

**PROCEEDINGS OF THE 67th MEETING OF THE BOARD OF
MANAGEMENT OF KRISHNA KANTA HANDIQUI STATE OPEN
UNIVERSITY HELD ON 01.09.2022 AT 11 AM IN THE CONFERENCE
HALL, CITY OFFICE, KHANAPARA**

Members Present:

- | | |
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| 1) Vice Chancellor (i/c) | : Chairperson |
| 2) Prof. Amalendu Chakraborty | : Member |
| 3) Prof. Muneesh Kumar | : Member (Online) |
| 4) Dr. Mridul Hazarika | : Member |
| 5) Prof. Hem Chandra Gautam | : Member |
| 6) Dr. Sangeeta Gogoi | : Member |
| 7) Shri Pradip Kr. Sarma | : Member |
| Deputy Secretary
Representative from Commissioner & Secretary,
Finance Deptt., Govt. of Assam | |
| 8) Dean (Study Centre) | : Member |
| 9) Dean (Academic) i/c | : Member |
| 10) Registrar | : Member Secretary |

Item No. 1 : Vice Chancellor's address of welcome and introductory briefing.

Before calling the meeting to order, the Vice Chancellor (i/c), on behalf of the University, welcomed all the esteemed members of the Board to the 67th meeting of the Board of Management. He then appraised the members of the Board that the selection procedure for the new Vice Chancellor of the University is not yet completed and the matter is under judicial consideration. He further placed the following information concerning the period since the last meeting of the Board of Management held on 08.02.2022 before the Board of Management:

1. During this period, the schools of studies of the University continued their academic activities and organized various programmes as detailed below:
 - i. Surya Kumar Bhuyan School of Social Sciences (SKBSSS) organized a national level two-week FDP on dealing with NSS Unit Level Data

- ii. A panel discussion on Union and State Budget, 2022-23 was organized by the Discipline of Economics, SKBSS. Dr. M. P. Bezbaruah and Dr. Bodhisattva Sengupta were present as Resource Persons.
 - iii. 3rd Indian Philosopher's Day Lecture was organized by SKBSSS on 23rd May, 2022. The lecture was delivered by Prof. Sibnath Sarma, Retd. Professor, Gauhati University
 - iv. As a part of Azadi ka Amrit Mahotsav, SKBSSS organised a special lecture on 15 June, 2022 to commemorate the Death Anniversary of Martyr Kushal Konwar.
 - v. Padmanath Gohain Barua School of Humanities (PGBSoH) organised an online lecture on "Assamese Cinema: Milestones in the Journey" on 28 February, 2022.
 - vi. PGBSoH also celebrated various occasion like the World Poetry Day, World Theatre Day, World Book Day. They organized a special talk celebrating 150 years of Asam Bilasini.
 - vii. The 216th Birth Anniversary of Maniram Dewan was celebrated by the Maniram Dewan School of Management (MDSoM) by organizing a talk on "The Legacy of Entrepreneurship in Assam" on 17th April, 2022.
 - viii. MDSoM also organised online lectures on "Educational Leadership in India" and "Research and Publication Opportunities"; a webinar on "Commodity derivative market awareness programme" during this period.
 - ix. A three-day training programme on Planting Material Production of Horticultural Crops, Preparation of Potting Mixture and Compost" was organised by the Guru Prasad Das School of Vocational and Interdisciplinary Studies from 26th to 28th April, 2022.
 - x. The Bhupen Hazarika School of Mass Communication had also organised a number of events like celebration of World Radio Day, National Public Relations Day, World Press Freedom day. The BHSoMC also organised an online masterclass on Screenplay Writing with renowned film maker Shri bhaskar Hazarika.
2. A virtual workshop on "Creativity and Innovation in ODL" was organized by the Centre for Internal Quality Assurance (CIQA), KKHSOU for the Teachers, Officers, Directors of Schools, Content Writers, Content Editors etc. of the University.

3. A training programme for the MTS of the University was also organized by the CIQA.
4. A 5-day online training programme on Capacity Building and Personality Development was organized for the UG and PG female learners of the University. The training programme was sponsored by the National Commission for Women, New Delhi.
5. An one-day National Conference of the CIQA Directors of the Open Universities of the country was organized on 1st July, 2022. The theme of the conference was “Implementation of NEP, 2020 by Open Universities: Preparing a Road Map”. CIQA Directors of 10 State Open Universities of India had participated in the event where Dr. Avichal Kapur, Joint Secretary, UGC-DEB was present as the Chief Guest.
6. CIQA also organized one Faculty Development Programme (FDP) for the faculty members of the University on “How to Develop the Curricular Framework in the light of NEP, 2020” on 19th July, 2022. Prof. Manujika Srivastava and Prof. Swaraj Basu of IGNOU were present as Resource Persons.
7. It is for appraisal of the Board that University week was organized from 09.03.2022 for the first time with various sports and literary events. This time only the employees and Research scholars have participated in the event. However, necessary steps will be taken to involve the learners under various study centres in the coming years.
8. The Women’s Day for the year 2022 was celebrated by the University at one of its adopted village, Hanapara.
9. The 8th K.K. Handiqui Memorial Lecture was organized in offline mode on 20th July, 2022 at the Conference Hall of the City Office, Khanapara. The lecture was delivered by Prof. Dipak Kumar Sharma, Vice Chancellor, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Nalbari.
10. The University celebrated the World Environment Day on 5th June, 2022 with a plantation drive in both the campuses (Rani and Khanapara).

