

KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY

Proceedings of the

1st meeting of the Academic Committee constituted

vide memo No. KKHSOU/AC/62/2007/4 dated 8.1.08 held on 11.01.08.

Present were :

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| 1. | Prof. Srinath Baruah , Vice-Chancellor | -- | Chairman |
| 2. | Prof. Ranju Bezbaruah , Gauhati University | -- | Member |
| 3. | Dr. Kandarpa Das , Director, PGCS, G.U. | -- | Member |
| 4. | Shri R. B. Mahanta , Registrar | -- | Member |
| 5. | Dr. M.C. Sarma , OSD (Academic) | -- | Convener |

The meeting was held under the chairmanship of Prof. Srinath Baruah, Vice-Chancellor.

The Chairman at the outset extended hearty welcome to the members and apprised that the University had already issued admission notification for BP Programme and admissions are going on through more than 70 Study Centres across the state and preparation for other programmes are also on. Unfortunately the Academic Council of the University could not be constituted in absence of the key positions being created by the Government to fill up. Therefore, for the greater interest of the University, the Vice-Chancellor in exercise of powers Under Section 37(5) of the Act constituted this Academic Committee for smooth sailing of the academic programmes. He then sought co-operation and expert advice from the members particularly from the experts coming from Gauhati University so that the University can take the right steps in formulating and implementing its academic programmes. Discussions on agenda items followed.

AGENDA 1 : Consideration and approval of Regulations on Admission.

Resolution 01.01.2008

*The members had gone through the draft Regulations circulated and after detail deliberations approved the same with minor amendments as given at **Annexure I** and recommended the same for approval of Board of Management (Management Committee).*

AGENDA 2 : Fixation of eligibility qualification for bachelor's programmes and other Diploma/Certificate Courses

The OSD (Acad.) apprised the members that queries have been received including e-mails particularly from Polytechnique diploma holders and some who

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cleared BPP of IGNOU, whether, such candidates are to clear BPP of this University to pursue higher studies. The members discussed the matter including qualifications required for undergoing certificate courses and decided as follows :

Resolution 01.02.2008

- i) *Candidates who cleared BPP from any Open University of the country approved by the Distance Education Council will be eligible for admission in Bachelor's Programmes.*
- ii) *Technical/Professional Diploma holders from the State Polytechniques after matriculation will be eligible to get admission in Bachelor's Programmes.*
- iii) *For undergoing Diploma/Certificate courses candidates should normally have 10+2 or BPP pass qualification. Exceptions will however, be notified.*

AGENDA 3 : **Consideration of applications from Private Sector Institutions seeking Study Centres of the University :**

The members considered the applications received from various Private Institutions/Junior Colleges etc. and recommended as follows for approval of Board of Management (Management Committee).

Resolution 03.01.2008 :

- i) *Institutions run by Family Trust should not be allowed to become Study Centre.*
- ii) *Junior Colleges without having affiliation from Higher Secondary Council should not be permitted to become Study Centres.*

AGENDA 4: **Approval of the Syllabus of Bachelor Preparatory Programme (BPP)**

The syllabus of the following six-monthly Bachelor Preparatory Programme for non-formal learners to be launched from January, 2008 is placed before the committee for approval

1. Course-I : Mathematics (50 marks) + English (50 marks)
2. Course-II: Elementary Social Sciences
3. Course-III: Elementary Commerce and Business Studies
4. Course-IV : Advanced Mathematics (50 marks) + Electronics (50 marks)

(3)

Course No 1 and 2 for those who propose to pursue BA or BMC

Course No 1 and 3 for those who propose to pursue B. Com and BBA

Course No 1 and 4 for those who propose to pursue BCA

Course No 4 for those who passed 10+2 Arts or Commerce and propose to pursue BCA

Resolution 04/01/2008 :

After threadbare discussion, the Committee approved the syllabus of BPP. The Committee also approved the proposal of holding the six monthly BPP courses twice a year -- January and August. It was also decided that the University should introduce BPP for Science Stream.

AGENDA 5 : **Approval of Syllabi of Degree Programmes**

It was placed before the Committee that the following degree courses are planned to be launched from August, 2008.

1. Bachelor of Commerce (B. Com.)
2. Bachelor of Business Administration (BBA)
3. Bachelor of Computer Application (BCA) (Modular Course)
4. Bachelor of Mass Communication (BMC) (Modular Course)
5. Bachelor of Arts (BA) with English, Alt. English, Assamese, Bengali, Boro, Sanskrit, Economics, Political Science, History, Education, Philosophy, Sociology.

The syllabi of the degree courses prepared by Expert Committees are also placed before the Academic Committee for approval.

