapara.

It was for kind information of the Board of Management that the estimate for the project in respect of construction of KKHSOU City Campus was sent to the PWD for vetting/ technical sanction. Accordingly, the Chief Engineer, PWD Building vide his letter no. BPM 30/2016/13 Guwahati the 6th June, 2019 vetted the estimate for construction of KKHSOU City Centre at Khanapara. The matter was placed in the Technical Committee meeting held on 10.06.2019, in which it was decided that the work order given by Assam Agricultural University needs to be modified as per the vetting order of the PWD as stated above. It was also decided that Assam Agricultural University shall modify the work order and the modified work order shall be approved by the Board of Management, KKHSOU for payment of bill as per modified work order agreement. Accordingly, the Assam Agricultural University has modified the work order.

The Board was requested to consider and approve the modified Work Order.

The Board considered the Agenda and after detailed deliberations adopted the following resolution:

Resolution No: BM/49/10/2019: *Resolved that the modified work order and the agreement issued by the Assam agricultural University vide Memo no*

4(2/12)208/DPK/2017-18(2019-20)/2758-67 dated 11.06.2019 in respect of KKHSOU City Campus at Khanapara be approved.

The letter from the Director of Physical Plant, AAU Khanapara is reproduced below:

DIRECTORATE OF PHYSICAL PLANT:: A.A.U.::KHANAPARA, GUWAHATI-22

No. 4(2/12)208/DPK/2017-18(2019-20)/

Dtd.

To,

M/S Om Constructions
Bora Service, G.S. Road
Guwahati-07

Sub: Modified work order for the project: Construction of City Campus of KKHSOU at Khanapara.

Ref No- (1) 4(2/12)208/DPK/2017-18/3723 Dtd. 25.09.2017

(2) KKHSOU/City Campus/22/2017/107/Part /132633 Dtd. 10.06.2019

Dear Sir,

In partial modification of work order communicated earlier vide memo no cited above, the schedule of rates to execute the project-Construction of City Campus of KKHSOU at Khanapara is to be read as shown below:

- (1) For Civil works: As per APWD schedule of rates (Bldg) for the year 2013-14 & additional 7% GST as per accepted Tender.
- (2) For Water supply & sanitary works: As per APWD schedule of rates (Water supply & sanitary) for the year 2013-14 & additional 7% GST as per accepted Tender.
- (3) For Electrical works: As per APWD schedule of rates (Electrical) for the year 2013-14 & additional 7% GST as per accepted Tender.

The bid value already assessed is Rs. 64, 99, 70,512.00 (Rupees Sixty Four Crore Ninety Nine Lakhs Seventy Thousand Five Hundred Twelve) only including GST.

Other conctectures are remain same in this regards.

Sd/-

Director of Physical Plant
AAU, Camp-Khanapara
Guwahati-22.

Memo No:- 4(2/12)208/DPK/2017-18(2019-20)/2758-67

Dtd. 11-06-19

Copy for information & necessary action to:-

1. The P.S to the Hon'ble Vice Chancellor, AAU, Jorhat-13.
2. The Secretary to the Hon'ble Vice Chancellor, KKHSOU, Guwahati-06
3. The Registrar, AAU, Jorhat-13
4. The Registrar, KKHSOU, Guwahati-06
5. The Comptroller, AAU, Jorhat-13
6. The Executive Engineer, DPP, AAU, Khanapara, Guwahati-22
7. The Accounts Officer, DPP, AAU, Khanapara, Guwahati - 22.

8. Sri S. N Mahanta AE(E), DPP, AAU, Khanapara, Guwahati-22.
9. Sri.Gautam Goswami, JE(C), DPP, AAU, Khanapara, Guwahati-22. He is directed to supervise the work daily.
10. The concerning file.

Sd/-
 Director of Physical Plant
 AAU, Camp-Khanapara
 Guwahati-22.

Item No. 11: To consider and approve the renewal of the term of appointment of a few employee.

It was for kind information of the Board of Management that a number of employees of the University have completed the first 5 (five) year term of the appointment which may be renewed as admissible under the rules of the University. The performance report of the above noted employees was placed in the concerned meeting held on 21/06/2019. The committee recommended their next term with the approval of the Board of Management.

The Board considered the agenda and approved the proposal.

Resolution No: BM/49/11(A)/2019: Resolved that the term of appointment of the following employees be renewed for another term of five years with effect from the date of completion of the first term.

1.

Sl. No	Name	Designation	Date of completion of first 5 year of term.
1.	Sri Binod Deka	System Analyst	17/05/2019
2.	Ms. Devajani Duarah	Assistant Professor	19/05/2019
3.	Ms. Dola Borkotoky	Assistant Professor	01/06/2019

It was further informed that two employees have completed the second five years term of appointment, which may be renewed as admissible under the rules of the University. The performance report of the above noted employees was placed in the concerned meeting held on 21/06/2019. The committee recommended their next term with the approval of the Board of Management.

Resolution No: BM/49/11(B)/2019: Resolved that the term of appointment of the following employees be renewed or another period of five years with effect from the date of completion of the second term.

2.

Sl. No	Name	Designation	Date of completion of second 5 year of term.
1.	Sri Mahesh Deka	Senior Assistant	31/05/2019
2.	Mazneen Nigar Hanif	Senior Assistant	31/05/2019

Item No. 12 : To consider and approve the scale promotion of a few employees.