11. The University also celebrated the International Day of Yoga on 21st June, 2022 in its City Campus at Khanapara with active sessions of yoga by Yogacharya Subhasish of Yoga Culture and Yoga Therapy Centre, Guwahati.
12. Pre-admission counselling cum Awareness programmes were organized in various LSCs in different districts of the state viz. Furkating College, NLB City College, Tinsukia College, Tinsukia Commerce College, Doomdooma College, J B College, Darrang College etc.
13. The University celebrated the 75th Independence day in a 3-day programme as per guidelines of the Government of Assam as well as the UGC. The University also took active participation in the massive plantation programme under the scheme of “Chief Minister’s Institutional Plantation Programme from 18th July to 15th August, 2022.
14. The University applied to AICTE for approval of the MBA programme. After verification of all credentials, the AICTE has accorded approval for the MBA programme vide their letter No. F.No. Eastern/2022-23/1-11304304541 dated 30.05.2022. Further, the University has also submitted the consent form for 5 years NOC for ODL/OL courses to AICTE.
15. The process of admission for the academic session 2022-23 has been started from 1st August, 2022 and it will continue upto 31 October, 2022. During this first month of the ongoing admission, 8,500 learners have already enrolled in various UG, PG, Diploma and Certificate courses of the University. Efforts are being given to increase the public awareness by organising various meetings with the LSCs, publishing advertisement on various social media platform etc.

Resolution No. BM/67/1/2022: Resolved that the above appraisal of the Vice Chancellor be noted and endorsed. Further, the members of the Board suggested that documentation of the events with photographs should be archived properly in view of preparation of AQAR etc. for NAAC.

Item No.2 Confirmation of the proceedings of the 66th meeting of the Board of Management.

The copy of the Proceedings of the 66th meeting of the Board of Management was placed before the Board of Management for consideration and approval.

Resolution No. BM/67/2/2022: *Resolved that the proceedings of the 66th meeting of the Board of Management be approved as reproduced below.*

PROCEEDINGS OF THE 66th MEETING OF THE BOARD OF MANAGEMENT OF KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY HELD ON 08.02.2022 AT 11 AM IN THE CONFERENCE HALL, CITY OFFICE, KHANAPARA

Members Present:

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|---|------------------------|
| 1) Vice Chancellor (i/c) | : Chairperson (Online) |
| 2) Dr. Paramananda Rajbongshi | : Member |
| 3) Prof. Amalendu Chakraborty | : Member |
| 4) Prof. Muneesh Kumar | : Member (Online) |
| 5) Dr. Mridul Hazarika | : Member (Online) |
| 6) Dr. Sangeeta Gogoi | : Member |
| 7) Prof. Anil Kumar Boro | : Member |
| 8) Ms. Tarali Das | : Member |
| Deputy Secretary
Representative from Secretary,
Education (Higher) Deptt., Govt. of Assam | |
| 9) Dean (Study Centre) | : Member |
| 10) Dean (Academic) i/c | : Member |
| 11) Registrar | : Member Secretary |

Item No. 1 : Vice Chancellor's address of welcome and introductory briefing.

Before calling the meeting to order, the Vice Chancellor (i/c), on behalf of the University, welcomed all the esteemed members of the Board to the 66th meeting of the Board of Management with special mention of the new members nominated by the Assam Legislative Assembly viz. Dr. Paramananda Rajbongshi and Shri Rakibul Hussain. He then apprised the following information concerning the period since the last meeting of the Board of Management held on 30.12.2021 before the Board of Management:

1. It is for appraisal of the Board that the land allotted to the University by the Govt. of Assam in Lakhimpur has been taken over by the District Authority and reallocated the same to the ISBT, Lakhimpur. On enquiry, it has been informed that the authority can take over a land without intimation if it is lying idle for 3 years. The Govt. of Assam allotted the land measuring 2.2 Bigha for construction of Regional Centre of the University in 2018. The University constructed the approach road to the plot from the National Highway, but could not start any construction work due to the COVID-19 pandemic situation. The matter regarding procurement of land will be followed up.

2. *The services of the following employees have been confirmed with approval of the Vice Chancellor after successful completion of their respective statutory Probation Period.*
 - i. *Dr. Joydeep Baruah, Professor in Surya Kumar Bhuyan School of Social Sciences*
 - ii. *Dr. Jayanta Kumar Sarma, Professor in Bhupen Hazarika School of Mass Communication*

Further, the Probation Period of Dr. Parag Dutta, Associate Professor in Economics has been extended for one more year as he is on lien.

3. *The University celebrated the 73rd Republic Day on 26th January, 2022.*
4. *A training programme was organized by the Office of the Dean (Academic) on 7th January, 2022 for understanding the functioning of UGC Scholarship Fellowship Management Portal (SFMP).*

Resolution No. BM/66/1/2022: *Resolved that the above appraisal of the Vice Chancellor be noted and endorsed.*

Item No.2 Confirmation of the proceedings of the 65th meeting of the Board of Management.

The copy of the Proceedings of the 65th meeting of the Board of Management was placed before the Board of Management for consideration and approval.

Resolution No. BM/66/2/2022: *Resolved that the proceedings of the 65th meeting of the Board of Management be approved as noted.*

Item No. 3: To appraise the Action Taken Report on the decision of the 65th meeting of the Board of Management.