Resolution 05/01/2008 :

After threadbare discussion, the Committee resolved to adopt the syllabi prepared by the Expert Committees and also endorsed the decisions of making BCA and BMC as modular courses.

AGENDA 6 : **Approval of the scheme of Certificate and Diploma Courses to be launched from August, 2008.**

It was placed before the Committee for approval the following Certificate and Diploma Courses as planned to be launched from August, 2008.

1. Diploma in Journalism and Mass Communication (1 year)
2. Diploma in Tourism and Hospitality Management (1 year)
3. Diploma in Computer Hardware and Networking (1 year)

- 4. Diploma in Computer Application (1 year)
- 5. Advanced Diploma in Computer Application (2 years)
- 6. Certificate in Computer Application (6 months)
- 7. Diploma in Computerised Financial Accounting (1 year)
- 8. Certificate in Travel and Tourism (6 months)
- 9. Certificate in Shorthand and Computer Operations (6 months)
- 10. Certificate in Office Computing and Desk Top Publishing (DTP) (6 month)

Resolution 06/01/2008 :

The Committee after detailed discussion endorsed the proposed Certificate and Diploma Courses to be launched from August, 2008

AGENDA 7: Approval of the scheme of Certificate and Diploma Courses planned to be launched in next phase.

The following scheme of Certificate and Diploma programmes planned to be launched in the next phase was placed before the Committee for approval and direction.

- 1. Diploma in Disaster Management
- 2. Diploma in Office Management
- 3. Certificate in Mobile repairing
- 4. Certificate in TV and VCD repairing
- 5. Certificate in Radio and Tape repairing
- 6. Certificate in Refrigeration and Air conditioning
- 7. Certificate in Motor rewinding
- 8. Diploma in Creative Writing in English
- 9. Certificate in Nutrition and Child Care
- 10. Certificate in New Born and infant care
- 11. Diploma in Women Empowerment and Development
- 12. Certificate in Interior Decorations
- 13. Diploma in Food Processing
- 14. Certificate in Food Processing
- 15. Diploma in Fruit Processing
- 16. Certificate in Fruit Processing
- 17. Diploma in Horticulture
- 18. Diploma in Sericulture
- 19. Diploma in Pisciculture
- 20. Diploma in Nursery Management
- 21. Certificate in piggery farming
- 22. Certificate in Broiler farming

23. Certificate in layer farming
24. Certificate in Hatchery Management
25. Certificate in Mushroom production
26. Certificate in Plumbing
27. Certificate in Welding
28. Certificate in Tailoring
29. Certificate in Masonry
30. Certificate in Carpentering
31. Certificate in Advanced Carpentering
32. Diploma in Floriculture and Landscape Gardening
33. Certificate in Computer aided design
34. Diploma in Printing Technology and Graphic Arts
35. Diploma in Interior Decoration and Design
36. Diploma in Electrical and Domestic Appliances Maintenance
37. Diploma in Electronic Equipment Maintenance
38. Certificate in Domestic Wireman
39. Certificate in Broadcast Journalism
40. Certificate in Food and Nutrition
41. Certificate in Laboratory Techniques
42. Diploma in Nutrition and Health Education
43. Certificate in Disaster Management
44. Certificate in Maternal and Child Care
45. Certificate in Nutrition and Health Care
46. PG Diploma in Broadcast Journalism
47. PG Diploma in Advertising and Public Relation
48. PG Diploma in Marketing and Advertising
49. Diploma in Audio-Visual Production
50. Diploma in Photography
51. PG Diploma in Media Management
52. PG Diploma in Film Appreciation
53. PG Diploma in Human Resource Management
54. PG Diploma in Marketing Management
55. PG Diploma in Financial Management
56. PG Diploma in Banking and Financial Management
57. PG Diploma in Business Management

* Appropriate titles to the above programmes will be decided at the time of preparation of syllabus and Self-Learning Materials.

Resolution 07/01/2008 :

The Committee after threadbare discussion approved the plan of proposed Certificate and Diploma Courses in the next phase.

AGENDA 8 : Letter from Dr. B. Borooah, Cancer Institute, Guwahati

The letter received from Dr. B. Borooah Cancer Institute, Guwahati was placed before the Committee for consideration of the prayer for affiliation of the Diploma and Certificate Courses offered by them.

Resolution 08/01/2008 :

The members after consideration decided that since the University is non-affiliating the courses could not be approved. However, the Institute can be made a Partner Institute of the University and the courses be allowed to be offered, after the courses of its own are offered.

The meeting ended with a word of thanks from the chair.

Ms.P.

OSD (Academic)

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Convenor

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Vice-Chancellor

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Chairman