The following employees have completed eight years of their regular services on 01.04.2019. As per the recommendations of the Common Pay Committee 2017 (CPC), they are entitled for next scale promotion.

1. Sri Prakash Barman (Multi tasking staff)
2. Sri Dhruvajyoti Sarma (Multi tasking staff)

The Board was requested to consider and approve the scale promotion of the employees.

The Board considered the agenda and approved the proposal.

Resolution No: BM/49/12/2019: Resolved that the scale promotion as recommended by the Common Pay Committee 2017 to the following two employees be approved:

1. Sri Prakash Barman (Multi tasking staff)
2. Sri Dhruvajyoti Sarma (Multi tasking staff)

Item No. 13 : To consider and approve the mode of payment of Gratuity, Leave Encashment to the employees on completion of five years of term.

It was for information of the Board of Management that as per the provision of the Ordinance no. 7, all appointment in KKHSOU are made on Contract Basis for a period of 5 (five) years which may be renewed as an when decided by the Board of Management/Vice Chancellor. A few senior officers from various departments have taken voluntary retirement or resigned on technical grounds from the earlier department and joined in our University on contract basis. The Board is further apprised that as per the provision of the Statute, Chapter – V, no. 6, that *The officers shall be entitled to such Leave, Leave Salary, Allowances, Provident Fund benefit and Gratuity as prescribed on this behalf by the University from time to time.*

As there is no specific guideline whether, the Officers who have been appointed on contract basis for a period of 5 (five) years could be paid Leave encashment and Gratuity without taking into account their past services, the University decided to obtain a Legal Opinion from the Standing Legal Counsellor, Advocate Shri L. P. Sharma, Gauhati High Court.

The copy of the Legal Opinion was placed in the day of the meeting.

The Board considered the agenda and deliberated upon the matters in detailed including the Legal Opinion received from Advocate, Shri L. P. Sharma. After detailed deliberations, the Board adopted the following resolutions.

Resolution No: BM/49/13(A)/2019: Resolved that the payment of leave encashment to the employees be paid who were appointed on contract basis without taking into account the past benefit whatever they received in their earlier parent department/establishment.

Resolution No: BM/49/13(B)/2019: Resolved that the gratuity be paid to the employees on completion of their term (minimum 5 years) without taking into account the past benefit whatever they received in earlier department since it is a new appointment on contract basis.

The Legal Opinion from the Standing Legal Counsellor, Advocate L. P. Sharma, Gauhati High Court is reproduced below:

L. P. Sharma
Advocate
Gauhati High Court

4, Nnavagiri Road, 1st Bye Lane
Chandmari, Guwahati, 3 Assam
Mobile No. 95770-54156

Ref :

Date:

Date : 24.6.19

To
The Registrar
KK Handiqui State Open University
Patgaon, Rani Gate
Guwahati - 17

Sub: Legal Opinion on the payment of Gratuity and Leave encashment to the employees appointed on contract basis as per the provision of Ordinance of KKHSOU.

Ref: Your letter No. KKHSOU/legal/21/2016/PART/132629 dated 04.06.19

Sir,

With reference to above, I have the honour to give my opinion as under:

That the First Statute was made under section 22 of the Krishna Kanta Handiqui State Open University Act, 2005. Chapter V of the Statute provides for appointment of officers of the University and I have been informed that the employees of the University are not permanently appointed but only appointed for a period of 5 years and after completion of 5 years the service of such officers are renewed for another 5 years. Thus, the period of services are renewed by 5 years from time to time till he attains 65 years. That means the retirement age of officers of your University is at 65 years.

Clause 6 of Chapter V of the First Statute as referred above, provides that the officers of the University shall be entitled to such leave, leave salary, allowances, provident Fund benefit and gratuity as prescribed by the University from time to time.

The Fundamental principle in allowing gratuity is that it is a retirement benefit for long service as a promotion for old age. The Government used to pay gratuity to their employees after retirement. The Payment of gratuity Act was enacted in the year 1972 for the Industrial workers. The Government department used to pay gratuity to their employees as a retirement benefit after retirement of their employees.

The Krishna Kanta Handiqui State Open University is incorporated under section 3 of the Krishna Kanta Handiqui State Open University Act, 2005 and the University has got the power to make Ordinance under the provisions of section 23 of the said Act. The University made an Ordinance on appointment on contract basis or fixed tenure contract basis.

Clause 5 of the Ordinance No. 7 provides the terms and condition of appointment of eligible person on contract basis. It specifically provides in the Ordinance that all appointment on contract basis shall be for a specific duration as may be decided by the Board of Management in each case. The appointment will automatically terminate at the end of the duration. The University, may, however decide on the basis of needs and service performance, further appointment, for one or more terms or similar duration. But however no person who has completed 65 years of age will be appointed on contract basis and continues as such. The person appointed on contract basis are to be signed an agreement with the University wherein it has been provided that person appointed on contract basis for a period of less than one year shall not be admitted to the contributory Provident Fund. Those appointed for a period of more than one year can be admitted to the Contributory Provident Fund from the date of their joining, subject to the condition that if the person ceases to be in the employment of the University after a period less than one year, he shall not eligible to claim Employer's contribution.