The action taken reports on the decision of the 65th meeting of the Board of Management were circulated to the members of the Board of Management.

The Board was requested to consider and approve the report.

Resolution No: BM/65/3/2021: *Resolved that the action taken report on the decision of the 65th meeting of the Board as Management be noted as noted.*

Item No. 4 To elect one member for the Advisory Board to be constituted for appointment of next Vice Chancellor of KKHSOU.

The Board of Management was appraised that a notification was issued by the Governor's Secretariat vide No. GSA.105/2019/757 dated 24.01.2022 regarding acceptance of the resignation submitted by Prof. Kandarpa Das, Vice Chancellor, KKHSOU (since suspended). In view of the same, the Commissioner & Secretary to the Governor, Assam vide his letter no. GSA.1/2022/6 dated 27.01.2022 requested to send name of one person elected by the Board of Management, KKHSOU to be a Member of the Advisory Board to be constituted by the Hon'ble Governor of Assam and Chancellor, KKHSOU for appointment of next Vice Chancellor of KKHSOU.

The Board was requested to elect one person to be a Member of the Advisory Committee as stated above under Section 1.1 of Chapter IV of the First Statues under KKHSOU Act, 2009 (as amended).

The Chairperson of the Board proposed names of ten eminent persons for the aforesaid purpose and after detail deliberation, the Board unanimously elected Shri Subhas Chandra Das, Vice chancellor, Assam Skill University as the member of the Advisory Board.

Resolution No. BM/66/4/2022: *Resolved that Shri Subhas Chandra Das, Vice Chancellor, Assam Skill University be elected as a Member of the Advisory Board to be constituted by the Hon'ble Governor of Assam and Chancellor, KKHSOU for appointment of next Vice Chancellor of KKHSOU .*

Action to be taken by: Registrar, KKHSOU

Item No. 5 To consider and approve the proceedings of 39th meeting of the Finance Committee held on 07.02.2022.

The Board was informed that the 39th Finance Committee meeting scheduled to be held on 07.02.2022 was postponed under some unavoidable circumstances.

Resolution No. BM/66/5/2022: Resolved that the agenda regarding approval of the proceedings of 39th Finance Committee meeting be dropped.

Item No. 6 To consider and suggest future course of action regarding financial assistance for construction of the Auditorium and Seminar Hall at the City Campus, Khanapara.

The Hon'ble Members of the Board of Management were informed that the Plan and estimate for the ongoing construction activities at the City Campus of the University at Khanapara was approved by the Board of Management in its 37th meeting held on 03.07.2017, which included the auditorium and Seminar Hall. Keeping in view the expenses incurred for completion of the whole construction work, it was proposed that the Govt. of Assam or funding agencies like RUSA may be approached for financial assistance for interior, acoustic treatment, sound system/Air conditioning, lighting, setting, flooring, drapery, digital projection and other facilities/accessories of the Auditorium and Seminar Hall. The expenses for the civil construction work of the Auditorium and Seminar Hall will be paid from the own source of the University.

The Board thoroughly discussed the possible sources of financial assistance for the interior part of the Auditorium and Seminar Hall.

Resolution No. BM/66/6/2022: Resolved that the proposal to approach Govt. of Assam and funding agencies like RUSA for completion of the interior of the Auditorium and Seminar Hall at the City Campus, Khanapara be approved. Further, the Board suggested that the University Grants Commission (UGC) may also be approached for grant along with some selective Public Sector Undertakings (PSUs).

Item No. 7 Any Other Business

The Board discussed the various aspects regarding exploration for additional revenue sources in view of the trend of low enrollement during recent academic sessions. The Board suggested that target specific programmes like certificate courses for the functionaries of Panchayati Raj Institutions and Urban Municipal Board may be introduced. In addition, the faculty members should be encouraged to participate in various training programmes, seminars, conferences etc. at National and International level.

Resolution No. BM/66/7/2022: Resolved that an additional fund should be allotted for faculty training and participation in Seminar/Conferences etc. at National and International level. The Board further resolved that the University should design specific short term courses for the functionaries of Panchayat Raj Institutions and Urban Muncial Boards.

Sd/-
(Nripendra Narayan Sarma)
Vice Chancellor (i/c), KKHSOU
Chairperson, BoM, KKHSOU

Sd/-
(Arupjyoti Choudhury)
Registrar, KKHSOU
Member Secretary, BoM, KKHSOU

Item No. 3: To appraise the Action Taken Report on the decision of the 66th meeting of the Board of Management.

The action taken reports on the decision of the 66th meeting of the Board of Management were circulated to the members of the Board of Management.

The Board was requested to consider and approve the report.

Resolution No: BM/67/3/2022: Resolved that the action taken report on the decision of the 66th meeting of the Board as Management be noted as reproduced below.

