

**PROCEEDINGS OF THE 61<sup>st</sup> MEETING OF THE BOARD OF  
MANAGEMENT OF KRISHNA KANTA HANDIQUI STATE OPEN  
UNIVERSITY HELD ON 11.02.2021 AT 11 AM IN THE CONFERENCE  
HALL, CITY OFFICE, KHANAPARA**

**Members Present:**

- |   |                    |
|---|--------------------|
| 1) Vice Chancellor  | : Chairman         |
| 2) Prof. Muneesh Kumar  | : Member (Online)  |
| 3) Dr. Mridul Hazarika  | : Member           |
| 4) Prof. Anil Kumar Boro  | : Member           |
| 5) Dr. Sangeeta Gogoi   | : Member           |
| 6) Ms. Tarali Das   | : Member           |
| Deputy Secretary<br>Representative from Commissioner & Secretary<br>Education (Higher) Deptt., Govt. of Assam |                    |
| 7) Ms. Geetanjali Ahmed Nayyar,   | : Member           |
| Joint secretary<br>Representative from Commissioner & Secretary<br>Finance Deptt., Govt. of Assam             |                    |
| 8) Dean (Study Centre)  | : Member           |
| 9) Registrar  | : Member Secretary |

**Item No. 1 : Vice Chancellor's address of welcome and introductory briefing.**

Before calling the meeting to order, the Vice Chancellor, on behalf of the University, welcomed all the esteemed members of the Board to the 61<sup>st</sup> meeting of the Board of Management. He then appraised the following information concerning the period since the meeting of the Board of Management held on 23.12.2020 before the Board of Management:

1. In pursuance to the approval of the 60<sup>th</sup> Meeting of the Board of Management, the University issued appointment letters for the post of the Professors in the Surya Kumar Bhuyan School of Social Science, Padmanath Gohain Baruah School of Humanities, Hiranya Chandra Bhuyan School of Science and Technology, Dr. Bhupen Hazarika School of Mass Communications. Accordingly, Prof. Pranjit Bora, Prof. Jyotirekha G. Handiqui, Prof. Joydeep Baruah and Prof. Jayanta Kumar Sarma joined their duties in the University.
2. As per UGC guidelines, the admission procedure for the Academic Session 2020-21 was extended upto 31<sup>st</sup> December, 2020. All together **10,033 learners** have enrolled in various courses. Installment facility was provided to learners one week before the closing date. 134 learners have enrolled using this facility. As reported in the last BOM, due to Pandemic and economic hardship, the enrollment has gone down in comparison to last academic year i.e. 2019-2020. The enrollment in 2019-2020 was **15832**. As per UGC directives, the second cycle of Admissions into PG courses has started from 1<sup>st</sup> February, 2021.

3. As a measure to introduce new programmes, the University had applied to UGC for approval of four new programmes MA in Education, MA in Mass Communication, MSc-IT through ODL and BA (Liberal Arts) through online mode. The Interface meeting was held on 1<sup>st</sup> February, 2021 and presentation was made by the University. It is expected that formal approval of the programmes would be received soon.
4. Like previous years, the University organized a special programme to welcome the new year 2021. Justice Ujjal Bhuyan graced the occasion as the Chief Guest of the function. A talk on “Judiciary and the Indian Democracy” was delivered by Justice Bhuyan. Faculty members, officers and employees of the University participated in the programme. Various publications of the University including the newsletter “Horizon” were released.
5. The University celebrated the 71<sup>st</sup> Republic Day on 26<sup>th</sup> January, 2021 with Flag hoisting by the Vice Chancellor at 7.30 AM.
6. The IIQA, submitted to NAAC by the University was accepted. Accordingly, the University needs to submit the SSR within 45 days i.e. 10<sup>th</sup> March, 2021. The process of preparation of the SSR is on.
7. Admission to the Ph.D / M.Phil programmes for the year 2021 is going on. After Entrance Examination (Written test & Presentation), 61 candidates are selected for admission in PhD Programme and 22 candidates are selected for admission in M.Phil Programme.
8. The University organized a Learner Interactive Programme on 25<sup>th</sup> January at City Campus, Khanapara. E- Induction Programme for newly admitted learners was organized from the City Campus of the University followed by offline induction programmes organized in different study centres at Hojai, Dibrugarh, Jorhat.
9. Study Centre meets were organized at Jorhat and Sibsagar district on 27<sup>th</sup> to 29<sup>th</sup> December, 2020. Total 25 colleges participated in the event.
10. A workshop on Management of Study Centres was organized at Tengakhat College on 08.02.2021. The Centre-in-charge and Coordinators of 18 Study Centres attended the workshop.
11. Preparation for the 4<sup>th</sup> Convocation has already started. As per approval of the Hon’ble Chancellor, KKHSOU, Prof. Nageswar Rao, Vice Chancellor, IGNOU is invited as Chief Guest of the Convocation. Prof. Rao has kindly agreed to grace the occasion. Other matters related to the Convocation shall be placed before the Board today.

**Resolution No. BM/61/1/2021:** Resolved that the above appraisal of the Vice Chancellor be noted and endorsed.

**Item No. 2 : Confirmation of the proceedings of the 60<sup>th</sup> Meeting of the Board of Management.**

The copy of the Proceedings of the 60<sup>th</sup> meeting of the Board of Management was placed before the Board of Management for consideration and approval.

**Resolution No. BM/61/2/2021:** Resolved that the proceedings of the 60<sup>th</sup> Meeting of the Board of Management be approved as reproduced below.