The University appointed person on contract basis after voluntary retirement or resignation from their parent department and resignation means a spontaneous relinquishment of one's right. To relinquish an office means to cease to hold the office or to loose hold of office which implies to "detach" "unfasten" "undo" or untie" the binding knot or link which holds one to the office and obligation and privilege that go with it. Resignation/voluntary retirement is one which servers the link of the resignor or with his office and terminate its tenure. It is characteristically the voluntary surrender of position by one resigning, made freely and not under duress.

The officers who resign/ voluntary retires in any way what-so-ever, is a ceasation of office and after acceptance of resignation/ voluntary

retirement he is no longer an employee of the Parent Employer. If such extended person join in any other office will be new one and there will be no link of his previous Employer and the Establishment in which he is willing to work.

Under the Payment of Gratuity Act, 1972 an employee who is covered under the Payment of Gratuity Act, 1972 are eligible for gratuity who has rendered continuous service for not less than 5 years-

- a) on his superannuation, or
- b) on his retirement or resignation, or
- c) on his death or disablement due to accident or disease.

That Krishna Kanta Handiqui State Open University frame Ordinances under section 23 of the Krishna Kanta Handiqui State Open University Act, 2005 wherein vide ordinance 7, there is provision for appointment on contract basis or fixed tenure basis. The retirement age of the employees of the University is 65 years though they are continued their services on 5 years tenure basis from time to time and after completion of 65 years of age no person shall be appointed on contract basis or continued in their services.

The employee who is appointed on contract basis shall be entitled for Earned Leave of 30 days per annum or 2-1/2 days per month. The employee on contract basis shall be eligible for encashment of unutilized Earned Leave at the end of contract period. The employee on contract basis are also eligible for T.A., D.A, LTC except the TA for joining the contract appointment.

From the above, it appears that the employee who join on contract basis are getting more or less all the benefits like that of a regular employee except the pension.

The person, who joins in the service of the University on contract basis as per Ordinance No. 7, is a new entrant and there is no relation or connection with the previous employer earlier where he was serving. Only, his experiences are counted by giving pay protections for the purpose of appointing him on contract basis. Only the experienced hand are appointed on contract basis.

As per Payment of Gratuity Act, 1972 an employee is eligible for gratuity who continuously servicing for a period of 5 years and he is entitled for gratuity on his retirement, resignation or physically disable or deceased.

I have been informed that many of the employees have been appointed on contract basis and their services are also renewed for another 5 years. They left their earlier establishment on the ground of future prospect in the University that he will be eligible to serve up to 65 years. The person joined in service of the University on contract basis with an expectation that their services would be renewed by another 5 years like that of the regular employees of the University till he attain the age of 65 years.

Further I have been informed that all the employees of the University are in contract service. But however, their services are renewed for another period of 5 years from time to time, if found suitable till 65 years. So far the period of appointment is concerned all the employees are similarly situated.

The Payment of Gratuity is a Social Welfare Scheme to give benefit to the employee at his old age.

All the employees of the University are in contract service from the date of their initial appointment renewable after every 5 years and they are entitled to such leave, leave salary, allowances, provident fund benefit and gratuity as prescribed by the University from time to time, non payment of leave salary and gratuity to the employees who are appointed on contract basis, after their resignation / voluntary retirement from their parent department, is appears to be discriminatory.

The officers appointed on contract basis are entitled to leave and if they do not avail the leave and worked for the University, in my opinion, they are entitled to be paid the leave encashment benefit. As there is provision for payment of gratuity in University to the officers of the University in the Statute, the officers on contract basis may also be pay gratuity proportionately after completion of 5 years of service.

The Common Pay Committee of the University also provides for payment of gratuity and leave encashment.

In view of the above circumstances, in my opinion, the University may

i) Consider for payment of leave encashment to the employees who were appointed on contract basis without taking into account the past benefit whatever they received in their earlier parent department/establishment.

ii) The gratuity may also be paid to the employees on completion of their term (minimum 5 years) without taking into account the past benefit whatever they received in earlier department since it is a new appointment.

Yours faithfully

Sd/-

(L. P. Sharma)

Advocate

Gauhati High Court

Item No. 14 : To consider and approve the modalities for advertisement of vacant post in respect of grade IV and grade III employees.

It was for kind information of the Board that the following posts are lying vacant which the University proposes to fill-up with the qualifications and experiences as shown against the post:

1. Audio-Visual production Executive

Essential qualifications:

- i) Master Degree in Journalism and Mass Communication/ Computer Science.
- ii) Five (5) years working experience in Multi Media Production Centre in Government organization/ PSU/ University system.

Desirable qualifications:

- i) Two (2) years working experience in Open and Distance Learning (ODL) system.
- ii)) A degree/diploma in Distance Education.

Scale of Pay: as per CPC

Maximum Age : As per State Government rule.

2. Accounts Officer (No of post : One)

Essential qualifications:

i) A Master degree in Commerce/MBA (Finance) with consistently good academic record.

ii) Five (5) years working experience in the rank of Accountant in the Govt. organization/Public Undertakings/Autonomous Institute/University.

Desirable qualifications:

i) Two (2) years working experience in Open and Distance Learning (ODL) system.

ii) Adequate knowledge of computer in Tally/Business Accounting/Commercial Accounting.

iii) A degree/diploma in Distance Education.