Action taken report on the Resolutions adopted in the meeting of Board of Management held on 08.02.2022 (66th meeting)

Agenda Item No.	Resolution No.	Action Taken
Item No.1: Vice Chancellor's address of welcome and introductory briefing.	BM/66/1/2022	Noted and endorsed
Item No.2: Confirmation of the proceedings of the 65 th Meeting of the Board of Management.	BM/66/2/2022	Noted
Item No.3: To appraise the Action Taken Report on the decision of the 65 th Meeting of the Board of Management	BM/66/3/2022	Noted
Item No.4: To elect one member for the Advisory Board to be constituted for appointment of next Vice Chancellor of KKHSOU	BM/66/4/2022	Action Taken
Item No.5: To consider and approve the proceedings of 39 th meeting of the Finance Committee to be held on 07.02.2022	BM/66/5/2022	Noted
Item No.6: To consider and suggest future course of action regarding financial assistance for construction of the Auditorium and Seminar Hall at the City Campus, Khanapara	BM/66/6/2022	Noted and Action Taken
Item No. 7: Any other Business Discussed various aspects regarding exploration for additional revenue sources.	BM/66/7/2022	Noted

Sd/-
(Arupjyoti Choudhury)
Registrar, KKHSOU

Item No. 4 To ratify the resolution taken by circulation to approve the Annual Budget of the University for the FY 2022-23 and Revised Budget for FY 2021-22.

The resolution taken by the Board of Management by circulation dated 23rd March, 2022 to approve the recommendations of the Finance Committee in its 39th meeting held on 28.02.2022 regarding adoption of the Annual Budget of the University for the FY 2022-23 and Revised Budget for the FY 2021-22 was placed before the Board for ratification.

Resolution No. BM/67/4/2022: *Resolved that the resolution taken by circulation to approve the proceedings of the 39th meeting of the Finance Committee be ratified.*

Action to be taken by: Finance Officer, KKHSOU

Item No. 5 To consider and approve the proceedings of the 40th meeting of the Finance Committee held on 20.08.2022.

The proceedings of the 40th meeting of the Finance Committee was placed before the Board of Management for necessary approval.

Moreover, In connection with the Resolution No. FC/40/04 of the 40th meeting of the Finance Committee, the Board was apprised by the Hon'ble Vice Chancellor that a Notification regarding Fixation of Pay on re-employment of Pensioners issued by the Finance Establishment(B) Department, Govt. of Assam came to the knowledge of the authority only after the meeting of the Finance Committee held on 20.08.2022. In view of the same, the Vice Chancellor proposed that the matter relating to fixation of salary in respect of Prof. Jayanta Kumar Sarma will be considered as per the said notification and the same will again be placed before the Finance Committee for necessary recommendations.

Resolution No. BM/67/5(A)/2022: *Resolved that the proceedings of the 40th meeting of Finance Committee held on 20.08.2022 be approved as reproduced below:*

Proceedings of the 40th Finance Committee Meeting of KKHSOU held on 20-08-2022 in the VC's Conference Hall at University's City Centre, Khanapara

Member Present :

1. Prof. Nripendra Narayan Sarma, Vice Chancellor, KKHSOU
2. Prof. Muneesh Kumar, Hon'ble member, Board of Management (Online)
3. Dr. Mridul Hazarika, Hon'ble member, Board of Management (Online)
4. Dr. Arupjyoti Choudhury, Registrar, KKHSOU
5. Dr. Deepak Kalita, Finance Officer, KKHSOU

Dr. Nripendra Narayan Sarma, Vice Chancellor, KKHSOU welcomed all the members present in the meeting and then requested Member Secretary of Finance Committee to initiate the proceeding as agenda items.

Item No. FC/40/01 : To ratify the resolution taken by circulation on 14-07-2022 regarding enhancement of remuneration of counsellors for counselling classes.

Centre-in-charge and Coordinator of the City Study Centre, Khanapara requested to enhance the remuneration of the counsellors for counselling classes to Rs. 1,000/- as per the proceeding of the meeting of KKHSOU City Study Centre held on 02-06-2022. The rates of remuneration of counsellors were fixed in 24th Finance Committee Meeting held on 03-11-2016 for all study centres. Earlier fixed rates of Academic Counsellor per session of 2 hours are given below –

Sl. No.	Details of Counselling Class	Minimum Rate	Maximum Rate
1.	Theory Counselling for UG Programmes	250/-	300/-
2.	Theory Counselling for PG Programmes	400/-	450/-
3.	Practical Counselling for UG Programmes	350/-	400/-
4.	Practical Counselling for PG Programmes	450/-	500/-

As the rate were fixed in 2016, it is proposed to enhance the rate of remuneration for all the study centres of KKHSOU as per details given below–

Sl. No.	Details of Counselling Class	Minimum Rate	Maximum Rate
1.	Theory Counselling for UG Programmes	500/-	800/-
2.	Theory Counselling for PG Programmes	700/-	1000/-
3.	Practical Counselling for UG Programmes	500/-	800/-
4.	Practical Counselling for PG Programmes	700/-	1000/-

Kindly note that some study centres have few nos. learners, hence their share money will be less that of the centres having more learners. So, the rate of remuneration may be opted by the study centres in between the range (i.e. Rs. 500/- to Rs. 1,000/-). Now the Finance Committee is requested to ratify the same.

Resolution No. FC/40/01: The Finance Committee resolved the decision taken by circulation be ratified.

Item No. FC/40/02 : Fixation of Wages for Grade III employees

In the 39th Finance Committee Meeting the rate of wages of Multi-tasking staff was fixed for Rs.650/- per day, but the rate of wages of the Grade III employees of the University

remained same as earlier for Rs. 600/- which was fixed in the 47th meeting of the Board of Management.

Now the matter is placed before the Finance Committee for their consideration and approval for fixed the rate of daily wage for Rs. 800/- per day for Grade III employees.

Resolution No. FC/40/02: After threadbare discussion the members of the committee expressed their views that the rate of wages @ Rs. 800/- per day for Grade – III employees seems to be reasonable and approved the same.