**PROCEEDINGS OF THE 60<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT OF KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY HELD ON 23.12.2020 AT 11 AM IN THE CONFERENCE HALL, CITY OFFICE, KHANAPARA**

**Members Present:**

1) Vice Chancellor	: Chairman
2) Prof. Amalendu Chakraborty	: Member
3) Prof. Muneesh Kumar	: Member (Online)
4) Prof. Hem Chandra Gautam	: Member
5) Dr. Mridul Hazarika	: Member
6) Prof. Anil Kumar Boro	: Member
7) Dr. Sangeeta Gogoi	: Member
8) Ms. Tarali Das	: Member
Deputy Secretary	
Representative from Commissioner & Secretary	
Education (Higher) Deptt., Govt. of Assam	
9) Ms. Geetanjali Ahmed Nayyar,	: Member
Joint secretary	
Representative from Commissioner & Secretary	
Finance Deptt., Govt. of Assam	
10) Dean (Study Centre)	: Member
11) Registrar	: Member Secretary

**Item No. 1 : Vice Chancellor's address of welcome and introductory briefing.**

Before calling the meeting to order, the Vice Chancellor, on behalf of the University, welcomed all the esteemed members of the Board to the 60<sup>th</sup> meeting of the Board of Management. He informed the Board that two Hon'ble Members of the Assam Legislative Assembly Shri Ramendra Narayan Kalita and Shri Debananda Hazarika have been nominated as new members of the Board of Management. But due to late receipt of the letter (i.e received on 19<sup>th</sup> October, 2020 at 10-30 AM), they could not be invited to the 59<sup>th</sup> meeting of the Board of Management.

He then apprised the following information concerning the period since the meeting of the Board of Management on 19<sup>th</sup> October, 2020 before the Board of Management:

1. In pursuance to the approval of the 59<sup>th</sup> Meeting of the Board of Management, the University issued appointment letters for the post of the Dean, Study Centre, Assistant Regional Director, Jorhat, Associate Professor, Computer Science and Assistant Professor, Assamese. All of them joined their duties on 20<sup>th</sup> October, 3<sup>rd</sup> November, 4<sup>th</sup> November and 7<sup>th</sup> November, 2020. The interview for the posts of Professors of School of Social Sciences, Humanities, Mass Communication and Science & Technology were held on 21<sup>st</sup> and 22<sup>nd</sup> December, 2020. The recommendations of the Committees will be placed today for approval.
2. As per decision of the BOM, the University has procured a delivery van of TATA 607.
3. As per UGC guidelines, the admission procedure for the Academic Session 2020-21 has been extended upto 31<sup>st</sup> December. More than 8000 learners are already enrolled in various courses.

4. *The Certificate course in Japanese Language and Culture was launched in collaboration with Japan Foundation. Altogether 16 learners have enrolled for the course.*
5. *The Guruprasad Das school of Vocational Studies started a short term training course on House wiring and basic electrician for the youth of the University's adopted villages as a welfare measure from the Mother Teresa Social Welfare fund. 22 nos. of youth were enrolled. The inauguration of the training programme was held on 23<sup>rd</sup> November, 2020 at Rani Campus. Hon'ble member of the BOM and local MLA, Sri Ramendra Narayan Kalita was present as the Chief Guest. Gaonburah of the villages and representatives from the local Panchayat were also present in the programme. The programme created lot of enthusiasm amongst the participants and altogether 17 participants successfully completed the course.*
6. *The foundation of the University was celebrated with a day long programme. On this occasion, a Foundation day lecture was organised at NEDFI complex, Dispur. Prof. Nani Gopal Mahanta, Gauhati University delivered the lecture on "New Education Policy and Higher Education in Assam". Prof. Mihir Kanti Choudhury, Adviser, Department of Education, Government of Assam and former Vice Chancellor, Tezpur University graced the occasion as the Chief Guest.*
7. *The University has already submitted the IIQA as requirement for the process of application of NAAC Accreditation.*
8. *The University organized Awareness Programme on 18.11.2020 and 19.11.200 in 4<sup>th</sup> APBN and 10<sup>th</sup> APBN, Kahilipara, Guwahati respectively to aware the police personnel about the importance of higher education and to focus on the different aspects of various academic programmes of the University.*
9. *KKHSOU signed a MOU with Nanda Talukdar Foundation for documentation of contemporary Social History of Assam. The purpose of MOU is to continue the research and document the events and happening of the Post Colonial Assam. It will also promote mutual collaboration in research activities and establish a framework for exchange and in areas of History and other areas of common interest for mutual benefit.*
10. *The University has decided to celebrate the 150<sup>th</sup> Birth Anniversary of Sri Aurobindo and organize a yearlong Academic Lecture programme on the Philosophy and Teachings of Shri Aurobindo beginning from 15<sup>th</sup> August, 2021. This lecture will be organized mainly to enlighten the youth about the ideas of Shri Aurobindo.*
11. *Due to the Global Pandemic, this time the 4<sup>th</sup> Banikanta Kakati Memorial Lecture was organized online on 15<sup>th</sup> November, 2020. The lecture was delivered by Prof. Pona Mahanta, Former Professor, Department of English, Dibrugarh University on the topic "Drama: Sankardeva and Shakespeare".*
12. *During the last period the schools of studies continued their academic activities and organized webinars as per details below*
  - i) *Discipline of Philosophy under School of Social Sciences organized an International e-conference on Philosophy, Culture & Value on the occasion of World Philosophy Day on 19<sup>th</sup> November, 2020*
  - ii) *The Office of the Dean (Study Centres) organized a webinar on the topic "The concept of Open & Distance Learning and Nation Building" on 27 October, 2020.*
  - iii) *National Mathematics Day was celebrated by the University on 22<sup>nd</sup> December, 2020*

**Resolution No. BM/60/1/2020:** *Resolved that the above appraisal of the Vice Chancellor be noted and endorsed.*

**Item No. 2 :** **Confirmation of the proceedings of the 59<sup>th</sup> Meeting of the Board of Management.**

*The copy of the Proceedings of the 59<sup>th</sup> meeting of the Board of Management was placed before the Board of Management for consideration and approval.*

**Resolution No. BM/60/2/2020:** *Resolved that the proceedings of the 59<sup>th</sup> Meeting of the Board of Management be confirmed as noted. Further, the Board proposed that the University may apply to the Govt. of Assam for allotment of a plot of land to fulfill the requisite criteria for 12B Status under UGC.*

**Item No. 3: To appraise the Action Taken Report on the decision of the 59<sup>th</sup> Meeting of the Board of Management.**

The action taken report on the decision of the 59<sup>th</sup> meeting of the Board of Management was circulated to the members of the Board of Management.