Scale of Pay: as per CPC

Maximum Age: As per State Government rule.

3. Section Officer (No of post : Three nos)

Essential qualifications:

i) A bachelor degree with consistently good academic record.

ii) Four (4) years working experience in the rank of Assistant Section Officer or equivalent post.

iii) Two (2) years working experience in Open and Distance Learning (ODL) system.

Desirable qualifications:

i) Adequate knowledge of Computer.

ii) A degree/diploma in Distance Education.

Scale of Pay : as per CPC

Maximum Age: As per State Government rule.

4. Accountant (No of post : one)

Essential qualifications:

i) A bachelor degree in Commerce with consistently good academic record.

ii) Four (4) years working experience in the rank of Senior Accounts Assistant or equivalent post.

iii) Two (2) years working experience in Open and Distance Learning (ODL) system.

Desirable qualification:

i) Diploma/Certificate in tally/Business Accounting/Commercial Accounting.

ii) A degree/diploma in Distance Education.

Scale of Pay: as per CPC

Maximum Age: As per State Government rule.

5. Assistant Section Officer (No of post : one)

Essential qualifications:

- i) A bachelor degree with consistently good academic record.
- ii) Four (4) years working experience in the rank of Senior Assistant or equivalent post.
- iii) Two (2) years working experience in Open and Distance Learning (ODL) system.

Desirable qualifications:

- i) Adequate knowledge of computer.
- ii) A degree/diploma in Distance Education.

Scale of Pay : as per CPC

Maximum Age: As per State Government rule.

6. Data Entry Operator (No of post : one)

Essential qualifications:

- i) A bachelor degree with consistently good academic record.
- ii) A Diploma in Computer Application.
- iii) Two (2) years working experience in Open and Distance Learning (ODL) system.

Desirable qualifications:

- i) 3 (Three) years working experience in the rank of Junior Assistant.
- ii) A degree / diploma in Distance Education.

Scale of Pay : as per CPC

Maximum Age: As per State Government rule.

7. Audio Visual Production Technician (No of post : One)

Essential qualifications:

- i) A bachelor's degree in any discipline
- ii) Post Graduate Diploma in Journalism.
- iii) 2 (Two) years working experience in Open and Distance Learning (ODL) system.
- iv) Adequate knowledge of computer.

Desirable qualification:

- i) A degree / diploma in Distance Education.

Scale of Pay: as per CPC

Maximum Age: As per State Government rule.

8. Junior Account Assistant (No of post : One)

Essential qualifications:

- i) A bachelor degree in Commerce.
- ii) Adequate knowledge of Computer in Tally etc.
- iii) 2 (Two) years working experience in Open and Distance Learning (ODL) system.

Desirable qualifications:

- i) A degree / diploma in Distance Education.

Scale of Pay: as per CPC

Maximum Age: As per State Government rule.

The Board was requested to consider and approve the above. In this connection, the earlier decision of the 13th Meeting of the Board of Management held on 26/04/2012 vide its resolution No. 2012/13/5 was referred.

The Board after detailed deliberations decided to review the decision taken in the 13th meeting of the Board of Management held on 26/04/2019 and finally resolved as follows:

Resolution No: BM/49/14(A)/2019: Resolved that the above mentioned posts with the qualification and experiences as proposed be approved for advertisement and fill-up.

Resolution No: BM/49/14(B)/2019: Resolved that the decision taken in the 13th meeting of the Board of Management held 26/04/2012 Vide its resolution No. 2012/13/5 be cancelled.

Item No. 15 : To consider and approve the collaborative research and publication works.

1. A proposal was submitted by the Director, Centre for Internal Quality Assurance (CIQA) for collaborative publication with Netaji Subhas Open University, Kolkatta. The publication entitled "ODL Issues-Perspectives from Eastern India" will be published jointly.

2. The University has also proposed for collaborative Research Project with Bangladesh Open University. The proposed study will also help the University in complying with the bench marking requirements as mandated by UGC and NAAC.

The Board was requested to consider and approve the proposal for further taking necessary action by the University.

Resolution No: BM/49/15(A)/2019: Resolved that the collaborative publication between Netaji Subhas Open University, Kolkatta and Krishna Kanta Handiqui State Open University (KKHSOU) be approved.

Resolution No: BM/49/15(B)/2019: Resolved that the collaborative research project between Bangladesh Open University and Krishna Kanta Handiqui State Open University (KKHSOU) be approved as proposed.

Item No. 16 : To consider and approve the renaming of Teachers' Training Department.

The Teachers' Training Department of the University has requested for renaming the name of the department. In this connection, the competent authority has constituted a Committee to look after the matter. The committee in its meeting held on 22.04.2019 suggested the following names:

1. "Department of Teachers' Training and Educational Development"
2. "Department of Teacher Training and Development"

The Board was requested to consider and approve any one of the above.

The Board deliberated upon the matter and authorised the Vice Chancellor to take necessary action in this regards.

Resolution No: BM/49/16/2019: Resolved that the Vice Chancellor be authorised to take a decision on the renaming of Teachers' Training department.

Item No. 17 : To consider and approve the enhancement of Special allowance for the post of Vice Chancellor.