Item No. FC/40/03 : **Enhancement of Travelling Allowance for using own motorcycle/scooter**

In the 21st Board of Management Meeting the travelling allowance rule of KKHSOU was approved vide resolution no. BM/21/19/2013 dated 30-12-2013. As per rule Rs. 2.50/- per k.m. upto 100cc and Rs. 3.00/- per k.m. above 100cc was fixed for own motorcycle/scooter.

Now the matter is placed before the Finance Committee for their consideration and approval for fixed the for Rs. 5.50/- per k.m. upto 100cc and Rs. 6.00 per k.m. above 100cc for motorcycle/scooter considering the current cost fuel & other expenses.

Resolution No. FC/40/03: After threadbare discussion the members of the committee recommended and approved to fix the travelling allowance for using motorcycle/scooter for Rs. 5.50/- per k.m. upto 100cc and Rs. 6.00/- per k.m. above 100cc.

Item No. FC/40/04 : **Regarding Reemployed Pension Rule**

In the 38th Finance Committee Meeting held on 27/12/2021, the members of the committee opined the matter of fixation of salary of Prof. Jayanta Kumar Sarma may be referred to the Govt. of Assam for their views vide resolution no. FC/38/03 dated 27/12/2021. Registrar has already sent two letters, vide no. KKHSOU/PF/08/2021/18/1140 dated 10-02-2022 and KKHSOU/PF/08/2021/26/1443 14-06-2022, to the Principal Secretary, Higher Education, Govt. of Assam, seeking clarification regarding pension rule of re-employed pensioner. Following points are placed regarding the matter related to Prof. Jayanta Kumar Sarma -

1. The University has been paying him full salary from February 2021.
2. The University has learnt that Prof. Jayanta Kumar Sarma is also drawing pension from Railway department.
3. The Statutes of the University refers to follow the State Government Rule for re-employed pensioner.
4. As per the guidelines of DOPT, Govt. of India & UGC (Office Memorandum No. 3/3/2016 – Estt. (Pay – II) dated 01-05-2017 [Para 4 (d)(i) of DOPT]), the case of Prof Jayanta Kumar Sarma for fixation of salary, pension may be ignored as he is below 55 years of age at the time of joining.
5. However, the option as stated in point no. 4 above is not clearly mentioned in the Pension Rule of Govt. of Assam.

Now the matter is placed before the Finance Committee for discussion as no response has been received from the State Govt. till date.

Resolution No. FC/40/04: After threadbare discussion the members of the committee opined that another letter be issued to the Govt. of Assam intimating that as no response received from their end, the matter be resolved as per the relevant government Guideline in regard to the re-employment of the Pensioners and expressed the hope that this would be in order.

Item No. FC/40/05 :

Release of Employer's Contribution of EPF to S.N. Misra

The order of Hon'ble Guwahati High Court for release of consequential benefits to Sri Sachindra Nath Misra, former Secretary to hon'ble Vice-Chancellor, KKHSOU for the period from 06-07-2020 to 28-02-2022. As he was released from this University on 06-07-2020, the whole amount deposited in the EPF account withdrawn by him and closed the said account. Therefore, it is not possible to deposit the employers' contribution which is due to him in his EPF account.

Now the matter is placed before the Finance Committee for discussion.

Resolution No. FC/40/05: After threadbare discussion the members of the committee recommended and approved to release the employers' contribution to Sri Sachindra Nath Misra without any interest.

Item No. FC/40/06 :

Release of 50% arrear under UGC Scale

As per the notification vide no. FPC.60/2017/52 dated 04/09/2018, the benefit of the revised 7th UGC pay scale was implemented & 50% of the arrear also released to the employees. Regarding remaining 50% of the arrear, it is stated in the notification that 50% arrear will be released only on receipt of the same from Govt. of India. KKHSOU Teachers' Association & Officers' Association appealed that the other Universities such as Gauhati University, Dibrugarh University have already released the remaining 50% arrear in the year 2021 with a supplementary demand to the Govt. of Assam.

Now the matter is placed before the Finance Committee for discussion.

Resolution No. FC/40/06: After threadbare discussion the members of the committee recommended and approved to release the remaining 50% arrear of the 7th UGC pay scale due to the employees of the University with immediate effect (subject to the availability of fund) and to submit the same as a supplementary demand to Govt. of Assam.

Sd/-

(Dr. Deepak Kalita)
Member Secretary
Finance Committee
K.K.H.S.O.U.

Sd/-

Prof. Nripendra Narayan Sarma
Chairman
Finance Committee
K.K.H.S.O.U.

Resolution No. BM/67/5(B)/2022: Resolved that the proposal of the Vice Chancellor to consider the matter regarding fixation of salary in respect of Prof. Jayanta Kumar Sarma considering the notification issued by the Govt. of Assam and further placing the same before the Finance Committee be approved.

Action to be taken by: Finance Officer, KKHSOU

Item No. 6 To consider and approve the proceedings of the meeting of the Planning & Development Committee held on 18.08.2022.

The proceedings of the meeting of the Planning & Development Committee held on 18.08.2022 was placed before the Board for necessary approval.