The Board was requested to consider and approve the report.

**Resolution No: BM/60/3/2020:** Resolved that the action taken reports on the decision of the 59<sup>th</sup> meeting of the Board as Management be noted.

**Item No.4: To consider and approve the proceedings of 35<sup>th</sup> Finance Committee meeting held on 13.11.2020.**

The Proceedings of the 35<sup>th</sup> Finance Committee meeting held on 13.11.2020 was placed before the Board of Management for approval.

**Resolution No. BM/60/4/2020:** Resolved that the proceedings of the meeting of the 35<sup>th</sup> Finance Committee held on 13.11.2020 be approved as noted.

**Action to be taken by: Finance Officer, KKHSOU**

**Item No.5: To consider and approve the proceedings of Planning & Development Committee meeting held on 16.12.2020.**

The copy of the proceedings of the meeting of Planning & Development Committee held on 16.12.2020 was placed before the Board for approval.

**Resolution No. BM/60/5(A)/2020:** Resolved that the proceedings of the meeting of the Planning & Development Committee held on 16.12.2020 be approved as noted.

**Resolution No. BM/60/5(B)/2020:** Resolved that the Project Manager may be invited to the meetings of the Planning & Development Committee as Special invitee.

**Action to be taken by: Registrar, KKHSOU**

**Item No. 6 To consider and approve the University Flag**

The Board was appraised that the University does not have its Flag till now. Therefore, it had been decided to launch a Flag having the Logo and Motto of the University printed over it. In view of this, a design was prepared with the help of the faculty members and officers of the University (enclosed as Annexure-V) and placed before the Board for approval.

**Resolution No. BM/60/6/2020:** Resolved that the colour and design of the University Flag be approved as proposed with the Tagline "Education Beyond Barriers" be replaced with the Assamese version "Simar Poridhi Bhangi".

**Action to be taken by: Registrar, KKHSOU**

**Item No. 7 To consider and approve the proposal to hold the 4<sup>th</sup> Convocation of the University**

The University used to hold its convocation in every two years. As the last convocation was held in February, 2019, the 4<sup>th</sup> convocation is expected to be held within February, 2021. But due to the global pandemic, the convocation could not be organized on time. Therefore, in view of the present downtrend of COVID-19, the University proposes to hold its 4<sup>th</sup> convocation probably in last week of March, 2021. Moreover, in case of recurrence of Pandemic situation, holding of online convocation may also be think of.

The matter was placed before the Board to consider and approve the proposal and to propose a tentative date for the 4<sup>th</sup> Convocation of the University.

**Resolution No. BM/60/7/2020:** After deliberate discussion, the Board resolved that the 4<sup>th</sup> Convocation of the University be conducted probably in the last week of March, 2021. The tentative date be fixed on March 21, 2021.

**Action to be taken by: Registrar, KKHSOU**

**Item No. 8 To consider and approve declaration of Ph.D results by the University**

Ms. Gitali Kakati submitted his Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 22<sup>nd</sup> October, 2020. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. K.S. Arul Selvan, Associate Professor, Department of Journalism and New Media Studies, IGNOU was present (online) as the Expert (External). The committee recommended the name of Ms. Gitali Kakati for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Gitali Kakati (R. No.- 13046859) Guwahati, Assam
Title of the thesis	"Effective use of Multimedia Learning Materials in Open Universities of India."
Name of the guide	Dr. Trisha Dowerah Baruah Assistant Professor, KKHSOU
Name of the Examiners	1. Dr. K.S. Arul Selvan, Associate Professor, Department of Journalism and New Media Studies, IGNOU. (External) 2. Dr. Mausumi Bhattacharyya, Associate Professor, Department of Journalism & Mass Communication, Visva-Bharati University. (External) 3. Dr. Trisha Dowerah Baruah, Assistant Professor, KKHSOU. (Guide)

The Board of Management was requested to consider and approve the above.

**Resolution No. BM/60/8/2020:** Resolved that the award of degree of Doctor of Philosophy (Ph.D) to Ms. Gitali Kakati be approved.

**Action to be taken by: Dean (Academic), KKHSOU**

**Item No. 9: To consider and approve the recommendations of the Selection Committee for appointment to posts of Professor under various Schools of the University.**

The Board of Management was appraised that the following sanctioned posts were advertised and interviews were held as per provisions of the Act, Statutes and Ordinances of the University. Recommendations of the Selection Committees were placed before BoM on the day of the meeting.

A. Professor in Padmanath Gohain Barua School of Humanities

The meeting of the Selection Committee was held on 22-12-2020 at the City centre of the University at Khanãpara. Total 4 (four) candidates were shortlisted and called for interview, out of which 4 (four) candidates appeared in the interview. The Committee after taking into consideration of the Academic credential, experience in

*ODL, Research Publication and performance in the Interview unanimously decided to recommend the following candidates for appointment in order of preference.*

*1. Dr. Pranjit Bora*

*B. Professor in Surya Kumar Bhuyan School of Social Sciences*

*The meeting of the Selection Committee was held on 21-12-2020 at the City centre of the University at Khanapara. Total 2 (two) candidates were shortlisted and called for interview, out of which 2 (two) candidates appeared in the Interview. The Committee after taking into consideration of the Academic credential, experience in ODL, Research Publication and performance in the Interview unanimously decided to recommend the following candidates for appointment in order of preference.*

*1. Dr. Joydeep Baruah*

*C. Professor in Bhupen Hazarika School of Mass Communication:*

*The meeting of the Selection Committee was held on 21-12-2020 at the City centre of the University at Khanapara. Total 2 (two) candidates were shortlisted and called for interview, out of which 2 (two) candidates appeared in the Interview. The Committee after taking into consideration of the Academic credential, experience in ODL, Research Publication and performance in the Interview unanimously decided to recommend the following candidates for appointment in order of preference*