The Board was to be appraised that in pursuance of the letter F.No. 11-11/2017(CU) dated 19.02.2019 issued by the UGC, New Delhi and subsequent to the MHRD letter no 1-4/2017-UII dated 28th January, 2019, the special allowance for the post of Vice Chancellor is to be revised from Rs. 5000.00 per month to Rs. 11,250.00 per month with effect from 01.08.2017.

The Board was requested to consider and approve the above proposal.

Resolution No: BM/49/17/2019: Resolved that the Special allowance for the post of Vice Chancellor be revised from Rs. 5000.00 per month to Rs. 11.250.00 per month in pursuance of the letter F.No. 11-11/2017(CU) dated 19.02.2019 issued by the UGC, New Delhi and subsequent to the MHRD letter no 1-4/2017-Ull dated 28th January, 2019 be approved.

Item No. 18 : To consider and approve the proposal for production of a documentary film to be produced by the University.

The University as in the past, this year also contemplating to produce a documentary film as a commitment to the Social responsibility. In this regard, the following three proposals may kindly be perused:

- a) Land of Golden Thread: The Silk Village-Sualkuchi
- b) A GLORIOUS LEGACY: A Visual Documentation on the Life, Works and Achievements of late Sunanda Ram Deka.
- c) THE ROAD I HAVE TAKEN: English Version of the Documentary Film "Moi Ji Batere Ulalu Aji" .

The Board was requested to consider and approve any one of the above proposal.

The Board considered the agenda and after deliberations resolved as follows:

Resolution No: BM/49/18/2019: Resolved that the Vice Chancellor be authorised to take a final decision on the production of any one of the above documentaries as per the budget provision.

Item No. 19 : To consider and approve the proposal for publication of a book on the theme of Jahnu Barua's Film Scripts.

It was for the kind information of the Board of Management that in order to make the University's publication work more vibrant and innovative, the University constituted a committee to suggest and finalise a few areas which may be immensely beneficial to the young generation. Accordingly, the committee suggested that initially the University may consider for publication of Jahnu Barua's works, i.e 10 (ten) scripts in a volume of 10 (ten) books. Needless to mention that Jahnu Barua stands as one of the towering film personalities in the country and his cinematic creations are globally acclaimed. In this connection, an estimated

amount of Rs. 18,95,000.00 (Eighteen Lakhs Ninety Five Thousand only) will be required.

The Board was requested to consider and approve the proposal.

The Board considered the agenda and adopted the following resolution:

Resolution No: BM/49/19/2019: Resolved that the publication of 10 (ten) number of books on the theme of Jahnu Barua's Film Scripts at an estimated amount of Rs. 18, 95,000.00 (Eighteen Lakhs Ninety Five Thousand only) be approved.

Item No. 20 : To consider and approve the introduction of Best Study Centre Award, Best Teacher Award, Best Employee (male and female) and Vice Chancellor's Excellence Award.

To increase the working moral, the University has decided to introduce of Best Study Centre Award, Best Teacher Award, Best Employee (male and female) and Vice Chancellor's Excellence Award to be awarded in the Foundation Day of the University every year.

The Board was requested to consider and approve the above proposal.

The Board considered the agenda and fixed the quantum of cash amount for the award. The Board adopted the following resolution:

Resolution No: BM/49/20(A)/2019: Resolved that the proposal for introduction of Best Study Centre Award with a Citation and cash amount of Rs. 50,000.00 (Rupees Fifty Thousand) be approved.

Resolution No: BM/49/20(B)/2019: Resolved that the Best Teacher Award, Best Employee (Male and Female) and Vice Chancellor's Excellence Award with a Citation and a Certificate of outstanding performance be approved.

Item No. 21 : To consider and approve the proposal for introduction of summer vacation for faculty members.

The teachers Association of the University requested to introduce summer vacation with effect from this academic year. It is for kind information of the Board that any kind of leave applicable to employees of the University is regulated by the

Ordinance (Under Section 23 of the Act). The Board may like to authorise the Vice Chancellor to implement the Summer Vacation as per the provision laid down on the above Ordinances after finalising necessary guidelines for availing Summer Vacation without jeopardising the academic activities of the University. However, the summer vacation, if approved shall not exceed 30 days which could be availed for 15 days in one spell. The Earned Leave to the faculty members will be admissible as per the provision of the Ordinance.

The Board was requested to consider and authorise the Vice Chancellor to take necessary action in this regard.

Resolution No: BM/49/21/2019: *Resolved that the Vice Chancellor be authorised to introduce summer vacation to the faculty members after finalising a specific guidelines in this regard.*

Item No. 22 : To consider and approve the decision of the authority in respect of KKHSOU Study Centre at Cachar College, Silchar.

It was for the kind information of the Board of Management that the KKHSOU Study Centre, Cachar College has been closed down due to malfunctioning of the Study Centre. The University after receipt of the allegations and counter allegations conducted an enquiry with Dean, Academic as Chairman followed by deputing a team of senior officers as Goodwill Mission. Having found all the efforts in vain; the University had no other alternative but to close down the centre with intimation to the Deputy Commissioner, Cachar District.

The Board considered the agenda and after critically examining the facts and documents produced by the University decided to close down the KKHSOU Study Centre, Cachar College, Silchar with effect from 1st July, 2020.