Resolution No. BM/67/6/2022: *Resolved that the proceedings of the Planning and Development Committee meeting held on 18.08.2022 be approved as reproduced below:*

Proceedings of the meeting of the Planning and Development Committee held on 17.08.2022 in Conference Hall, KKHSOU City Campus, Khanapara

Members Present:

1. Vice Chancellor, KKHSOU
2. Dr Sangeeta Gogoi, Hon'ble Member, BoM, KKHSOU
3. Smti. Chandana Basumatary, Director Design, PWD(B), Assam
4. Smti. Kabita Deka, Additional Sceretary, Higher Education, Assam
5. Dean (Study Centre), KKHSOU
6. Dean (Academic) i/c, KKHSOU
7. Finance Officer, KKHSOU
8. Project Manager, KKHSOU, Special invitee
9. Registrar, KKHSOU

Item No. 1: To discuss starting of construction work at the purchased Land for Jorhat Regional Centre.

The University prepared a design and an estimate for construction of a Regional Centre at Jorhat in 2016 with the help of an architect consultant. The estimate of Rs. 11,85,76,000/- was also sent to PWD for vetting. But due to various reasons, the construction work did not start.

In 2020, the Planning & Development Committee recommended in its meeting held on 16.12.2020 that a 2500-3000 sq. ft. two/three-storey building may be constructed at the purchased land for the Jorhat Regional Centre with an approximate budget of Rs. 50 Lakhs and the same has been approved in the subsequent meeting of the Board of Management held on 23.12.2020. The work also had not been followed up mainly due to the COVID-19 Pandemic.

A monetary provision of Rs. 1 crore only has been made for the said construction work in the Annual Budget of the University for the FY 2022-23.

The Committee was then requested to recommend the further course of action to initiate the process of construction work at the purchased land for Jorhat Regional Centre.

Resolution: *The P&D Committee discussed all possible aspects of the matter and recommended to constitute a Committee to reassess the need and requirements of the project as well as re-evaluation of the earlier design in view of the current requirement of green building, multimedia studio, laboratory and revenue generation potenial. Based on the report of the Committee, the University may write a letter to the Public Works Department, Assam for a suitable design, estimate and execution. The said committee may be constituted with the following members –*

- | | | |
|-------------------------|---|-------------|
| 1. Registrar | - | Chairperson |
| 2. Dean (Study Centres) | - | Member |

3. Dean (Academic) - Member
4. Controller of Examinations - Member
5. Deputy Registrar (Admin) - Member

The Committee may invite external member like officials from IGNOU or other Open Universities as Special invitee as and when required.

Item No. 2: To discuss about setting up a Guest House at Rani Campus.

The Planning & Development Committee in its meeting held on 03.08.2020 suggested to explore the feasibility of setting up a Guest House in the existing building of the University Headquarters at Rani Campus. A provision of Rs. 20 lakhs has been allotted for the said work in annual budget of the University for the FY 2022-23.

The concept of constructing a new Guest House at Rani Campus had been included in the Strategic Action Plan (SAP) of the University which was approved by the 65th meeting of the Board of Management held on 30.12.2021. As per the SAP, the University has already submitted a proposal of Rs. 13,85,09,000/- to RUSA for funding.

The Committee was requested to suggest future course of action regarding the matter.

Resolution: The Committee suggested that the same Committee as formed for Agenda No.1 may assess the need of the Guest House at Rani Campus and as per its recommendation, clearance may be obtained from concerned authorities like Forest Department, Airport Authority etc. for the said construction work before proceeding any further. After getting clearance, the University may write to PWD, Assam for design, estimate and execution.

Item No. 3: To apprise about the ongoing construction work at City Campus, Khanapara.

The Project Manager, KKHSOU briefed about the progress of the ongoing construction at the City Campus, Khanapara. The physical progress of the project is almost 80% while financial progress is 68%. The University has also submitted a proposal of Rs. 15,81,46,000/- to RUSA for financial assistance for the interior of the Conference cum Seminar Hall at the City Campus. The construction work at the City Campus was allotted to M/S Om Construction and they were supposed to complete the whole work by 31.03.2022. But due to various technical reasons, they could not complete the work in stipulated time and requested to extend the completion date initially up to 30.06.2022. There was another request from them for further extension up to 31.12.2022.

Resolution: The Committee noted the progress of the construction work at the City campus, Khanapara and suggested that the matter of extension of completion date should be placed in the Technical Committee for a decision.

Item No. 4: Any Other Matter.

In view of the procedural issues and queries received from regulatory bodies like AICTE, the Planning & Development Committee resolved in principle that henceforth all the activity related with design, estimate and execution of construction works be done with Public Works Department, Govt. of Assam.

Sd/-
(Arupjyoti Choudhury)
Registrar, KKHSOU

Sd/-
(N.N. Sarma)
Vice Chancellor i/c, KKHSOU

However, the Board opined that the idea of constructing a Guest House at Rani may not seem to be feasible from communication and financial point of view.

Instead, emphasis may be given to develop a Skill Development Centre at the Rani Campus. The Hon'ble Members of Board requested to place their opinion before the Committee constructed as per recommendation of the Planning and Development Committee to assess the need of the Guest House at Rani Campus.

Action to be taken by: Registrar, KKHSOU

Item No. 7 To fix and approve the depreciated value of the items provided in the residence of former Vice Chancellor, Prof. Kandarpa Das.