*1. Dr. Jayanta Kumar Sarma*

*D. Professor in Hiranya Chandra Bhuyan School of Science & Technology:*

*The meeting of the Selection Committee was held on 22-12-2020 at the City centre of the University at Khanapara. Total 3 (three) candidates were shortlisted and called for interview, out of which 3 (three) candidates appeared in the Interview. The Committee after taking into consideration of the Academic credential, experience in ODL, Research Publication and performance in the interview unanimously decided to recommend the following candidates for appointment in order of preference.*

*1. Dr. Jyotirekha G. Handique*

*The Board was requested to consider and approve the recommendations of the Selection Committee.*

***Resolution No. BM/60/9(A)/2020:*** Resolved that the recommendation of the Selection Committee for appointment to the post of Professor in Padmanath Gohain Baruah School of Humanities be approved and that the recommended candidate viz. Dr. Pranjit Bora be appointed as the Professor in Padmanath Gohain Baruah School of Humanities.

***Resolution No. BM/60/9(B)/2020:*** Resolved that the recommendation of the Selection Committee for appointment to the post of Professor in Surya Kumar Bhuyan School of Social Sciences be approved and that the recommended candidate viz. Dr. Joydeep Baruah be appointed as the Professor in Surya Kumar Bhuyan School of Social Sciences.

***Resolution No. BM/60/9(C)/2020:*** Resolved that the recommendation of the Selection Committee for appointment to the post of Professor in Bhupen Hazarika School of Mass Communication be approved and that the recommended candidate viz. Dr. Jayanta Kumar Sarma be appointed as the Professor in Bhupen Hazarika School of Mass Communication.

***Resolution No. BM/60/9(D)/2020:*** Resolved that the recommendation of the Selection Committee for appointment to the post of Professor in Hiranya Chandra Bhuyan School of Science & Technology be approved and that the

recommended candidate viz. Dr. Jyotirekha G Handique be appointed as the Professor in Hiranya Chandra Bhuyan School of Science & Technology.

Resolved further that the appointment letters for the above mentioned posts be issued as per the terms of the appointment under the University rules without waiting for confirmation of the proceedings.

**Action to be taken by: Registrar, KKHSOU**

**Item No. 10** To consider and approve the confirmation of services of a few employees of the University after completion of the Probation Period.

The Board was appraised that the following employees had completed their respective Probation periods satisfactorily. On the basis of the confidential reports, their services may be confirmed for the remaining period of their term of appointment.

Sl No.	Name & Designation of the employee	Date of completion of Probation period
1.	Shri Abani Kumar Dauka, Section Officer	30.09.2020
2.	Shri Mukul Kalita, Section Officer	30.09.2020
3.	Shri Jan Jyoti Mahanta, Assistant Section Officer	30.09.2020
4.	Ms. Lani Mazumdar, Assistant Section Officer	14.10.2020
5.	Ms. Shabnam Akhtar Zaman, Assistant Section Officer	14.10.2020
6.	Shri Rana Hazarika, Accountant	30.09.2020
7.	Shri Sunil Deka, Senior Accounts Assistant	19.11.2020
8.	Shri Akhtar Hussain, Senior Assistant	19.11.2020
9.	Shri Anjan Jyoti Deka, Senior Assistant	19.11.2020
10.	Ms. Kalpana Mazumdar, Senior Assistant	19.11.2020

The Board was requested to consider and approve the confirmation of their services.

**Resolution No. BM/60/10/2020:** Resolved that the services of the following employees be confirmed with effect from the given date after successful completion of their Probation Period.

Sl No.	Name & Designation of the employee	Date of effect
1.	Shri Abani Kumar Dauka, Section Officer	01.10.2020
2.	Shri Mukul Kalita, Section Officer	01.10.2020
3.	Shri Jan Jyoti Mahanta, Assistant Section Officer	01.10.2020
4.	Ms. Lani Mazumdar, Assistant Section Officer	15.10.2020
5.	Ms. Shabnam Akhtar Zaman, Assistant Section Officer	15.10.2020
6.	Shri Rana Hazarika, Accountant	01.10.2020
7.	Shri Sunil Deka, Senior Accounts Assistant	20.11.2020
8.	Shri Akhtar Hussain, Senior Assistant	20.11.2020



9.	Shri Anjan Jyoti Deka, Senior Assistant	20.11.2020
10.	Ms. Kalpana Mazumdar, Senior Assistant	20.11.2020

**Action to be taken by: Registrar, KKHSOU**

**Item No. 11** To consider and approve the confirmation of service of Shri Budhajyoti Sarmah, PS to Registrar.

Shri Budhajyoti Sarmah joined in this University as PS to Registrar on 29.10.2019 on lien with extra ordinary leave (without pay) for a period of one year w.e.f. 29.10.2019 to 28.10.2020 from Gauhati University. As, he had technically resigned from the post of Statistical Assistant in Gauhati University w.e.f. 20.10.2020 (F.N.) to continue his service at KKHSOU, the matter was placed before the Board to consider and approve the confirmation of his service.

**Resolution No. BM/60/11/2020:** Resolved that the service of Shri Budhajyoti Sarmah, PS to Registrar be confirmed with effect from 20.10.2020.

**Action to be taken by: Registrar, KKHSOU**

**Item No. 12** To consider and approve the draft agreement with the employees of the University

The Board of Management was appraised that as per provisions in the Section 29(1), Chapter VII of KKHSOU Act, 2005 as amended up to date "Every employee of University shall be appointed under a written contract and such contract shall not be inconsistent with the provisions of the Act, the Statutes and the Ordinances". Therefore, a draft agreement was prepared and legal opinion was sought for from the legal counsel of the University. The draft, after incorporating the additional clauses as suggested by the Legal Counsel, was placed before the Board for approval.

**Resolution No. BM/60/12/2020:** Resolved that the draft agreement to be signed with the employees of the University as per provision in KKHSOU Act be approved.