Resolution No: BM/49/22/2019: *Resolved that the KKHSOU Study Centre, Cachar College, Silchar be closed down with effect from 1st July, 2020.*

Item No. 23 : To consider and approve the KKHSOU Library Rules and Regulations as approved by the Library Advisory Committee.

The Library Advisory Committee has laid down certain rules and regulations with a view to smooth conduct of the Library. A copy of the Library Rules and Regulations was placed before the meeting of the Board of Management.

The Board was requested to consider and approve the above Rules and Regulations.

The Board considered the agenda and approved the proposal.

Resolution No: BM/49/24/2019: Resolved that the following Library Rules and Regulations be approved.



**Central Library,
Krishna Kanta Handiqui State Open University**

General Rules and Regulations

Central Library, Krishna Kanta Handiqui State Open University housed with text books, reference books, news papers, magazines, and audio-visual documents, etc. organised with best available tools & techniques. Apart from the print resources, a good number of electronic resources comprising e-journals, online databases, gateway portal to e-journals are made accessible to the patrons within the University campus.

Following rules and regulations are in force in this library:

1. Admission to the Library

- All bonafide members of the Krishna Kanta Handiqui State Open University shall be allowed admission in the library.

The bonafide categories are:

- Students
- Research Scholars
- Employees of the University
- Ex-employees of the University
- Any other person with permission of the Librarian may enter the library.
- The right of admission shall be denied to a person if in the opinion of the Librarian/Deputy Librarian/Assistant Librarian, he/she is:
 - Of unsound mind.
 - Intoxicated.
 - Shabbily dressed.
- All the patrons must carry their Identity cum Library Card while coming to the library.
- All the patrons/visitors must sign a register specially provided for the purpose by legibly entering the columns. The signature shall ensure that the person concerned agrees to abide by the rules and regulations of the library.
- All the patrons/visitors should deposit their personal belongings; such as bag, umbrella, file, private books(s), etc. at the property counter of the library.
- Only notebook, loose sheets, wallets, mobile phones, laptops, and valuable items will be allowed inside the library.

2. Membership

The following types of patrons can access the library:

General: The employees of the KKHSOU, PhD scholars and MPhil scholars of KKHSOU are permitted to make use of the library. Each patron is required to apply for library membership in a prescribed form attached with a stamp size recent photograph.

Special: On receipt of request by coordinator of study centers, students enrolled in the study centers of KKHSOU, retired persons / alumni of KKHSOU, visiting faculty can apply for Special patron-ship of the library for studying reading materials of the library at the library premises. The Librarian will decide the duration of patron-ship (six months, one year, and so on) and other matter on individual merit. For Special library patron-ship one has to apply in the prescribed form (provided by the library) and has to pay a fee which is mentioned at point 2.1.

Temporary: Students, Researchers, Academicians who are not the member of the university community can apply for Temporary patron-ship of the library for studying reading materials of the library at the library premises. For Temporary library patron-ship one has to apply in the prescribed form (provided by the library) and has to pay a fee which is mentioned at point 2.1. He/ She have to also submit valid proof of identity (like College Identity Card, etc). The Librarian will decide the duration of patron-ship (six months, one year, and so on) and other matter on individual merit.

After verifying all documents, an Identity cum Library Card will be issued to every patron according to the category to which he/she/ belongs to.

Patron-ship of a student or a research scholar shall remain valid till he/she remains on the roll of the University.

Patron-ship of an employee will be valid till last day of his/her service in the University.

2.1 Library Fees

- No library fee will be taken for employees of the KKHSOU for library patron-ship.
- For PhD scholars and MPhil scholars of KKHSOU, the amount of library fees (Annually) and Caution Money (Refundable) will be decided by the University which is to be deposited at the time of admission to the academic programme. They are to submit duplicate copy of the admission receipt along with the application for registration of library patron-ship.
- For other categories of users the library fee are mentioned in below:

Category	Period	Library fee (Rs)
Special	One month	50/-
Special	One year	500/-
Temporary	One month	100/-
Temporary	One year	1000/-

2.2 Library Clearance Certificate

A library clearance certificate may be issued to patrons only on returning all borrowed and surrendering the library materials.

Library clearance certificate is must for declaration of result, award of MPhil/PhD degree, superannuation/resignation/transfer of employees etc.

2.3 Loss of Identity cum Library Card

The loss of Identity cum Library Card should be reported immediately in writing to the librarian along with a fine of Rs. 200 for re-issue of a new card.

3. Working Hours of the Library

The Library shall remain open to the readers from 10-00 AM to 5.00 PM on all working days.

The library remains closed on every Sundays, 2nd and 4th Saturdays of each month and all state government holidays.

The timing of the Central Library is subject to change from time to time which will duly be notified.

4. Issue/Return of Books

The Circulation procedure is fully automated.

The privilege of borrowing books from the library is restricted to the registered patrons only.

No book(s) shall be issued to the Temporary and Special categories of patrons..

Patrons must come to the library personally and tender his/her Identity cum Library Card at the circulation counter at the time of transaction.

The Identity cum Library Card is not transferable. If any patron is found fraudulent using of Identity cum Library Card, action may be taken as per University norms.

The Librarian may recall any book from any patron at any time.