The Board was appraised that Prof. Kandarpa Das, Former Vice Chancellor, KKHSOU resigned from the post of Vice Chancellor on 24 January, 2022. Thereafter, he requested to take back the household items provided to him at his residence as Vice Chancellor or allow him to retain the items at a depreciated value. The items provided to the former Vice Chancellor at his residence were –

- | | | |
|----------------------------|---|--------|
| 1. Air Conditioner | - | 1 no. |
| 2. Executive Table & Chair | - | 1 pair |
| 3. Executive Visitor Chair | - | 2 nos. |
| 4. Washing Machine | - | 1 no. |
| 5. Dinner Set | - | 1 set |
| 6. VIP Briefcase | - | 1 no. |

As per the rate of depreciation under Disposal Rule of the University, the depreciated value of the said items were calculated and fixed at Rs. 93,233/- (Rupees ninety three thousand two hundred and thirty three only). However, the University had decided to place the matter before the Board of Management to approve the depreciated value as calculated or to fix a specific rate of depreciation if required.

Moreover, three more items were provided to the Former Vice Chancellor at his residence from the IT Cell viz. 1 no. of Desktop Computer, 1 no. of Laptop and 1 no. of Epson Printer; which depreciation values could not be calculated as those were purchased long back. As such, the authority of KKHSOU had proposed that the said items may be returned to the University.

The Board was requested to take an appropriate resolution regarding the depreciation value and also suggest the action to be taken in case of the computer items provided to the Former Vice Chancellor.

Resolution No. BM/67/7/2022: Resolved that the reusable items provided to Prof. Kandarpa Das, former Vice Chancellor, KKHSOU be returned to the University and the other items be retained by the former Vice Chancellor at the depreciated value as calculated.

Further resolved that henceforth, matter regarding calculation of depreciation value etc. be taken up administratively and not be placed before the Board of Management.

Action to be taken by: Registrar, KKHSOU

Item No.8 To confirm the service of Dr. Gobinda Deka, Associate Professor in Commerce after technical resignation from his post at his parent organisation.

Dr Gobinda Deka joined this University as Associate Professor in Commerce on 7th January, 2020 on lien from Chandra Kamal Bezbaruah Commerce College, Jorhat. However, he had technically resigned from his post of Associate Professor, Department of Banking, CKB Commerce College to continue his service in KKHSOU. His resignation has been approved by the Office of the Director of Higher Education, Assam, vide Memo No. DHE/CE/Misc/Lien/156/2020/15 dated 28.02.2022.

The Board was requested to confirm the services of Dr. Gobinda Deka, Associate Professor in Commerce after approval of his technical resignation from CKB Commerce College, Jorhat.

Resolution No. BM/67/8/2022: Resolved that the service of Dr. Gobinda Deka, Associate Professor in Commerce be confirmed with effect from 01.03.2022.

Action to be taken by: Registrar, KKHSOU

Item No. 9 To consider and approve declaration of Ph.D results by the University

1. Mr. Rishi Chakravarty submitted his Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce

examination of the candidate was held on 22nd February, 2022 in presence of subject expert Dr. Maya Kant Awasthi, Professor, Department of Agribusiness Management, IIM Lucknow, Internal examiner, Director of concerned School, Dean Academic i/c and faculty members of respective School. The committee recommended the name of Mr. Rishi Chakravarty for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Mr. Rishi Chakravarty (R. No.- 17027930) Guwahati, Assam
Title of the thesis	“Advertising Influence on buyer attitude formation – A Study with reference to select consumer durable products.”
Name of the guide	Prof. Nripendra Narayan Sarma KKHSOU
Name of the Examiners	1. Prof. Rinalini Pathak Kakati, Department of Business Administration, Gauhati University. (External). 2. Prof. Maya Kant Awasthi, Department of Agribusiness Management, IIM Lucknow. (External). 3. Prof. Nripendra Narayan Sarma, Supervisor.

2. Mr. Hitesh Choudhury submitted his Ph.D. Thesis for evaluation and award of Ph.D. Degree. On the basis of the recommendation of the examiners, the viva-voce examination of the candidate was held on 27th April, 2022 in presence of subject expert Dr. Lipi B. Mahanta, Associate Professor-II, Department of MCS, IASST Guwahati, Internal examiner, Director of concerned School, Dean Academic i/c and faculty members of respective School. The committee recommended the name of Mr. Hitesh Choudhury for the award of Ph.D. degree. The details are furnished below.

Name, Registration No. and Address of the candidate	Mr. Hitesh Choudhury (R. No.- 11000000004) Guwahati, Assam
Title of the thesis	“Prospects and Adoption of E-Learning Platform in ODL Institutions in North-East India: A Study.”
Name of the guide	Dr. Tapashi Kashyap Das Assistant Professor, KKHSOU.

Name of the Examiners	<ol style="list-style-type: none"> 1. Dr. Lipi B. Mahanta, Associate Professor, Department of MCS, IASST, Guwahati (External). 2. Prof. V.V. Subrahmanyam, Director, Centre for Online Education, IGNOU. (External). 3. Dr. Tapashi Kashyap Das, Supervisor.
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The matter was placed before the Board of Management for consideration and ex-post facto approval of the award of Ph.D Degree to the aforesaid scholars of the University.

Resolution No. BM/67/9/2022: *Resolved that the award of degree of Doctor of Philosophy (Ph.D) to Mr. Rishi Chakravarty and Mr. Hitesh Choudhury be approved ex-post facto. Further, the Board suggested not to include the names of the examiners for evaluation of thesis in the agenda notes for meetings of the Board of Management.*

Action to be taken by: Dean (Academic), KKHSOU

Item No.10 Any Other Matter.