**Action to be taken by: Registrar, KKHSOU**

**Item No.13: Any other business: To consider and approve the Holiday List of the University for the year 2021.**

The Holiday list of the University for the year 2021 was prepared in accordance with the Holiday List of the Govt. of Assam and was placed before the Board for approval.

**Resolution No. BM/60/13/2020:** Resolved that the Holiday List of the University for the Year 2021 be approved as produced below.

Month	Date & Day	Occasion
January	14,15,16 (Thursday, Friday, Saturday)	Magh Bihu
	23 (Saturday)	Netaji's Birthday
	26 (Tuesday)	Republic Day
	31 (Sunday)	Me-Dam-Me-Fi
February	27 (Saturday)	Bir Chilarai Diwas
March	28 (Sunday)	Doul Yatra (Holi)
April	2 (Friday)	Good Friday
	14,15,16 (Wednesday, Thursday, Friday)	Bohag Bihu
May	1 (Saturday)	May Day
	12 (Wednesday)	Tithi of Sri Sri Damodardev

	14 (Friday)	Id-Ul-Fiter
	26 (Wednesday)	Buddha Purnima
	27 (Thursday)	Janmotsav of Sri Madhabdev
July	21 (Wednesday)	Id-Uz-Zuha
August	15 (Sunday)	Republic Day
	27 (Friday)	Tithi of Sri Sri Madhabdev
	30 (Monday)	Janmastami
September	8 (Wednesday)	Tithi of Sri Sri Sankardev
October	2 (Saturday)	Gandhi Jayanti
	11-20 (Monday to Wednesday)	Durga Puja, Vijaya Dashami, Janmotsav of Sri Sri Sankardev, Kati Bihu & Laxmi Puja
November	4 (Thursday)	Kali Puja & Diwali
	19 (Friday)	Birthday of Guru Nanak
	24 (Wednesday)	Lachit Diwas
December	2 (Thursday)	Asom Diwas
	25 (Saturday)	Christmas Day

**Action to be taken by: Registrar, KKHSOU**

Sd/-  
(Kandarpa Das)  
Vice Chancellor  
KKHSOU

Sd/-  
(Arupjyoti Choudhury)  
Registrar  
KKHSOU

**Item No. 3: To appraise the Action Taken Report on the decision of the 60<sup>th</sup> Meeting of the Board of Management.**

The action taken report on the decision of the 60<sup>th</sup> meeting of the Board of Management was circulated to the members of the Board of Management.

The Board was requested to consider and approve the report.

**Resolution No: BM/61/3/2021:** Resolved that the action taken reports on the decision of the 60<sup>th</sup> meeting of the Board as Management be noted as reproduced below.

**Action taken report of the Registrar on the Resolutions adopted in the meeting of Board of Management held on 23.12.2020 (60<sup>th</sup> meeting)**

Agenda Item No.	Resolution No.	Action Taken
Item No.1: Vice Chancellor's address of welcome and introductory briefing.	BM/60/1/2020	Noted and endorsed
Item No.2: Confirmation of the proceedings of the 59 <sup>th</sup> Meeting of the Board of Management.	BM/60/2/2020	Noted

Item No.3: To apprise the Action Taken Report on the decision of the 59 <sup>th</sup> Meetings of the Board of Management	BM/60/3/2020	Noted
Item No.4: To consider and approve the proceedings of the 35 <sup>th</sup> Finance Committee meeting held on 13.11.2020	BM/60/4/2020	Noted
Item No.5: To consider and approve the proceedings of Planning & Development Committee meeting held on 16.12.2020	BM/60/5(A)/2020	Noted
	BM/60/5(B)/2020	Noted
Item No.6: To consider and approve the University Flag	BM/60/6/2020	Noted and Action taken
Item No.7: To consider and approve the proposal to hold the 4 <sup>th</sup> Convocation of the University	BM/60/7/2020	Action Taken
Item No.8: To consider and approve declaration of PhD Results by the University	BM/60/8/2020	Action Taken
Item No.9: To consider and approve recommendations of the Selection Committee for appointment to post of Professor under various Schools of the University	BM/60/9(A)/2020	Appointment letter issued and the new Professor in School of Humanities joined on 01.01.2021
	BM/60/9(B)/2020	Appointment letter issued and the new Professor in School of Social Sciences joined on 21.01.2021
	BM/60/9(C)/2020	Appointment letter issued and the new Professor in School of Mass Communication joined on 01.02.2021
	BM/60/9(D)/2020	Appointment letter issued and the new Professor in School of Science & Technology joined on 01.01.2021
Item No.10: To consider and approve the confirmation of services of a few employees of the University after completion of the Probation Period	BM/60/10/2020	Action Taken
Item No.11: To consider and approve the confirmation of services of Shri Budhajyoti Sarmah, PS to Registrar	BM/60/11/2020	Action Taken
Item No. 12: To consider and approve the draft agreement with the employees of the University	BM/60/12/2020	Action taken
Item No.13: Any other matter To consider and approve the Holiday List of the University for the year 2021	BM/60/13/2020	Action Taken

Sd/-  
Registrar, KKHSOU

**Item No.4 To consider and approve the Budget for the year 2021-22 and Revised Budget for the year 2020-21.**

The Finance Officer submitted the Budget for the financial year 2021-22 and Revised Budget for the financial year 2020-21 which was duly recommended by the Finance Committee with some minor corrections/modifications. The copy of the Budget after incorporating all the suggested corrections/modifications was placed before the Board for approval.

**Resolution No. BM/61/4/2021:** Resolved that the budget for the financial year 2021-22 and revised budget for the financial year 2020-21 be approved.

**Action to be taken by: Finance Officer, KKHSOU**

**Item No.5: To consider and approve the proceedings of 36<sup>th</sup> Finance Committee meeting held on 13.11.2020.**

The Proceedings of the 36<sup>th</sup> Finance Committee meeting held on 30.01.2021 was placed before the Board of Management for approval.