The following categories of Library documents shall not be issued out of the Library-

- Books treated as reference by the library
- Thesis and Dissertation
- Rare books ; and
- Journals/Magazines (Bound or Non-bound), Bulletins, Reports etc.
- In special cases the Library Professional at his discretion may issue a reference book/journal for overnight.

Note: Reference books will be those which are selected by the Library Professional as valuable for their illustration, on account of their rarity, as belonging to a series, being out of print, as difficult or impossible to be replaced if lost, as books required for constant reference.

4.1 Loan Criteria/ Borrowing Entitlements

Category	No. of Books	Issue Period	Renewal	Reserve
Faculty Members	20	60 Days	5	5
Officers	10	60 Days	5	5
Research and Teaching Assistantship (RTA)	5	30 Days	2	2
Ph.D Scholar	5	30 Days	2	2
M.Phil Scholar, Research/ Project Assistant	3	30 Days	2	2
Staff	3	30 Days	2	2

Patrons should carefully examine the book issued to them before leaving the Library counter. They shall bring immediately to the notice of the Library Personnel any damage or mutilation of the books issued. Otherwise the borrower will be held responsible for any such damage or mutilation and he/ she may be required to replace it.

4.2 Over Due Charges/Fines

Each patron will be entitled for a grace period of 15 days from the due date. Patron who has returned book(s) issued to him/her after the grace period or 15 days after the due date is required to pay the following amount as overdue charges: Rs 1/- per day

5. Use of Books

- Every patron taking book(s) out of the library shall be responsible for the book(s) and shall return them undamaged.
- Any person entitled or permitted to use the library, if found guilty of mutilating or disfiguring or defecting by writing in the margin, underlining sentences, marking passages or in any other way, or of losing a book, periodical, map or chart or other property belonging to the Library, shall be required to replace such documents damaged or defaced otherwise two times of the cost price will be charged.
- If the book is one of the set or series and the volumes cannot be obtained singly, the whole set or series must be replaced at the readers cost. If replacement is not possible, three times of the cost

price will be charged. Further he/ she may be fined and/ or deprived of the privileges of the library and the action to be taken will be decided by the library authority.

- Any person entitled to use the library, if found guilty of mutilation or damaging any book or journal of the library, which is rare or irreplaceable, will be liable to severe punishment to be decided by the library authority.
- No tracing or mechanical reproduction of any book, map or manuscript shall be made without the expressed permission of the library professional.
- Book(s) on loan should be handled with all care to enable their continued use to the maximum extent possible.
- No book(s) shall be issued on loan, which in the opinion of the Library Professional, is not in a condition to be handled by the borrower.

6. Reprography and Printing Facility

These facilities can be availed by all types of library patrons. Documents for reprography at the library must be from the Central Library, KKHSOU only. For these services minimal charge will be taken as suggested by the authority.

7. Code of Conduct in the Library

- Patrons are required to maintain the order of the books on the shelves.
- After consultation, the books should be kept on the reading table.
- Conversations, making noise and smoking inside the library are strictly prohibited.
- Silence should be strictly observed in the library.
- Hygienic conditions must be ensured in the library so that patrons may be able to study in healthy atmosphere.
- No patrons should be allowed to sleep in the library reading room.
- Misuse of library privileges, violation of any rules and creating any nuisance within the library shall account to breach of discipline. Whenever an occasion demands, the Librarian shall be within his/her right to take such action on the spot as he/she deems necessary. If further follow up action is necessary he shall report the matter to the University Authority.

8. Guidelines for E-Library Services

- Internet facility is restricted to the registered patrons of the Central Library, KKHSOU.
- Prior permission of the Librarian must be obtained by the visitors or research scholars from other institutions availing consultation facilities.
- Patrons who need to use the internet facility must produce the Identity cum Library Card. Library members must record their names and other details in the Internet Log Register before using the facility.
- Patrons must make use of the internet facility only to support their academic and research activities.
- Access of social networking sites, e-commerce sites, torrent, downloading music and video, etc. are strictly prohibited.
- Patrons must not install any software not specifically approved by the library.
- Stern action will be taken against the patrons, for maliciously accessing, altering, deleting, damaging or destroying any computer system or data.

9. Other Rules

- When the readers have any complain about the library service they should not enter into any argument with the library staff, but bring it to the notice of the Librarian.

- Cases of incivility on the part of library staff or other failure in the services should be reported immediately to the Librarian.
- The Library Authority may refuse, under special circumstances, any application for the privilege of loan of books or use of any book without assigning any reason.
- In all matters, the Librarian shall have the power to take such an action as he/she may deem fit.

Note: The library rules may be amended or altered as and when necessary.

Item No. 24 : To consider and approve the note submitted by the Controller of Examinations regarding submission of documents to the Hon'ble Governor of Assam on the allegation of a learner.

The Board was to be informed that one Kamaluddin Ahmed has approached the Hon'ble Governor of Assam and the Hon'ble President of India in connection with certain allegations made by him against the University. The matter was duly examined by the Controller of Examinations and accordingly the Registrar intimated the matter to the Secretary to the Governor of Assam for kind appraisal to Hon'ble Chancellor. The relevant note of the Controller of Examinations was placed before the Board of Management

The Board was requested to consider and approve the action taken by the University.

The Board considered the action taken by the University.