A. To approve the release of enhanced Dearness Allowance to the employees of the University ex post facto.

In pursuant to the Govt. of Assam, Finance Department notification No. FEG.08/2017/115 dated 25/04/2022, the University enhanced the rate of Dearness Allowance as regards to its regular employees as per the rate below vide notification No. KKHSOU/Acctt/Notification/21/201 8/13 dated 26.04.2022

Period from which payable	Rate of enhancement	Rate of DA per men sum
From 01/01/2022	3%	34% of Basic Pay

The matter was placed before the Board for ex-post facto approval.

Resolution No. BM/67/10(A)/2022: *Resolved that the release of enhanced Dearness allowance to the employees of the University be approved ex-post facto.*

B. To apprise about information sought from the Office of the Hon'ble Chancellor, KKHSOU regarding various matters.

- i. The Board was also apprised about the communications received from the Office of the Hon'ble Chancellor, KKHSOU in connection with a petition submitted to the Chancellor regarding appointment of Professor Jayanta Kumar Sarma.

A letter vide no. GSA.22/18/Pt.III/214 dated 05.02.2022 was received from Deputy Secretary to the Governor, Assam forwarding a copy of the said petition dated 07.01.2022 regarding gross anomalies in selection and appointment of Shri Jayanta Kumar Sarma as Professor in Bhupen Hazarika School of Mass Communication wherein it was requested to examine and furnish a report on the matter to the Hon'ble Chancellor, KKHSOU. As such, a report was sent from the Office of the Registrar, KKHSOU vide letter No. KKHSOU/PF/08/2021/20/1154 dated 17.02.2022.

Further, another communication received from the Secretary of the Governor, Assam requesting to furnish a copy of the Biodata along with the application form submitted by the other candidate namely, Dr. Dipendra Kumar Mazumdar for the post of Professor in Bhupen Hazarika School of Mass Communication. The reply was sent from the Office of the Registrar vide letter no. KKHSOU/Governor/105/2008/319/1247 dated 11.03.2022.

- ii. The Board was apprised that there were 16 audit observations as included in the Inspection Report on the accounts of KKHSOU for the period 2006-07 to 2017-18 prepared by the Office of the Accountant General (Audit), Assam. In this regard, a letter was received from the Secretary to Governor, Assam with Ref. No. GSA.06/2022/366 dated 06.04.2022 whereby she conveyed the desire of the Hon'ble Governor, Assam cum Chancellor, KKHSOU that the University should expedite and take up the matter related to Audit observations for the period 2011-12 to 2019-20 with the Office of the Accountant General, Assam for submitting all replies along with all supporting documents. It was also stated in the letter that the University should earnestly target the completion of the reconciliation, submission of satisfactory replies and follow up on rectification etc. so that the pending Audit observations be dropped within two months of time.

In reference to the above mentioned letter, the Registrar, KKHSOU informed the Secretary to the Governor, Assam vide letter No.

KKSHOU/Governor/ 105/2008/341/1410 dated 24.05.2022 that the University has taken up the matter with the Office of the Accountant General, Assam so that the pending observations could be dropped at the earliest and the response from them is still awaited.

Resolution No. BM/67/10(B)/2022: Resolved that the appraisal regarding communication received from the Office of the Chancellor, KKHSOU be noted.

C. To discuss matter regarding application made by Dr. Dibyajyoti Mahanta, Dean (Study Centres)

The Board was appraised that an application had been received from Dr. Dibyajyoti Mahanta, Dean (Study Centres), KKHSOU for deletion of a clause from his appointment letter.

Before initiating the discussion for the matter, the Chairperson requested Dr. Dibyajyoti Mahanta, Dean (Study centres) who is also a Hon'ble Member of the Board, to withdraw himself from the discussion and requested the Registrar, KKHSOU to brief the matter before the Hon'ble Members.

The Registrar then placed the following facts before the Board related to the application received from Dr. Mahanta:

- 1) That there was an advertisement in the Assam Tribune on 05/09/2020 for the post of Dean (Study Centre). Dr. Dibyajyoti Mahanta applied for the same and got selected for appointment. The appointment letter was issued vide no. KKHSOU/53/2013/PT/3177 dated 20 October,2020.
- 2) Dr, Dibyajyoti Mahanta subsequently joined as Dean (Study Centres) on 03.11.2020.
- 3) In the appointment letter, it is mentioned that “the term of the office of the Dean (Study Centre) will be of 5 years as per statutes of the University (Section-3 of Chapter-V) or till attainment of 60 years whichever is earlier”.
- 4) It was on 30/12/2021 that the Dean (Study Centre) has submitted a petition for the withdrawal of the term “till attainment of 60 years whichever is earlier” from the text of the appointment letter.

The matter was placed before the Board of Management for suggestion regarding future course of action.

Resolution No. BM/67/10(C)/2022: *The Board discussed various possibilities related to the matter and resolved that a Committee be constituted with the following three members of the Board of Management to thoroughly examine every aspects of the matter. The Registrar will provide the necessary logistic support and relevant papers as and when requested by the Committee.*

1. Dr. Mridul Hazarika - Chairperson
2. Prof. Muneesh Kumar - Member
3. Prof. Amalendu Chakraborty - Member

Action to be taken by: Registrar, KKHSOU

h/s
09/09/2022

(Nripendra Narayan Sarma)
Vice Chancellor (i/c)
KKHSOU

Arupjyoti Choudhury 9/9/2022

(Arupjyoti Choudhury)
Registrar
KKHSOU