**Resolution No. BM/61/5/2021:** Resolved that the proceedings of the meeting of the 36<sup>th</sup> Finance Committee held on 30.01.2021 be approved as reproduced below:

**Proceedings of the 36<sup>th</sup> Finance Committee Meeting of KKHSOU held on 30-01-2021 in the Conference Hall at University's City Centre, Khanapara**

**Member Present :**

1. Dr. Kandarpa Das, Vice Chancellor, KKHSOU
2. Dr. Mridul Hazarika, Hon'ble member, Board of Management
3. Prof. Muneesh Kumar, Hon'ble member, Board of Management
4. Ms. Gitanjali Nayar, Jt. Secretary, Finance Department, Govt. of Assam
5. Dr. Arupjyoti Choudhury, Registrar, KKHSOU
6. Dr. Deepak Kalita, Finance Officer, KKHSOU

Dr. Kandarpa Das, Vice Chancellor, KKHSOU welcome all the members present in the meeting and then requested Member Secretary of Finance Committee to initiate the proceeding as agenda items.

**Item No. FC/36/01:** **Approval of Budget for the year 2021-22 and Revised Budget for the year 2020-21**  
Budget for the year 2021-22 and Revised Budget for the year 2020-21 is placed before the Finance Committee for approval and recommendation for placing before BOM for approval.

**Resolution No. FC/36/01:** After threadbare discussion the committee recommended the Budget for 2021-22 and Revised Budget for 2020-21 for placing before BOM for approval after incorporation of Budget Head Purchase of Vehicle and some minor modifications.

**Item No. FC/36/02:** **Recommendation of partial modification of BOM resolution no. BM/49/13(A)/2019**  
The BOM meeting held on 02-07-2019 decided as follows -

*“ Resolved that the payment of leave encashment to the employees be paid who were appointed on contract basis without taking into account the past benefit whatever they received in their earlier parent department/establishment.”*

*However in view of the Govt. Service Rule the above resolution can not be implemented for the employees who join this University availing lien provision from their parent Govt. department / institutions / colleges under Govt. service rule, leave encashment can not be entitled to an employee more than 300 days during his / her entire service period. So a partial modification is required of previous BOM resolution as – “ Resolved that the payment of leave encashment to the employees be paid who were appointed on contract basis without taking into account the past benefit whatever they received in their earlier parent department/establishment except the employees who join this University availing lien provision from their parent Govt. department / institutions / colleges under Govt. service rule.”*

*This is placed before Finance Committee for recommendation for placing before the BOM for approval.*

**Resolution No. FC/36/02: After threadbare discussion the committee recommended the partial modification of the BOM Resolution no. BM/49/13(A)/2019 for placing before BOM for approval.**

Sd/-  
(Deepak Kalita)  
Member Secretary  
Finance Committee  
K.K.H.S.O.U.

Sd/-  
(Kandarpa Das)  
Chairman  
Finance Committee  
K.K.H.S.O.U.

**Action to be taken by: Finance Officer, KKHSOU**

**Item No. 6 To consider and approve the Annual Report of the University for the Session 2019-20.**

The Annual Report for the year 2019-20 was prepared and was placed before the Board of Management for approval.

**Resolution No. BM/61/6/2021:** *Resolved that the Annual Report of the University for the year 2019-20 is approved with incorporation of suggested modifications.*

**Action to be taken by: Registrar, KKHSOU**

**Item No. 7 To consider and approve the Self Study Report (SSR) to be submitted to the NAAC**

It was appraised to the Board of Management that the National Accreditation and Assessment Council approved the IIQA submitted by the University on January 25, 2021 and asked to submit the Self Study Report (SSR) within 45 days from the date of approval. In view of the above, a presentation on preparation of SSR was presented before the Board of Management for approval.

**Resolution No. BM/61/7/2021:** Resolved that the draft Self Study Report (SSR) to be submitted to NAAC be approved and the process of uploading of documents be initiated.

**Action to be taken by: Director CIQA, KKHSOU**

**Item No. 8 To consider and approve declaration of Ph.D results by the University**

The following scholars have submitted their thesis for evaluation and award of Ph.D Degree –

1. Ms. Kabita Sharma submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 24<sup>th</sup> December, 2020. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Satyajit Kataki, Associate Professor, Department of Geology, Cotton University was present as the subject Expert (External). The committee recommended the name of Ms. Kabita Sharma for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Kabita Sharma (R. No.- 15005476) Guwahati, Assam
Title of the thesis	“A Study on condition and quality of groundwater in Guwahati City and its Social Impact.”
Name of the guide	Dr. Arupjyoti Choudhury, Registrar, KKHSOU
Name of the Examiners	1. Dr. Satyajit Kataki, Associate Professor, Department of Geology, Cotton University. (External) 2. Dr. Jyoti Prasad Saikia, Professor, Department of Sociology, Dibrugarh University. (External) 3. Dr. Arupjyoti Choudhury, Registrar, KKHSOU. (Guide)

2. Ms. Nirupoma Barik Saikia submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 7<sup>th</sup> January, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Kaberi Saha, Professor, Department of Education, Gauhati University was present as the subject Expert (External). The committee recommended the name of Ms. Nirupoma Barik Saikia for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Nirupoma Barik Saikia (R. No.- 08/12) Guwahati, Assam
---	--

Title of the thesis	“Empowerment of Women through Post Graduate Level Programmes in Open and Distance Learning Mode: A Case Study of Select ODL Institutions of Assam.”
Name of the guide	Dr. Ritimoni Bordoloi, Assistant Professor, KKHSOU
Name of the Examiners	1. Dr. Kaberi Saha, Professor, Department of Education, Gauhati University. (External) 2. Dr. Pabir Kumar Biswas, Retd. Professor in Distance Education, IGNOU. (External) 3. Dr. Ritimoni Bordoloi, Assistant Professor, KKHSOU. (Guide)