Resolution No: BM/49/24/2019: Resolved that the note of the Controller of the Examinations in respect of Kamaluddin Ahmed be approved.

The relevant note of the Controller of Examinations is reproduced below:

To
The Registrar,
Facts regarding the query made by the Joint Secretary to the Govt. of Assam,
Higher education

Ref: AHE477/2017/47 dt 04/06/19

- 1: As per University record, enrolment no 15018996 is against Mr. Kishore Bayan. The record is maintained on the basis of original form submitted by the learner at the time of admission. Copies of original forms for registration no. 15018996 and 15018997 are attached at Sl. No. 2c(g) and 2c(h).
- 2: Only one Kishore Bayan having enrolment no. 15018996 appeared in all examinations with proper admit card and issued in the name of Kishore Bayan and subsequently mark sheets was issued in the same name from 1st semester to 6th Semester from 2015 to 2018

over a period of three years. There is no record in the University regarding any complaint in this regard during this entire 3-year period.

- 3: On 18/07/2018 University received an application from the learner, which was forwarded by the study centre that the name of the learner is Kamaluddin Ahmed and not Kishore Bayan. A receipt was issued for the application (receipt no 5804 dtd 18/07/2018). It is to be mentioned that 5804 is a receipt number and not any file number.
- 4: After checking different documents, it is observed that in view of absence of any claim for change in name right from the beginning i.e. issuance of Registration card, Admit cards and all Mark sheets, the University is not in a position to change the name completely after completion of all examinations & declaration of result, answer script are not available in the University, and as such claim could not be verified.
- 5: The matter was intimated to the office of the Chancellor i.e. Hon'ble Governor of Assam on 06/03/2019.

Sd/-

Controller of Examinations
Krishna Kanta Handiqui State
Open University, Assam

Item No. 25 : Any other business.

1. Adoption of revised Financial Statement for the year 2017-18.

The note of the Finance Officer on the revised Financial Statement for the year 2017-18 was placed before the members of the Board of Management. The Board decided to accept the proposal.

Resolution No: BM/49/25(1)/2019: Resolved that the Financial Statement for the year 2017-18 as proposed by the Finance Officer be approved.

The note of the Finance Officer is reproduced below:

Adoption of Revised Financial Statement for the year 2017-18

The financial statement for the year 2017-18 was submitted for Audit for the purpose of filing of Income Tax return for the Assessment year 2018-19. The auditor observed that some of the information like donation of vehicle to the university by SBI is missing and some of the figure against some of head A/c is under stated due to adjustment of debit balance in the creditors list which needs to be properly disclosed under the respective heads in the balance sheet also the amount of depreciation should be corrected taking the value of donated vehicle. They have suggested to redraw the balance sheet incorporating their observations to certify the correctness of the balance sheet vide their letter dtd. 29-6-19 addressed to the Registrar, KKHSOU, enclosed herewith.

As per the suggestion of the C.A firm the balance sheet and the Income & Expenditure for the year 2017-18 is redrawn and placed before the BOM for adoption of the revised Financial statement for the year 2017-18.

Sd/-
Finance Officer
K.K.H.S.O.U.
Guwahati

2. Appraisal on Finalisation of quotations in respect of "Asom Sishu Sahitya Kosha" and Implementation of University Management System (IUMS).

1. It was for kind information of the Board of Management that for printing of 40 (forty) volumes of "Asom Sishu Sahitya Kosha", the University invited necessary tender in the National Dailies. As just one party applied, so the date was extended to accommodate more parties and to have an idea of the competitive rate. This time, one more party applied for the printing works. The University is yet to decide whether tender would be opened and decision taken on the basis of the quotation received so far.

2. For Implementation of University Management System (IUMS), the University invited open tender through National Dailies. The University against this advertisement received only one proposal from a private party. The KKHSOU Total Solution (ERP) Committee cancelled the proposal and issued another advertisement. This time though the University received three proposals, the KKHSOU Total Solution (ERP) Committee cancelled all the proposals on technical ground. Due to insufficient number of tenders, the committee decided to restart the process by way of calling expression of interest from the Central Govt. undertakings as per direction of the Board of Management. However, the same could not be materialised and therefore retendering process was initiated from amongst the Central Government public sector undertakings. In response, only two parties namely NCCF, Noida and ITI, Delhi responded to the advertisement and accordingly they were asked for presentation before the concerned Committee and Technical Experts. The University is yet to decide whether the offer made by the above two parties would be opened and taken decisions on the basis of the two offers received so far.

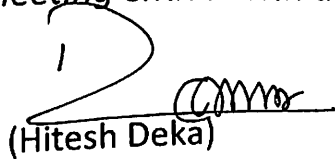
In view of the above the Board is requested to examine the matter and issue necessary orders to finalise the process for implementation of the above two projects.

The Board considered the agenda and resolved as follows:

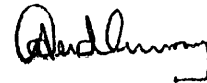
Resolution No: BM/49/25(2)/2019:

Resolved that the University be allowed to finalise the process for implementation of the above two projects based on the quotations/offers that the University has received so far.

The meeting ended with a vote of thanks from the chair.



(Hitesh Deka)
Vice Chancellor & Chairman
BoM, KKHSOU



(Arupjyoti Choudhury)
Registrar & Member Secretary,
BoM, KKHSOU