3. Mr. Debojyoti Dutta submitted his Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 19<sup>th</sup> January, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. U.R. Dhar, Retd. Professor, Royal Business School was present as the subject Expert (External). The committee recommended the name of Mr. Debojyoti Dutta for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Mr. Debojyoti Dutta (R. No.- 12050100005) Guwahati, Assam
Title of the thesis	“Business Correspondent Model: A Study on its Effectiveness in Financial Inclusion in select states of North East India.”
Name of the guide	Dr. Chayanika Senapati, Assistant Professor, KKHSOU
Name of the Examiners	1. Dr. U.R. Dhar, Retd. Professor in Business Administration, Royal Business School. (External) 2. Dr. A Rajmani Singh, Professor in Distance Commerce, Manipur University. (External) 3. Dr. Chayanika Senapati, Assistant Professor, KKHSOU. (Guide)

4. Ms. Utpala Das submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 22<sup>nd</sup> January, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Prafulla Kumar Nath, Professor, Department of Assamese, Gauhati University was present as the subject Expert (External). The committee recommended the name of Ms. Utpala Das for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Utpala Das (R. No.- 17027944) Guwahati, Assam
Title of the thesis	“Adhunik Axamiya Kavitat Loka-sanskritik Samal (Hirendranath Dutta, Anis Uz Zaman aru Sameer Tantir Bisesh Ullikhonere.”
Name of the guide	Dr. Neeva Rani Phukan, Associate Professor, KKHSOU
Name of the Examiners	1. Dr. Prafulla Kumar Nath, Professor, Department of Assamese, Gauhati University. (External) 2. Dr. Satyakam Barthakur, Professor, Department of Assamese, Dibrugarh University. (External) 3. Dr. Neeva Rani Phukan, Associate Professor, KKHSOU. (Guide)

5. Ms. Devajani Duarah submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 25<sup>th</sup> January, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Nil Ratan Roy, Professor, Department of Education, Tezpur University was present as the subject Expert (External). The committee recommended the name of Ms. Devajani Duarah for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Devajani Duarah (R. No.- 12050100001) Guwahati, Assam
Title of the thesis	“Special Training Programme for Mainstreaming the Out-of-School Children under Sarva Shiksha Abhiyan: An Evaluative Study in Morigaon District of Assam.”
Name of the guide	Dr. Pranab Saikia, Associate Professor, KKHSOU
Name of the Examiners	1. Dr. Ramiah Balakrishnan, Professor, Department of Education, Assam University. (External) 2. Dr. Nil Ratan Roy, Professor, Department of Education, Tezpur University. (External) 3. Dr. Pranab Saikia, Associate Professor, KKHSOU. (Guide)



6. Ms. Gayatri Baruah submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 02<sup>nd</sup> February, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Abhijit Bora, Professor, Department of Mass Communication, Tezpur University was present as the subject Expert (External). The committee recommended the name of Ms. Gayatri Baruah for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Gayatri Baruah (R. No.- 14045951) Guwahati, Assam
Title of the thesis	“The Impact of Traditional and Contemporary Media on the Culture and Society of the Tiwa Tribe of Assam.”
Name of the guide	Dr. Trisha Dowerah Baruah Assistant Professor, KKHSOU
Name of the Examiners	1. Dr. Abhijit Bora, Professor, Department of Mass Communication, Tezpur University. (External) 2. Dr. K.V. Nagaraj, Retd. Professor, Mizoram University. (External) 3. Dr. Trisha Dowerah Baruah, Assistant Professor, KKHSOU. (Guide)

7. Ms. Jayda Begum submitted her Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 10<sup>th</sup> February, 2021. The examination was conducted under the Chairmanship of the Dean Academic i/c where Dr. Begum Bilkis Banu, Professor, Department of Philosophy, Gauhati University was present as the subject Expert (External). The committee recommended the name of Ms. Jayda Begum for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Ms. Jayda Begum (R. No.- 14045952) Dhubri, Assam
Title of the thesis	“Concept of Freedom in Buddhism: A Critical Approach.”
Name of the guide	Dr. Bhaskar Bhattacharyya Assistant Professor, KKHSOU

Name of the Examiners	<ol style="list-style-type: none"> <li>1. Dr. Begum Bilkis Banu, Professor, Department of Philosophy, Gauhati University. (External)</li> <li>2. Dr. K.C. Pandey, Professor, Lucknow University. (External)</li> <li>3. Dr. Bhaskar Bhattacharyya, Assistant Professor, KKHSOU. (Guide)</li> </ol>
-----------------------	--

The Board was requested to consider and approve the above.

**Resolution No. BM/61/8/2021:** Resolved that the award of degree of Doctor of Philosophy (Ph.D) to Ms. Kabita Sharma, Ms. Nirupoma Barik Saikia, Mr. Debojyoti Dutta, Ms. Utpala Das, Ms. Devajani Duarah, Ms. Gayatri Baruah, and Ms. Jayda Begum be approved.

**Action to be taken by: Dean (Academic), KKHSOU**

**Item No. 9 To consider and approve the confirmation of services of a few employees of the University after completion of the Probation Period.**

It is for kind information of the Board of Management that the following employees have completed their respective Probation periods satisfactorily. On the basis of the Confidential reports, their services may be confirmed for the remaining period of their term of appointment.

Sl No.	Name & Designation of the employee	Date of completion of Probation period
1.	Dr. Arunima Borah, Assistant Professor	29.12.2020
2.	Dr. Utpal Bhattacharyya, AV Production Executive	15.12.2020
3.	Shri Anupam Das, Junior Assistant	26.12.2020
4.	Shri Manoj Kalita, Junior Assistant	26.12.2020
5.	Shri Biswadwip Deka, Data Entry Operator	26.12.2020
6.	Shri Balen Chandra Baro, MTS	20.11.2020

The Board was requested to consider and approve the confirmation of their services.

**Resolution No. BM/61/9/2021:** Resolved that the services of the following employees be confirmed with effect from the given date after successful completion of their Probation Period.

Sl No.	Name & Designation of the employee	Date of effect
1.	Dr. Arunima Borah, Assistant Professor	30.12.2020
2.	Dr. Utpal Bhattacharyya, AV Production Executive	16.12.2020
3.	Shri Anupam Das, Junior Assistant	27.12.2020
4.	Shri Manoj Kalita, Junior Assistant	27.12.2020
5.	Shri Biswadwip Deka, Data Entry Operator	27.12.2020
6.	Shri Balen Chandra Baro, MTS	21.11.2020

**Action to be taken by: Registrar, KKHSOU**

**Item No. 10 To consider and approve a few matters related to 4<sup>th</sup> Convocation of the University**

A. It was appraised to the Board of Management that the University proposed to confer Honorary Degrees to the following eminent persons in its 4<sup>th</sup> Convocation scheduled to be held on 21.03.2021 as per provision under Section 5(1)(iv) of KKHSOU Act, 205 as amended up to date and Chapter VII(A)(ii) of the First Statutes of the University. The names of the dignitaries are also recommended by the Academic Council in its 31<sup>st</sup> meeting held on 11.02.2021.

- |   |  |
|---|--|
| 1. Degree of Doctor of Literature (D.Litt.) | Professor Ranjit Kumar Dev Goswami                                     |
| 2. Degree of Doctor of Philosophy (Ph.D)    | Shri Dipok Kumar Borthakur<br>Shri Surath Narzary<br>Shri Adil Hussain |

The Board was requested to approve the names of the dignitaries for conferment of Honorary Degrees.

B. The Finance Committee for 4<sup>th</sup> Convocation ceremony submitted a tentative budget of Rs.19,87,000/- for different activities during the 4<sup>th</sup> Convocation of the University scheduled to be held on 21.03.2021.

***Resolution No. BM/61/10(A)/2021: Resolved that the proposal to confer honorary degrees to the following persons be recommended for onward submission to the Hon'ble Chancellor, KKHSOU for his assent.***

- |   |  |
|---|--|
| 1. Degree of Doctor of Literature (D.Litt.) | Professor Ranjit Kumar Dev Goswami                                     |
| 2. Degree of Doctor of Philosophy (Ph.D)    | Shri Dipok Kumar Borthakur<br>Shri Surath Narzary<br>Shri Adil Hussain |

**Resolution No. BM/61/10(B)/2021:** Resolved that the initial budget of Rs.19,87,000/- (Rupees nineteen lakhs eighty seven thousand only) submitted by the Finance Committee for 4<sup>th</sup> Convocation be approved.

**Action to be taken by: Registrar, KKHSOU**

**Item No.11: Any other business:**

**A. To consider and approve a special budget of Rs.50,00,000/- for creation of certain urgent infrastructure facilities in view of the preparation of NAAC Self Study Report and Peer Team visit.**

The Board was appraised that the certain urgent infrastructure have to developed in the University Campus to fulfil the requirements for submission of Self Study Report to the NAAC and visit of the peer team of NAAC. In view of the same, the Vice Chancellor submitted a special budget of Rs. 50,00,000/- for development of the following infrastructure in the University Campus

- |   |                   |
|---|-------------------|
| a) Day Care centre  | - Rs. 10,00,000/- |
| b) Special room for women employees, lactating mothers and babies | - Rs. 5,00,000/-  |
| c) Recreation room for staff                                      | - Rs. 20,00,000/- |
| d) Miscellaneous  | - Rs. 15,00,000/- |

**Resolution No. BM/61/11(A)/2021:** Resolved that the special budget of Rs. 50,00,000/- (Rupees fifty lakhs only) for infrastructure development in view of NAAC visit be approved.

**Action to be taken by: Registrar, KKHSOU**

**B. To consider and approve special allowance to Dr. Nandita Mazumdar, Senior Assistant**

It was appraised to the Board that Dr. Nandita Mazumdar, Senior Assistant has been assisting the Vice Chancellor's Secretariat since August, 2020. After the retirement of Secretary to Vice Chancellor Shri S.N.Misra, Dr. Nandita Mazumdar has been performing all the duties of the Secretary to Vice Chancellor including recording of Proceedings of meetings of the Board of Management, liaisoning with other University, all official correspondence on behalf of the Vice Chancellor etc. However, she was not given the charge of Secretary to the Vice Chancellor till date. As she has been performing all the duties of the Secretary to the Vice Chancellor efficiently, the Vice Chancellor proposed that she may be allowed to officiate as Secretary (i/c) to the Vice Chancellor until further order with a special allowance for the additional higher responsibility.

**Resolution No. BM/61/11(B)/2021:** Resolved that Dr. Nandita Mazumdar, Senior Assistant be allowed to officiate as Secretary (i/c) to Vice Chancellor until further order with a special allowance of Rs. 3,000/- per month (Charge allowance & conveyance allowance) for additional

*higher responsibility with effect from 01.02.2021. This will not be considered as precedent for similar occurrences in the future.*

**Action to be taken by: Registrar, KKHSOU**

C. The Hon'ble Members of the Board have suggested that the following measures may be taken up in order to increase the number of enrollments of the University and to fulfill the NAAC requirements:

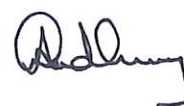
1. Organise training programmes for the teachers of the University.
2. Activities should be taken up jointly by the departments under various schools.
3. Strategies to be taken for more enrollment by defining the target sector with the help of analysis of the profiles of existing and passed out learners.
4. Introduce more vocational and Interdisciplinary courses to increase enrollment.
5. Promotional videos about the University should be uploaded.
6. Psychological and Career counselling for the learners, teachers and other employees of the University.

***Resolution No. BM/61/11(C)/2021:*** *In view of the above suggestions, the Board of Management resolved that the in order to introduce the interdisciplinary courses, the Guru Prasad Das School of Vocational Studies be renamed as **Guru Prasad Das School of Interdisciplinary and Vocational Studies.***

**Action to be taken by: Registrar, KKHSOU**



(Kandarpa Das)  
Vice Chancellor  
KKHSOU



(Arupjyoti Choudhury)  
Registrar  
KKHSOU